

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 5 FEBRUARY 2025 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.
AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 8 January 2025.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from District and County Council representatives

7. PLANNING MATTERS

7.1. **Proposed vehicular access for residential dwelling** 4 Pine Hill Park Sawtry Way Wyton Huntingdon PE28 2DZ Ref. No: 25/00059/HHFUL

7.2. **Demolition of existing porch and modern rear extension. Erection of 1.5-storey rear extension. Alterations to fenestration. Internal alterations to utility room to form ground floor shower room. Alterations to first floor to form en-suite bathrooms.** Holme Cottage Huntingdon Road Wyton Huntingdon PE28 2AD Ref. No: 25/00132/HHFUL & 25/00133/LBC

7.3. **Render repairs and replacement, alterations to window openings and replacement joinery, timber frame repairs and installation of insulation.** Holme Cottage Huntingdon Road Wyton Huntingdon PE28 2AD Ref. No: 25/00164/LBC

7.4. Houghton Grange phases 1 & 2

7.5. Neighbourhood Plan, to agree budget for 2024-25 and 2025-26

7.6. Other Planning Matters, including planning applications received after the agenda was published

8. REPORTS and RECOMMENDATIONS

- 8.1. Traffic and highway issues
- 8.2. Playing Field and Sports Clubs
 - 8.2.1. Sports Club agreement
 - 8.2.2. Fence repairs, and bench at Loxley Green
 - 8.2.3. Refurbishment of plaque on Playing Field
 - 8.2.4. Use of Playing Field Car Park
 - 8.2.5. Football goals – repair of goal mouths and wheeled goals
 - 8.2.6. Use of playing field by Scout Hut users
- 8.3. Royal British Legion request to move the War Memorial
- 8.4. Flooding: Change.org petition to Environment Agency

9. PROJECTS

- 9.1. Clock Tower phase 2
- 9.2. Pavilion: roof repairs, flooring and changing rooms
- 9.3. Cemetery Extension

10. CLERK, ASSISTANT CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT

- 10.1. To authorise payments due and paid and note financial reports and bank balances.
- 10.2. Grant Applications:
 - St Mary's PCC for maintenance of Wyton Burial Ground
- 10.3. Parish Council bank accounts, to update mandates
- 10.4. Parish Council emails
- 10.5. Parish Council Policies, Guidelines and Procedures

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY (Reminder – no decisions can be made under this item)

13. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 5 March 2025



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 31 January 2025