

THROPTON PARISH COUNCIL

Minutes of an extra ordinary meeting of Thropton Parish Council held on Monday 15th June 2026 commencing at 7pm in Thropton War Memorial Hall

Those Present: Cllr Foggon (Chairman), Cllr Sutton, Cllr Aplin, Cllr Frazer-Kelly

2026/57 Apologies for absence

All members were present.

2026/58 Declaration of Members Interests

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.

2026/59 Minutes of previous meeting held 19th May 2026

RESOLVED:

Members agreed that the minutes of the previous meeting held 19th May 2026 were a true record.

2026/60 Meeting with internal auditor

Gareth Davies, internal auditor, welcomed to the meeting.

GD advised the following:

The role of the IA is to work with the Council to identify if practices are adequate for a council of its size. Considerable changes are going on across the sector in areas such as I.T. / Data Protection / Email policies. Parish Council's are increasingly expected to provide information with less human contact. It is getting harder to find external auditors, and it is anticipated more information will be required in the future.

GD had examined council documents and the Parish Council website, with the Clerk assisting with queries. On balance regulations and proper practices have been adhered to, sufficient to pass the internal audit objectives. There appeared to be an issue with the Statement of Accounts 2024-2025 where a proportion of salaries were included for the Whitton Bank Cemetery, this should be restated and included in "Other payments." In general, accounting systems and controls are appropriate for an authority of this size.

Each council policy should show the next review date.

The council has an appropriate domain for its website and email, however next year it is envisaged records of an annual test on the website will need to be kept. In future the Council Asset Register will need to include the insurance value / replacement cost of assets. There is no legal document relating to the foundation of the Rothbury Joint Burial Committee, and any solution to this will need to be agreed by all members of the Burial Committee.

GD thanked for his attendance and left the meeting at 730pm.

2026/61 Audit of Accounts year ending 31/3/26

2026/61/01 Members to consider and agree any matters arising from the report of the internal auditor

Members considered recommendations from the internal audit report (discussed above), and which would be addressed in due course.

2026/61/02 Members to approve the Governance Statement

RESOLVED:

Members approved the governance statement.

2026/61/03 Members to approve the draft annual accounts year ending 31/3/26

RESOLVED:

Members approved the draft annual accounts year ending 31/3/26.

2026/61/04 Members to approve the accounting statements and explanation of variances

RESOLVED:

Members approved the accounting statements and explanation of variances.

2026/61/05 Members to approve the public right of inspection dates 17th June until 28th July 2026

RESOLVED:

Members approved the public right of inspection dates 17th June until 28th July 2026.

2026/62 Parish Council Planning Policy. Members to consider adoption of policy

Members considered two options for a Parish Council planning policy.

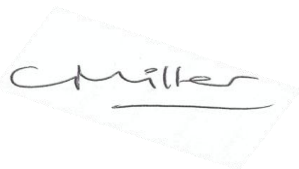
RESOLVED:

Members agreed to adopt the shorter policy.

2026/63 Date of next meeting

The next meeting of Thropton Parish Council will be held on Tuesday 21st July 2026 commencing 7pm in the War Memorial Hall

The meeting closed at 810pm



C Miller, Clerk/RFO
Thropton Parish Council