



MEETING OF HOUGHTON & WYTON PARISH COUNCIL

WEDNESDAY 1st April 2026 7.00PM

St Mary's Centre, Chapel Lane, Houghton

Parish Councillors are hereby summoned to this meeting

All meetings are open to the public. Please join us.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council meetings, 24 February, 4 March and 25 March 2026.

5. CLERK, ASSISTANT CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT

5.1. Update on actions taken following meeting on 4 March 2026

5.2. To authorise payments due and paid and note financial reports and bank balances

5.3. To report on end-of-financial year position

6. DISTRICT AND COUNTY COUNCILLORS' REPORTS

To receive reports from District and County Council representatives

7. PLANNING MATTERS

7.1. [26/00435/HHFUL | Side, rear and front extension and refurbishment to an existing dwelling, including new detached garage and boundary with gate to relocated entrance | Green Acre Houghton Hill Houghton Huntingdon PE28 2BS](#)

- 7.2. Houghton Grange Phase 2
- 7.3. Pause the Plan engagement
- 7.4. Other planning matters

8. REPORTS and RECOMMENDATIONS

- 8.1. Parish Council Elections - Publicity and calendar
- 8.2. Timebank
- 8.3. Playing Field Grounds Maintenance
- 8.4. Annual Parish Meeting – Saturday 13 June
- 8.5. Cambs ACRE membership
- 8.6. Policy Review
 - 8.6.1. Financial Regulations / Risk Assessment
 - 8.6.2. Working Party
 - 8.6.3. Hire Policy for Clocktower / Potto Brown Square

9. PROJECTS

- 9.1. Community Facilities / Strategic Review
- 9.2. Outdoor Gym Equipment – discuss funding sources
- 9.3. Clock Tower phase 2 – remedial work

10. CORRESPONDENCE - To note Parish council correspondence and make decisions on future actions

11. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS, DELEGATED ACTIONS OR FOR INFORMATION ONLY (Reminder – no decisions can be made under this item)

12. DATE OF NEXT MEETING

The next Parish Council meeting will be on Wednesday 6 May 2026



Lois Dale, Parish Clerk, Houghton & Wyton Parish Council, 27 March 2026