

Councillors: You are hereby summoned to attend an Ordinary Meeting of the Parish Council to be held in Kirkwhelpington Memorial Hall on Thursday 8 May 2025 at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

01/05/2025 **To elect the Chairman for the year 2025/26**

02/05/2025 **To receive, and approve if appropriate, apologies for absence and reasons given**

03/05/2025 **To elect the Vice Chairman for the year 2025/26**

04/05/2025 **Declarations of Acceptance of Office** – *to acknowledge the declarations of acceptance of office received following the uncontested election and consider any dispensations for those Councillors not in attendance or able to complete their declaration*

05/05/2025 **To receive declarations of interests**

Members are reminded to declare any interest in any item on the agenda, now or at any time during the meeting.

06/05/2025 **To approve the minutes of previous meeting held 5 March 2025.**

07/05/2025 **To receive comments/ queries from members of the public with regard to items on the agenda**
Parish Clerk's report

- 08/05/2025
- Adapt bus update
 - Outstanding repairs: steps to play area, parish notice board
 - Fix my street reports
 - Conveyance to memorial hall

09/05/2025 **Exclusion of the public**

10/05/2025 **Planning**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. [Town and Country Planning Act 1990, Sched. 7, para.8]

Reference	Detail	Status
25/00173/LBC	Erection of greenhouse in vegetable garden, Kirkharle Hall	WITHDRAWN
25/00172/FUL	Erection of greenhouse in vegetable garden, Kirkharle Hall	GRANTED
25/00846/AGTRES	Prior Approval for change of use, Horncastle Farm, Kirkwhelpington	REFUSED

11/05/2025 **Items for Consideration and Decision**

- a) Community survey update
- b) Bench maintenance plan

12/05/2025 **Items for Information Only**

- a. Correspondence

- i. Safety of lithium-ion batteries campaign (Ron Bailey Email)
- ii. RoSPA play area inspection to be carried out in June
- iii. St Oswald's Way interpretation
- iv. Request for marquee on green

b. Items for Information

Ray Wind Fund update
B4RN update
Climate change toolkit

c. Items to be included in next agenda

13/05/2025 Finance

a. Account Balances – *To receive a report detailing account balances*

b. AGAR forms completion

- Internal Audit - To receive and review the report from the Internal Auditor
- Annual Governance Statement - to consider the questions and respond accordingly Accounting Statements - to consider and agree the accounting statement figures
- Electors' Rights – to note the dates for the Notice of Public Rights
- Statement of Variance – to consider the draft Statement of Variance

c. Insurance Renewal – to consider and agree the renewal for 2025/26

d. Accounts for Payment – To review and approve items of expenditure, including those received before the meeting.

Date	Description	Amount
Mar-Apr	Clerk wages	£ inc. HMRC £
Mar-Apr	Robson & Cowan	£40.73
11 April	Internal auditor payment	£95
May	Memorial Hall toilet grant	£350
1 April	NALC subscription	£110.90

14/05/2025 **Date & time of next meeting.**



Natalie Warren
Parish Clerk
29/05/25