

**MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 6 JANUARY 2021 7.00PM**

Parish Councillors are hereby summoned to this meeting

All meetings are open to the public. Please join us.

NOTE: This meeting will be held remotely on Zoom. See details at end of Agenda

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 2 December 2020

5. MATTERS ARISING

To review other matters from previous meetings.

6. DISTRICT AND COUNTY COUNCILLORS REPORTS

To receive reports from the District and County Council representatives

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

7.1. To authorise payments due and already paid

7.2. Risk Assessment reviews.

7.3. To make a decision on the Clerks attendance at the online SLCC conference, Feb 2021

7.4. Update councillors Register of Disclosable Pecuniary Interests

8. MEETING WITH ENVIRONMENT AGENCY

To discuss an agenda, location and attendees for a meeting with the EA on 18 Jan 2021

9. PLANNING MATTERS

9.1. Houghton Grange Phase 2

9.1.1. Parish Questionnaire

9.1.2. Consultations with neighbouring councils

9.1.3. Pre-application enquiry response from HDC – action plan

9.1.4. Formation of Community Land Trust

9.2. Other Planning Matters

10. PROJECTS IN THE PIPELINE

10.1. Cemetery Extension – pre-application enquiry

10.2. HDC CIL funding application – A1123 pedestrian/

10.3. cycle way

10.4. A1223 Speed Reduction Initiative – next steps

10.5. Bowls Club fence to make a decision on appointment of contractor

10.6. Parish Tree Work – progress report

10.7. Lych Gate and War Memorial at Houghton Cemetery

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on any future actions

- Highways Service Stakeholder survey – respond by 31 Jan 2021
- Carbon Footprint Tool workshop – Centre for Sustainable Energy

12. ANY OTHER BUSINESS

Reminder – no decisions can be made under this item

13. DATE OF NEXT MEETING

Wednesday 3 February 2021

Lois Dale

Parish Clerk, Houghton & Wyton Parish Council

23 December 2020