

Councillors: You are hereby summoned to attend the Annual Meeting of the Parish Council to be held in Kirkwhelpington Memorial Hall on Tuesday 2 July 2024 at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

01/07/2024 **To receive, and approve if appropriate, apologies for absence and reasons given**

02/07/2024 **To receive declarations of interests**

Members are reminded to declare any interest in any item on the agenda, now or at any time during the meeting.

03/07/2024 **To approve the minutes of previous meeting held 7 May 2024.**

04/07/2024 **To receive comments/ queries from members of the public with regard to items on the agenda**

05/07/2024 **Parish Clerk’s report**

An update of work carried out since the last meeting & relevant information.

06/07/2024 **Exclusion of the public**

07/07/2024 **Planning**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Reference	Detail	Status
22/01909/ CCMEIA	Proposed extraction of 3 million tonnes of dolerite...	Closing dates for comments 10 July
24/01126/LBC	Bart’s Cottage - Remove glass conservatory roof, replace with a "warm roof" with two Velux skylights and tiles matching the existing roof appearance.	GRANTED

08/07/2024 **Items for Consideration and Decision**

- a) Reward & recognition in parish – to select trophy & approve spend
- b) Play area improvements – design & funding options
- c) Footpath at The Crofts & general tidiness
- d) Policy for requests to speak at meetings
- e) Dog bin – access improvements
- f) Volunteer training – strimming course (£275) & equipment (steel toe cap boots c. £70)– approval of spend
- g) Funding request from Citizens Advice
- h) Grass cutting planning

09/07/2024 **Items for Information Only**

- a. Correspondence
- b. Items for Information
 - Ray Wind Fund update
 - Climate change toolkit
- c. Items to be included in next agenda

10/07/2024 **Finance**

- a. Account Balances – *To receive a report detailing account balances*

b. Accounts for Payment – To review and approve items of expenditure, including those received before the meeting.

Date	Description	Amount
May/ June	Robson & Cowan Grass cutting expenses	£162.52
	Cllr expenses – solar lights/ play area improvements	£TBC
May & June	Clerk wages	£350.75 <i>(inc £70.20 HMRC)</i>
	Clerk expenses NCC bulky waste collection - swing	£20.80

c. Budget review & forecast

d. Approve & adopt new Model Financial Regulations – online banking set up & debit card for clerk.

11/07/2024 **Date & time of next meeting.**



Natalie Warren
Parish Clerk
25/6/24