

# MEETING OF HOUGHTON & WYTON PARISH COUNCIL

WEDNESDAY 6 APRIL 2022 7.00PM

St Mary's Centre, Chapel Lane, Houghton.

Parish Councillors are hereby summoned to this meeting

**All meetings are open to the public. Please join us.**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

### 3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

### 4. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council, 2 March 2022.

### 5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda.

### 6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

### 7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

7.1. To authorise payments due and already paid and note reports and bank balances.

7.2. Grant Applications:

7.2.1. Feast Week, £400 for finale band

7.2.2. St Mary's PCC, £288 for maintenance of Wyton cemetery

7.3. To appoint Internal Auditor for 2021-22. We decided to use CAPALC, but I think we need to officially record that we have.

7.4. Parish and District Council Elections timetable

### 8. PLANNING MATTERS

8.1. [Proposed construction of a restaurant, spa, two guest suites and associated parking](#) Eagle Mill Country Boutique Rooms Houghton Hill Houghton Huntingdon PE28 2BS Ref. No: 22/00371/FUL

8.2. [Demolition of modern detached garage and extension, new ground floor replacement extension and associated alterations.](#) Soma House Post Office And Wayside Huntingdon Road Wyton Ref. No: 22/00461/HHFUL

**Demolition of modern detached garage and extension, new ground floor replacement extension and associated alterations.**

Soma House Post Office And  
Wayside Huntingdon Road Wyton Ref. No: 22/00462/LBC

**8.3. Proposed Single Storey Rear Extension** 11 Townsend Close Wyton Huntingdon  
PE28 2AR Ref. No: 22/00558/HHFUL

**8.4.** Houghton Grange phase 1 & 2 updates

**8.5.** Other Planning Matters including planning applications received after the agenda was published

**9. RISK ASSESSMENT AND ASSET MANAGEMENT**

To approve the Asset Management Action Plan.

To receive update on progress with Risk Assessments

**10. TIMEBANK**

To discuss and make decisions as appropriate on matters concerning the Timebank

**11. PLAYING FIELD**

**11.1.** Discussions on the future use/management of Playing Field

**11.2.** Scout Hut

**11.3.** To make a decision on a proposed storage shed for the Football Club

**12. QUEEN'S PLATINUM JUBILEE**

**12.1.** To report on progress with events to celebrate the Jubilee.

**12.2.** To report on Commemorative tree planting

**12.3.** To discuss marking the Jubilee with a refurbishment of the Clock Tower or similar idea within the Parish

**13. PARISH COUNCIL VISION**

**13.1.** Update on future actions, projects, interests etc of the Parish Council

**14. PROJECTS**

**14.1.** A1123 Speed Reduction Local Highway Initiative 2022/23- update

**14.2.** Mill Street Local Highway Initiative 2021/22

**14.3.** Pedestrian / Cycle way along A1123

**14.4.** Layby on A1123 – parking restrictions

**14.5.** Cemetery Extension

**15. CORRESPONDENCE**

To note Parish Council correspondence and make decisions on any future actions.

**16. ANY OTHER BUSINESS**

Reminder – no decisions can be made under this item

**17. DATE OF NEXT MEETING**

The next meeting will be Wed 11 May 2022

Lois Dale

Parish Clerk, Houghton & Wyton Parish Council

30 March 2022