

Explanation of variances – pro forma

Name of smaller authority: **Houghton & Wyton Parish Council**

County area (local councils and parish meetings): **Cambridgeshire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

next, please provide full explanations, including numerical values,

for the following that will be flagged in the green boxes where

relevant:

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation on Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	78,090	87,502				Explanation of % variance from 1-1 opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	72,000	73,800	1,800	2.50%	NO		
3 Total Other Receipts	32,270	22,635	-9,635	29.86%	YES		Income in 21-22 was reduced due to decrease as follows: Cemetery income (- £2,085), Grants and donations (-£8,723, Refunds for services paid (-£423), Bank interest (-£99) and VAT received (-£3,065) = Total £14,395. But there was an increase in: CIL (+£2,203), Pavilion and sports hire (+£2,454) and misc. income (+£103) = total £4,760
4 Staff Costs	32,276	30,341	-1,935	5.99%	NO		
5 Loan Interest/Capital Repay	4,683	4,605	-79	1.68%	NO		
6 All Other Payments	57,900	67,376	9,476	16.37%	YES		Expenditure was increased in 21-22 mainly due to the ability to carry out more projects as we came out of lock down (+£12,513 for fencing, tree survey and work, ongoing costs for highway and planning projects), there were also slightly increased costs for the cemetery (+£552 including joining the ICCM and increased maintenance) and the Pavilion (+£198 for increased utility charges due to more use). The increased expenditure also led to increased VAT liability (+£1,947). =Total £15,210. This was balanced by reductions to:- community spend (-£3,192 to do reduced application for grants and inability to hold events), Green Area and Playing Field maintenance (-£1,750 due to changes in the contractors and method of work), maintenance of assets was reduced due to minor miscellaneous changes(-£141). Admin costs were reduced (-£650). =Total £5,733.
7 Balances Carried Forward	87,502	81,615			NO	REQUIRED	
8 Total Cash and Short Term Investments	87,502	81,615				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term	669,577	669,577	0	0.00%	NO		
10 Total Borrowings	32,000	28,000	-4,000	12.50%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable