

Councillors: You are hereby summoned to attend the Annual Meeting of the Parish Council to be held in Kirkwhelpington Memorial Hall on Tuesday 7 May 2024 at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

01/05/2024 **To elect the Chairman for the year 2024/25**

02/05/2024 **To receive, and approve if appropriate, apologies for absence and reasons given**

03/05/2024 **To elect the Vice Chairman for the year 2024/25**

04/05/2024 **Declarations of Acceptance of Office** – *to acknowledge the declarations of acceptance of office received following the uncontested election and consider any dispensations for those Councillors not in attendance or able to complete their declaration*

05/05/2024 **To receive declarations of interests**

Members are reminded to declare any interest in any item on the agenda, now or at any time during the meeting.

06/05/2024 **To approve the minutes of previous meeting held 5 March 2024.**

07/05/2024 **To receive comments/ queries from members of the public with regard to items on the agenda**

08/05/2024 **Parish Clerk's report**

An update of work carried out since the last meeting & relevant information.

09/05/2024 **Exclusion of the public**

10/05/2024 **Planning**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Reference	Detail	Status
24/00280/FUL	Barn at Great Law Farm Cottages, Kirkharle	Granted
24/01203/FUL	Rear infill extension to create open plan kitchen/living space Little Harle Lodge, Harle	Deadline for comments 8 May
24/01204/LBC	Listed Building Consent for rear infill extension to create open plan kitchen/living space Little Harle Lodge, Harle	Deadline for comments 8 May

Northumberland County Council consultation over changes to planning requirements:

<https://www.northumberland.gov.uk/Planning/Planning-application-requirements-consultation.aspx>

Deadline 17 May 2024 for comments.

11/05/2024 **Items for Consideration and Decision**

- a) Reward & recognition in parish
- b) Request for bench by bus stop entrance to village
- c) Village hall land conveyance
- d) Power cuts & village generator: emergency plan, insurance, storage
- e) Play area improvements funding & remedial works needed
- f) ICO registration – data processing
- g) Gates being left open along footpaths

- h) Highways – road conditions & speed limits
- i) Northern Power Grid funding opportunity
- j) Dog bin hard standing requirement

12/05/2024 **Items for Information Only**

- a. Correspondence
 - Tree Preservation Orders update
- b. Items for Information
 - Ray Wind Fund update
 - Climate change toolkit – carbon literacy training report
 - B4RN – feedback from village meeting
- c. Items to be included in next agenda

13/05/2024 Finance

- a. Account Balances – *To receive a report detailing account balances*
- b. AGAR forms completion
 - i. Internal Audit - To receive and review the report from the Internal Auditor
 - ii. Annual Governance Statement - to consider the questions and respond accordingly Accounting Statements - to consider and agree the accounting statement figures
 - iii. Electors’ Rights – to note the dates for the Notice of Public Rights
 - iv. Statement of Variance – to consider the draft Statement of Variance
- c. Insurance Renewal – to consider and agree the renewal for 2024/25
- d. Accounts for Payment – To review and approve items of expenditure, including those received before the meeting.

Date	Description	Amount
30/4/24	Staff expenses <i>Printer ink, paper, postage, electrician</i>	TOTAL: £92.11
30/4/24	Staffing costs March-April	£401.89
30/4/24	Village hall toilet maintenance grant May Recommended increase	£TBC
31/3/24	Robson & Cowan	£27.72
1/4/24	NALC subscription	£106.72
June	RoSPA Play Safety play area inspection Option to create weekly checklist £40	£78
11/4/2024	Internal audit 2023/24	£95

14/05/2024 **Date & time of next meeting.**



Natalie Warren
Parish Clerk
30/4/24