

HOUGHTON AND WYTON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held on Wednesday 8 January 2020, 7:30pm

Present: Cllr R Baxendale (Chair) Cllr P Boothman
 Cllr B Gilmour Cllr Mr D Keane

C Cllr Mr I Bates was also present

There were four members of the public present

ACTION

<p>1. APOLOGIES FOR ABSENCE Apologies were received from Cllrs Bonny, Curley, Elborn and Spearing.</p>	
<p>2. DECLARATIONS OF INTEREST Cllr Gilmour declared an interest in item 11, as he lives in Victoria Crescent.</p>	
<p>3. PUBLIC COMMENT A resident expressed concern about the unusually high level of the water in the Back Brook behind Victoria Crescent. This has since returned to normal. No explanation could be offered for the change. A resident pointed out that the Guided Bus stops on the A1123 were opened on 21 Feb 2019 and suggested the Parish Council might like to mark this occasion.</p>	
<p>4. MINUTES RESOLVED: The minutes of the Houghton & Wyton Parish Council meeting of 5 December 2019 were approved. Proposed: Cllr Boothman; Seconded: Cllr Gilmour. All in favour</p>	
<p>5. MATTERS ARISING A tree will be ordered and planted in memory of ex-tree warden Molly Gilbert</p>	Clerk
<p>6. DISTRICT AND COUNTY COUNCILLORS REPORTS There was no update from the District Councillor. C Cllr I Bates reported as follows: There is no update on the potential relocation of Marshall Aerospace to Wyton Airfield. The plans for development of the current Marshalls site are in progress and this will be a long-term development. The County Council budget should be set at a meeting on 11 February. The Combined Authority's (CA) Transport and Infrastructure Committee will meet on 9 Jan to make a decision on the approval of the Local Transport Plan. This committee is also likely to approve a public consultation on the proposed Cambridgeshire Autonomous Metro. Huntingdonshire Transport Strategic Study: This is the CA's initiative to improve the road network especially around Huntingdon and St Ives to meet the needs of proposed development. This ongoing study will include looking at improvements to the A141 and the potential third River Crossing. C Cllr Bates confirmed there is a lot more work to be done on this study.</p>	
<p>7. RESPONSIBLE FINANCIAL OFFICER'S REPORT 7.1 To authorise payments due RESOLVED: All payments due be authorised. Proposed: Cllr Keane; Seconded: Cllr Boothman. All in favour 7.2. Budget 2020-21 The budget was noted with alterations to the precept for 2020-21. 7.3. Parish Council Investment Strategy Information on the regulations and approaches taken by other Parishes had been circulated. It was agreed that a draft strategy should be produced and recommendations on suitable accounts considered.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">DB</p>

