

MEETING OF HOUGHTON & WYTON PARISH COUNCIL

WEDNESDAY 8 JUNE 2022 7.00PM

St Mary's Centre, Chapel Lane, Houghton.

Parish Councillors are hereby summoned to this meeting

All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Annual Meeting of the Parish Council, 11 May 2022.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

7. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

7.1. To authorise payments due and already paid and note reports and bank balances.

7.2. Annual Governance and Accountability Return 2021-22

7.2.1. Approval of the Annual Governance Statement 2021-22

7.2.2. Approval of the Accounting Statements 2021-22

7.3. Date for an Annual Parish Meeting

7.4. Community Infrastructure Levy monies received – investment and priorities.

7.5. Decision on appointment of Parish Maintenance Person

8. PLANNING MATTERS

8.1. Replace 8 of the flats existing modern single-glazed sash windows with double-glazed versions within the existing frames. Rot found in each unit is to be repaired with necessary draught-proofing carried out. 20 The Elms Thicket Road Houghton Huntingdon PE28 2FQ Ref. No: 22/00878/LBC

8.2. Single storey side and rear extension with roof overhang beyond front elevation, garage conversion and replacement windows. 6 Leslie Green Road Houghton Huntingdon PE28 2DF Ref. No: 22/00956/HHFUL

8.3. To remove existing stove and raise existing fireplace opening; create new opening on other side of chimney breast and remove small portion of wall in-between; install new double-sided stove using existing flue; install flue liner. 2

Chapel Lane Houghton Huntingdon PE28 2AY Ref. No: 22/00996/LBC

8.4. To carry out works as described on the Tree Survey attached. The Elms Thicket Road Houghton Ref. No: 22/01070/TREE |

8.5. For the removal of medium hornbeam to ground level. Major cavity in main stem very hollow. Majority of tree over hanging garage and wall. Root system having effect on listed boundary wall. The Millers House Thicket Road Houghton Huntingdon PE28 2BQ Ref. No: 22/01155/TREE

8.6. Houghton Grange phase 1 & 2 updates Other Planning Matters including planning applications received after the agenda was published

9. CAMBS COUNTY COUNCIL DRAFT TRANSPORT STRATEGY

To approve A Parish Council response to this stakeholder consultation

10. PAY REVIEW

To discuss a review of staff pay

11. PARISH COUNCIL VISION

11.1. Update and to agree projects to progress and workshop meeting

12. PROJECTS

12.1. Cemetery Extension to receive an update on a program of works

12.2. Tree Survey – recommendations for work

13. QUEEN'S PLATINUM JUBILEE

To receive a report on the event

14. CORRESPONDENCE

To note Parish Council correspondence and make decisions on any future actions.

15. ANY OTHER BUSINESS

Reminder – no decisions can be made under this item

16. DATE OF NEXT MEETING

The next meeting will be Wed 6 July 2022

Lois Dale

Parish Clerk, Houghton & Wyton Parish Council

31 May 2022