

MEETING OF HOUGHTON & WYTON PARISH COUNCIL
WEDNESDAY 8 NOVEMBER 2023 7.00PM
Sports Pavilion, Laughtons Lane Houghton
Parish Councillors are hereby summoned to this meeting
All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meeting, 11 October 2023.

5. MATTERS ARISING

To review matters from previous meetings on the action list and not included on this agenda. No decisions to be made under this item.

6. CO-OPTION OF NEW PARISH COUNCILLORS

To consider filling two councillor vacancies by co-option from any who have expressed an interest.

To receive any declarations of of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item from the co-opted councillor(s).

7. FLOOD GROUP PRESENTATION

8. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from the District and County Council representatives

9. CLERK AND RESPONSIBLE FINANCIAL OFFICERS REPORT

9.1. To authorise payments and note financial reports and bank balances

9.2. Budget and Precept request 2024/25

9.3. Clerk's Assistant recruitment

9.4. To approve Cemetery Fees increase from January 2024

9.5. Insurance for Timebank.

10. REPORTS and RECOMMENDATIONS

10.1. Bus stop at Hartford Marina

10.2. Parking in the village

10.3. LHI 2024-25

10.4. Policy statement on use of Parish Council assets.

10.5. Replacement fence at Playing Field Car Park

11. PLANNING MATTERS

- 11.1. Enforcement actions – updates on any actions from HDC. To receive notification of any potential enforcement issues.
- 11.2. Houghton Grange phase 2 – update
- 11.3. Other Planning matters
- 11.4. HDC Development Management Training

12. PROJECTS

To receive updates on the following projects and make decisions as needed in relation to these projects

- 12.1. Clock Tower phase 2
- 12.2. Playing Field Lease
- 12.3. 20mph speed limit initiative
- 12.4. Playing Field storage shed

13. CORRESPONDENCE

To note Parish Council correspondence and make non-financial decisions on any future actions.

14. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTION OR FOR INFORMATION ONLY

Reminder – no decisions can be made under this item

15. DATE OF NEXT MEETING

The next meeting will be the Parish Council meeting on Wed 6 December 2023



Lois Dale,
Parish Clerk, Houghton & Wyton Parish Council, 03 November 2023