**Minutes of Kirkwhelpington Parish Council meeting held on Tuesday 12th January 2016 commencing 730pm in Kirkwhelpington Memorial Hall**

**Those Present:** Cllr R Thornton (Chairman), Cllr E Rogerson, Cllr K Fortune, Cllr J Brown,

C Miller (Clerk)

**2016/01 Apologies for Absence**

Cllr A Purves, Cllr P Senior

It was agreed to congratulate County Cllr J Riddle for his recent OBE.

**2016/02 Declarations of Interest**

There were no Declarations of Interest.

**2016/03 Minutes of meeting held 3rd November 2015**

The minutes of the previous meeting were agreed as a true record.

**2016/04 Matters arising from meeting held 3rd November 2015**

* Cllr A Purves had confirmed she would be sitting on Greenrigg Community Fund panel.
* Defibrillator had been purchased and CPRE training being carried out.
* Cllr R Thornton to re-contact parishioner to enquire of progress regarding overhanging tree discussed at last meeting.
* Quotation received for lawnmower, Clerk to complete funding application and ask D Pearson to be a referee for application.
* Planning permission had been received for garage at The Old Mill House.
* Cllr R Thornton in possession of maps regarding layout of Ray Wind Farm, and information regarding timescales of project. Body to ensure correct investment of monies to be created.

**2016/05 Youth Club**

Nothing to report.

**2016/06 Correspondence**

No correspondence received.

**2016/07 Finance**

**2016/07/01 Bank Balance as at 31/12/2015:** £9092.18

**2016/07/02 The following invoices were authorised:**

* Kirkwhelpington Memorial Hall - £255.50
* S Hofman – reimbursement for firework display 5/11/15 - £390.00 - £283.83 had been received in receipts
* Robson & Cowan – fuel for lawnmower - £25.31
* C Miller – six monthly salary/expenses - £756.70
* HMRC – PAYE on above - £160.00
* Produlic – Sales order confirmation received for new swings, with cheque authorised at 4798.80
* **2016/07/03 Other financial matters**
* Set Precept 2016-2017: Budget circulated to all Cllrs, pantomime fees received had only been £314, with budget figure estimated at £550, and poor attendance of concern for any future productions. Matter to be discussed in depth at next PC meeting. PC did, in the past, donate towards upkeep of churchyard, however no written donations had been requested. An increase of £250 proposed by Cllr E Rogerson, Cllr J Brown seconded, carried.
* £100 had been received from Kirkwhelpington Educational Trust towards pantomime costs.

**2016/08 Planning Matters**

**2016/08/01 Planning Applications received:**

No planning applications received.

**2016/08/02 Other matters**

**2016/08/03 Approval of Planning Application had been received for the following:**

None received.

**2016/08/04 Neighbourhood Planning**

To be taken off agenda.

**2016/09 Play Ground**

As discussed above, sales order confirmation received, Clerk to contact Produlic and inform them of adverse ground conditions at present, due to water. No further progress had been made on slide improvements due to adverse weather conditions.

**2016/10 Publication Scheme/Data Protection Policy/ Web-site**

Clerk had drafted documentation for the above policies and set up a Parish Council web-site. It was proposed by Cllr J Brown, seconded by Cllr E Rogerson and agreed to adopt the documents.

**2016/11 Urgent Business**

* Tidy up works around the village had been carried out by Paul Foley of Coquet House clerk to write letter of thanks**.**
* Retaining wall at playground 7 – 11 Meadowlands in a dangerous state of repair, Clerk to contact ISOS
* Wooden fence between Meadowlands and Eastlands would benefit from reinstatement or preferably removal, originally being the field boundary when houses built, and now does not provide any function, Clerk to contact ISOS.
* Pothole problems ongoing at Holly Burn.
* Person had enquired whether PC would part with several of the mats stacked outside Memorial Hall, however it was agreed beneficial to retain some of them for future use. Cllr J Brown to ask requester how many would be required, with PC to retain ten.
* Gulley cleaning required at drain on Kirkwhelpington to Wallington road, nearest property being Walk Mill and approximately 200 yards from sewage works, near to stile, with road suffering corrosion. Clerk to contact NCC.

**2016/12 Information Items**

* CPRE – newsletter
* Northumberland & Newcastle Society - newsletter

**2016/13 Date of next Meeting**

The next meeting of Kirkwhelpington Parish Council will be held on Tuesday 1st March 2016 commencing 730pm in Kirkwhelpington Memorial Hall.

The meeting finished at 845pm.