

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 7 AUGUST 2024 7.00PM
St Mary's Centre, Chapel Lane, Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.
AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 3 July 2024.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

6.1. To receive reports from the District and County Council representatives

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

- 7.1. To authorise payments due and paid and note financial reports and bank balances.
- 7.2. Playing Field and Cemetery maintenance contract
- 7.3. Progress with changes to Barclays Bank accounts
- 7.4. Assets of Community Value applications - status

8. PLANNING MATTERS

- 8.1. [Erection of single storey rear extension and internal reconfiguration](#) Charnwood Huntingdon Road Wyton Huntingdon PE28 2AD Ref. No: 24/01090/HHFUL **RS**
- 8.2. [Proposed single storey rear extension following demolition of the existing conservatory and garage, plus removal of side windows at first floor and proposed new window to first floor landing.](#) Poplars Mill Street Houghton Huntingdon PE28 2AZ Ref. No: 24/01127/HHFUL **BG**

- 8.3. Proposed garden room, together with 600mm high trellis on top of existing fence. 27 Home Farm Road Houghton Huntingdon PE28 2BN Ref. No: 24/01228/HHFUL JR
- 8.4. Demolition of existing conservatory and construction of single storey rear extension; single storey front porch extension; reconstruction of side infill extension. Woodlands Houghton Hill Houghton Huntingdon PE28 2BS Ref. No: 24/01317/HHFUL DK
- 8.5. Houghton Grange phase 1- Section 106 monies
- 8.6. Houghton Grange phase 2 – meeting with Homes England
- 8.7. Review of Neighbourhood Plan
- 8.8. Hemingford Park – planning application
- 8.9. Other Planning Matters, including planning applications received after the agenda was published

9. REPORTS and RECOMMENDATIONS

- 9.1. Sports Clubs – Annual Agreements and invoices
- 9.2. Biodiversity Policy
- 9.3. Traffic and highway issues
- 9.4. St Mary's Centre appointment of energy consultants
- 9.5. Hire charges for pavilion and playing field
- 9.6. Pavilion capital improvements
- 9.7. Storage compound
- 9.8. Tree Survey, to include St Mary's Churchyard
- 9.9. Active Travel update
- 9.10. Land transfer to create rights of way

10. PROJECTS

- 10.1. Clock Tower phase 2
- 10.2. Village Defibrillators
- 10.3. Migrate emails and website to 'gov.uk' domain
- 10.4. Cemetery Extension

11. CORRESPONDENCE

To note Parish Council correspondence and make decisions on future actions.

12. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

13. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wed 4 September 2024



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 2 August 2024