

Houghton & Wyton Parish Council

Charitable Donations Policy

Introduction

The Parish Council occasionally receives requests for donations from various charities. This policy is to help determine the response of the Parish Council.

For the purposes of this policy, donations are defined as requests from local or national charities for unspecified amounts for their general use or in support of a project.

The Parish Council has a separate grant application form and guidelines for local community groups to request funding.

Policy

1. Consideration will be given when preparing the annual budget to the provision of up to 1% of the precept for charitable donations.
2. There should be demonstrable evidence, or potential, of benefit to residents within the Parish.
3. The request must include the Charity Registration Number..
4. If at the end of the financial year there is a material balance in the budget for donations, nominations from councillors can be considered for donations to one or more charities which could benefit residents of the Parish.
5. Any remaining balances will not be carried over to the next financial year.

Agreed at Parish Council meeting 7 August 2019

To be reviewed August 2021