

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 5 MARCH 2025 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.
AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 5 February 2025.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from District and County Council representatives

7. PLANNING MATTERS

- 7.1. Houghton Grange phases 1 & 2 - prioritise projects for \$106 funding
- 7.2. Active Travel Consultation
- 7.3. Transfer of land for footpath from Love Lane to Meadow lane.
- 7.4. Assets of Community Value
- 7.5. Other Planning Matters, including planning applications received after the agenda was published

8. REPORTS and RECOMMENDATIONS

- 8.1. Traffic and highway issues
- 8.2. Walk the Ouse Valley Way - event on 20 July organised by Great Ouse Valley Trust
- 8.3. Playing Field and Sports Clubs
 - 8.3.1. Sports Club agreement
 - 8.3.2. Football goals – Football Foundation grant
- 8.4. St Mary's Centre Net Zero Grant

9. PROJECTS

- 9.1 Clock Tower phase 2
- 9.2 Cemetery Extension – update on ground preparation
- 9.3 CCTV over compound on playing field

10. CLERK, ASSISTANT CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT

- 10.1. To authorise payments due and paid and note financial reports and bank balances.
- 10.2. Grant Applications:
 - 10.2.1 Feast Week
- 10.3. Parish Council bank accounts, to update mandates
- 10.4. Parish Council emails
- 10.5. Parish Council Policies, Guidelines and Procedures
 - 10.5.1 Biodiversity Policy
 - 10.5.2 Financial Regulations and Financial Risk Assessment
- 10.6 Parish Clerk to carry over up to 3 days of leave

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY (Reminder – no decisions can be made under this item)

13. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 2 April 2025



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 27th February 2025