

Councillors: You are hereby summoned to attend an Ordinary Meeting of the Parish Council to be held in Kirkwhelpington Memorial Hall on Tuesday 1 July 2025 at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

01/07/2025 **To receive, and approve if appropriate, apologies for absence and reasons given**

02/07/2025 **To receive declarations of interests**

Members are reminded to declare any interest in any item on the agenda, now or at any time during the meeting.

03/07/2025 **To approve the minutes of previous meeting held 8 May 2025.**

04/07/2025 **To receive comments/ queries from members of the public with regard to items on the agenda**

05/07/2025 **Parish Clerk's report**

- Update from Highways
- Update from Police

06/07/2025 **Exclusion of the public**

07/07/2025 **Planning**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Reference	Detail	Status
25/02083/FUL	St Wilfrid's Church Kirkharle <i>Construction of new footpath, erection of new handrails to new and existing footpaths. Construction of new external toilet and trench arch drainage. Repositioning of oil tank (currently immediately outside of site boundary). Trimming lower branches of yew tree. Alteration to existing Chancel door.</i>	Deadline 9 July

08/07/2025 **Items for Consideration and Decision**

- a) Community survey update
- b) Bench maintenance plan
- c) Email change to gov.uk
- d) New bank account charges (appendix 1a & b)
- e) Complaints policy to adopt (appendix 2)
- f) New model standing orders (appendix 3)
- g) Approval/ appointment of committee/ external group representatives (staffing committee & Education Trust)
- h) Receive clerk resignation & approve recruitment process (appendix 4)
- i) Request for funding from Parochial Church Council (appendix 5)

- j) Community Champion award arrangements for 2025
- k) Gilbert Grange update
- l) Noticeboard purchase
- m) Appointment of internal auditor for 2025/26 (appendix 6 & 7)
- n) Maintenance of Albion Terrace (appendix 8)
- o) Conveyance of land to Memorial Hall

09/07/2025 **Items for Information Only**

a. Correspondence

Email 24/06/25 - Request for donation – Citizens Advice. (appendix 10)

b. Items for Information

Ray Wind Fund update

B4RN update

Climate change toolkit

c. Items to be included in next agenda

10/07/2025 Finance

a. Account Balances – *To receive a report detailing account balances (appendix 9)*

b. Accounts for Payment – *To review and approve items of expenditure, including those received before the meeting.*

Date	Description	Amount
May-June	Clerk wages	£ inc. HMRC £
May-June	Robson & Cowan	£235.83
July	Memorial Hall toilet grant	£350

11/07/2025 **Date & time of next meeting.**



Natalie Warren
Parish Clerk
25/06/25