<p>7.4. Parish Council telephone and internet provider This is deferred to the next meeting</p> <p>Football Club fees A meeting will be arranged with the Football club to discuss payment of overdue fees.</p>	<p>Clerk</p> <p>Clerk</p>
<p>8. PLANNING MATTERS</p> <p>8.1. Removal of pre-fabricated garage and erection of two storey extension to side of property. 2 Warren Close Wyton Huntingdon PE28 2AW Ref. No: 19/02136/HHFUL</p> <p>RESOLVED: Houghton & Wyton Parish Council recommend that this application be APPROVED. The application conforms with Houghton & Wyton Neighbourhood Plan policies. There is no adverse impact on the street scene or neighbouring properties. We note that there is no Design and Access statement.</p> <p>Proposed: Cllr Boothman, Seconded: Cllr Gilmour. All in favour.</p> <p>8.2. Demolition of existing concrete garage and construction of part single-storey, part two-storey side extension. 1 Manor Farm Cottage Huntingdon Road Wyton Huntingdon PE28 2AD Ref. No: 19/02421/HHFUL</p> <p>RESOLVED: Houghton & Wyton Parish Council recommend that this application be APPROVED for the following reasons:</p> <p>The property lies within the “Built-Up” area as defined in the Houghton & Wyton Neighbourhood Plan but the property does lie outside the “Character Area” of Manor Close.</p> <p>Although the property will lose a garage there is plenty of off-street parking for two cars.</p> <p>The proposed changes will create more modern living conditions.</p> <p>The extension will have no negative impact on the neighbouring house and is well set back from the road. It is designed to be in keeping with the existing late Victorian cottage.</p> <p>The house is located within the area of Wyton village which is designated Flood Zone 3. The design adopts measures appropriate for this flood zone.</p> <p>Referring to the Houghton & Wyton Neighbourhood Plan:</p> <ul style="list-style-type: none"> • Objective 10 supports small scale housing development schemes that are in keeping with the existing character of Houghton and Wyton. • Policy HWNP17 supports new development that: <ul style="list-style-type: none"> ○ respects the character or appearance of the village ○ responds positively to the heritage and distinctive features of any Character Area in which it is situated and pays particular attention to the site’s topography and height, scale, spacing, layout, orientation and materials ○ is of a high-quality design and, where appropriate, is of a distinctive and individual character <p>Proposed: Cllr Boothman; Seconded: Cllr Gilmour. All in favour</p> <p>8.3. Ash - Remove five limbs 5 Wessell Houghton Huntingdon PE28 2DG Ref. No: 19/02543/TREE</p> <p>RESOLVED: Houghton & Wyton Parish Council recommend that this application be APPROVED. This is necessary for the safety of the tree and occupants of neighbouring properties.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>Proposed: Cllr Keane; Seconded: Cllr Gilmour. All in favour</p> <p>8.4. Third River Crossing/ Local Transport Study consultation Rowland Potter of the Cambs and Peterborough Combined Authority replied to the Parish Council's response to the Local Transport Study consultation. This has been circulated and noted. A response is needed; this will be discussed with other Parish Councils to ensure this is in line with their responses. Cllr Boothman will attend the Transport and Infrastructure Committee meeting that will discuss the LTP consultation on 9 January.</p> <p>8.5. Other Planning Matters/Decisions The planning approval conditions for The Russets, Thicket Road will be looked at as it is thought that the temporary permission for the mobile home should have expired. The Splash, Splash Lane: A meeting will be arranged with the new owner of the triangle of land to the west of Splash Lane, south of A1123, to establish its intended future use. It has been established that there is also Highways land around the private area and this includes the seasonal pond. Redevelopment of the Old Photo Lab: The architect of this proposal has asked to meet councillors to discuss the Parish Council response. This will be arranged.</p>	<p>PB</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>9. PROJECT UPDATES</p> <p>9.1. Footpaths Work has started on the footpath from Victoria Crescent to the Scout Hut. It was confirmed that the path in the cemetery has been laid according to the agreed specification. Some further damage has been caused, probably by a mini-digger. The funeral director responsible will be contacted. The contractor will be asked to inspect the path to ascertain if further compaction is required and for advice on future maintenance before the account is paid.</p> <p>9.2. Electric Vehicle charging points This item will be deferred to the next meeting.</p>	<p>Clerk</p> <p>BG</p>
<p>10. PROJECTS IN THE PIPELINE</p> <p>10.1. Cemetery Extension This is deferred to the next meeting.</p> <p>10.2. War Memorial, Cemetery Lych gate and entrance gates Grants for this work will be investigated.</p> <p>10.3. St Mary's churchyard Tree Survey There has been no response from the Parochial Church Council to the survey. Cllr Curley will be asked for an update.</p> <p>Local Highway Initiative CCC officers have returned a feasibility report suggesting that a 700m stretch of the A1123 from just west of Wyton to Hartford Marina be reduced to 40mph speed limit. This will be challenged before and if necessary at the decision panel meeting on 3 Feb 2020. Stagecoach will be asked again to confirm support for the original proposal which included the recent Guided Bus stops. Speedwatch should be carrying out a survey; they will be asked when this will happen.</p>	<p>CS & BG Clerk MC</p> <p>DK</p>

<p>11. PARKING IN VICTORIA CRESCENT A resident of Victoria Crescent has organised a petition of residents and neighbours asking for action to be taken to address concerns over road safety and parking in and around Victoria Crescent. This is mainly an issue when children are dropped off at and picked up from the school. The school, in conjunction with the Parish Council, has been involved in trying to find a solution and encourage considerate and legal parking by school users for several years. A meeting will be arranged for interested parties to discuss the options and agree an action plan. This will be arranged to include the Parish Council, representatives from the school, the police, local residents and County Council officers including the Safer Routes to School officer.</p>	Clerk
<p>12. COMMUNICATIONS STRATEGY Very few responses were received to the survey in the Biennial Report but these will be looked at for any useful comments. A strategy will be considered to improve communications and increase use of social media.</p>	DK
<p>13. CCC CONSULTATION ON CLIMATE CHANGE AND ENVIRONMENT This consultation is available from 20 Dec to 31 Jan at https://consultcambs.uk.engagementhq.com/climate-strategy. Cllr Boothman will circulate a suggested response to the survey. It was agreed to set up a Working Party to look at a Parish Council response to Climate Change and Environmental issues. This will comprise Cllrs Boothman, Elborn and Gilmour</p>	PB PB, NE, BG
<p>14. TIMEBANK REPORT The Timebank Coordinator is currently on compassionate leave therefore the report will be deferred. The Parish Clerk will look into progressing the grant application she had submitted.</p>	
<p>15. CORRESPONDENCE The son of late residents of Victoria Crescent asked if he could place a memorial bench on a green area in this road. This area belongs to County Council and he has been given contact details and it was suggested that he also talk to local residents.</p>	
<p>16. ANY OTHER BUSINESS The British Legion will be asked if they are planning any events to commemorate VE day anniversary this year. It was agreed that a meeting would be arranged to follow up discussions with HDC Planning officers at a recent workshop on the Local Plan. This will cover the application of the Local Plan and Neighbourhood Plans to applications. Thanks were expressed to Cllr Elborn for hosting a social event for the Parish Council just before Christmas.</p>	Clerk PB
<p>17. DATE OF NEXT MEETING The next meeting will be on Wednesday 5 February 2020, 7:30pm, St Mary's Centre, Chapel Lane, Houghton.</p>	

Signed:..... Date: