

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 5 JUNE 2024 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.
AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Annual Parish Council meeting, 1 May 2024.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

- 6.1. To receive reports from the District and County Council representatives
- 6.2. The Thicket woodland discussion with D Cllr Lara Davenport-Ray and St Ives Civic Society

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

- 7.1. To authorise payments due and paid and note financial reports and bank balances.
- 7.2. Annual Governance and Accountability Return 2023-24
 - 7.2.1. Approval of the Annual Governance Statement 2023-24
 - 7.2.2. Approval of the Accounting Statements 2023-24
- 7.3. Investments and updating bank mandates
- 7.4. To consider changing Parish Council current account.
- 7.5. Playing Field and Cemetery maintenance

8. PLANNING MATTERS

- 8.1. [T1 Ash - reduce one over-extended lateral over entrance drive by 4m](#)
The Elms Thicket Road Houghton Ref. No: 24/00891/TREE TW
- 8.2. [Proposed replacement roof covering in natural slate](#) Monument House
Thicket Road Houghton Huntingdon PE28 2BQ Ref. No: 24/00858/HHFUL RG

- 8.3. Demolition of existing conservatory and erection of proposed two storey side extension. 6 Hill Estate Houghton Huntingdon PE28 2BX Ref. No: 24/00811/HHFUL **SS**
- 8.4. Erection of timber fence to define the rear curtilage Fernleigh Huntingdon Road Wyton Huntingdon PE28 2AU Ref. No: 24/00808/LBC **RS**
- 8.5. Removal of existing UVPC conservatory and replacement with energy efficient conservatory including sedum green roof system The Croft Thicket Road Houghton Huntingdon PE28 2BQ Ref. No: 24/00459/HHFUL **DK**
- 8.6. Lawful Development Certificate (Existing) for construction of an agricultural building. Land Adjacent Shortacre Banks End Wyton Ref. No: 24/00906/CLED **BG**
- 8.7. Houghton Grange phases 1 & 2
- 8.8. Other Planning Matters, including planning applications received after the agenda was published

9. REPORTS and RECOMMENDATIONS

- 9.1. Sports Clubs – Annual Agreements and invoices
- 9.2. Meeting with Houghton School Head and Governor

10. PROJECTS

- 10.1. Clock Tower phase 2
- 10.2. Village Defibrillators
- 10.3. Play Area repairs
- 10.4. Migrate emails and website to 'gov.uk' domain
- 10.5. Playing Field
 - 10.5.1. Playing field lease
 - 10.5.2. Other matters
- 10.6. Cemetery Extension

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

13. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 3 July 2024



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 31 May 2024