

BARROW GURNEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07586 437769

YEAR END FINANCIAL ACCOUNTS 2016/2017

	Notes	Previous for the year ending 31/03/15	Last Year for the year ending 31/03/16	Actual for the year ending 31/03/17	Budget for the year ending 31/03/17	Savings / (overspend)
INCOME						
Precept		6,500.00	7,500.00	7,000.00	7,000	0
Council Tax Benefit Grant		219.02	167.18	176.00	176	0
Village Orderly Grant		100.00	100.00	100.00	100	0
VAT reclaimed		72.55	23.46	42.77	42	-1
Interest earned		22.99	6.99	3.68		-4
Grants received	1	0.00	2,084.00	8,000.00	159	-7,841
		<u>6,914.56</u>	<u>9,881.63</u>	<u>15,322.45</u>	<u>7,477</u>	
EXPENDITURE						
Annual General Expenditure						
Clerk's Salary	2	3,818.99	3,861.00	3,899.64	3,861	-39
Clerk's Telephone expenses		69.20	40.00	20.00	30	10
Clerk's Travel allowances		61.30	89.65	47.11	55	8
Training		95.00	155.00	45.00	120	75
Printing & Stationery		80.91	65.78	47.10	70	23
Postage		20.16	40.74	38.46	40	2
IT Expenses			42.80	50.78	50	-1
Insurance		317.28	343.14	358.01	365	7
Subscriptions	3	228.84	232.16	234.65	239	4
Data Protection Registration Fee		35.00	35.00	35.00	35	0
Grants	4	50.00	50.00	50.00	50	0
Annual Village Hall hire		350.00	350.00	350.00	350	0
Annual Audit Fees		30.17	19.80	20.00	25	5
Wreath for War Memorial		20.00	20.00	17.00	20	3
Village Green	5	1,039.95	1,278.00	966.50	1,913	947
Footpath Maintenance		400.00	400.00	700.00	900	200
Village Maintenance					400	400
Tidying War Memorial		75.00	70.00	75.00	75	0
Other	6				100	100
		<u>6,691.80</u>	<u>7,093.07</u>	<u>6,954.25</u>	<u>8,698</u>	
Extraordinary Expenditure						
5 year Tree Survey				345.00	400	55
Parish Council Elections			100.39			
Resurfacing Village Green paths		300.00				
		<u>300.00</u>	<u>100.39</u>	<u>345.00</u>	<u>400</u>	
Projects subsidised by grants						
Professional fees – Walkways planning applications	1			1,097.50		
Website set up			149.49			
		<u>0.00</u>	<u>149.49</u>	<u>1,097.50</u>	<u>0</u>	
Vat paid on expenses to be reclaimed	7	23.46	42.77	301.09		
		<u>7,015.26</u>	<u>7,385.71</u>	<u>8,697.84</u>	<u>9,098</u>	
SURPLUS / (OVERSPEND)						
		<u>-100.70</u>	<u>2,495.92</u>	<u>6,624.61</u>	<u>-1,621</u>	
RESERVES						
Cash Balances as at 31 March		12,093.10	14,589.02	21,213.63		
Current account		12,090.66	4,586.58	11,207.51		
Deposit account		2.44	10,002.44	10,006.12		
Petty Cash		0.00	0.00	0.00		
Less: Unspent grants received	1			-11,405.28		
Less: Earmarked reserves	8			-2,100.00		
RESERVE available at 1 April 2017				7,708.35		
% of annual general expenditure				110.84%		

BARROW GURNEY PARISH COUNCIL

NOTES TO THE FINANCIAL ACCOUNTS 2016/2017

Note 1: Grants Received / Projects subsidised by grants

	Net surplus / (deficit) BROUGHT FORWARD	Grant received	Project expenditure	Net surplus / (deficit) CARRIED FORWARD
Closure of Survey Fund account (FYE 31/03/13)	285.77			
Professional fees – Walkways			285.77	0.00
Bristol Airport Community Fund (FYE 31/03/13) (Link to the Future)	50.00			
Professional fees – Walkways			50.00	0.00
Cemex grant for materials (FYE 31/03/13) (A38 walkways project)	1,500.00			
Professional fees – Walkways			761.73	738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund (FYE 31/03/16) (A38 crossing)	1,925.00			1,925.00
Transparency Code Compliance Grant (FYE 31/03/16)	9.51			9.51
Stancombe Quarry Fund (FYE 31/03/17) (Village entrances)		8,000.00		8,000.00
	<u>4,502.78</u>	<u>8,000.00</u>	<u>1,097.50</u>	<u>11,405.28</u>

Note 2: Clerk's Salary

The Clerk's salary is based on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

Note 3: Subscriptions

The following subscriptions were paid:

Avon Local Councils Association (2017/2018)	55.65
CPRE	36.00
Parish Councils Airport Association	50.00
Parish Magazine subscription	5.00
Society of Local Council Clerks	88.00
	<u>234.65</u>

Note 4: Grants paid

The following grant was approved and paid:

Nailsea & District Community Transport	50.00
	<u>50.00</u>

Note 5: Village Green

Expenditure on the Village Green was as follows:

Grass cutting	650.00
Weed spraying	108.00
Strimming	146.00
Annual playground inspection	62.50
	<u>966.50</u>

Note 6: Other

No other expenditure was incurred.

Note 7: VAT to be reclaimed

VAT paid on the following expenses will be reclaimed:

Stationery	9.42
IT Expenses	4.17
Training	6.00
Village Green	81.50
Professional fees	200.00
	<u>301.09</u>

BARROW GURNEY PARISH COUNCIL

NOTES TO THE FINANCIAL ACCOUNTS 2016/2017 (cont.)

Note 8: Earmarked Reserves

	<u>Earmarked Reserves</u> <u>BROUGHT FORWARD</u>	<u>Unspent budget –</u> <u>earmarked</u>	<u>Project expenditure</u>	<u>Net Earmarked</u> <u>Reserves CARRIED</u> <u>FORWARD</u>
Reshaping Memorial tree (FYE 31/03/15)	100.00			
Replacing Memorial tree (FYE 31/03/16)	250.00			350.00
Unspent footpath budget (FYE 31/03/16)	550.00			
Unspent footpath budget (FYE 31/03/17) (minute 8c, 12/09/2016)		200.00		750.00
VGC savings earmarked for VG boundary hedge (FYE 31/03/17)		500.00		
General budget savings earmarked for VG boundary hedge (FYE 31/03/17) (minute 8e, 14/11/2017)		500.00		1,000.00
	900.00	1,200.00	0.00	2,100.00

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BANK RECONCILIATION: FINANCIAL ACCOUNTS 2016/2017

Balance per bank statements as at 31 March 2017

Current Account	11,243.51	
Deposit Account	10,006.12	
Petty Cash	0.00	
		<u>21,249.63</u>
Less: Cheques not presented		-36.00
CHQ400382 – Devon Association of Local Councils (13/03/2017)	-36.00	
Add: Receipts not banked		0.00
		<u>21,213.63</u>
Net Balances as at 31 March 2017		<u>21,213.63</u>

Cash Book

Opening Balance – 1 April 2016

Current Account	4,586.58	
Deposit Account	10,002.44	
Petty Cash	0.00	
		<u>14,589.02</u>
Add: Receipts		15,322.45
Less: Payments		<u>-8,697.84</u>
Closing Balance per cash book – 31 March 2017		
Current Account	11,207.51	
Deposit Account	10,006.12	
Petty Cash	0.00	
		<u>21,213.63</u>

Prepared by: Joanna van Tonder
11 April 2017

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FINANCIAL YEAR 2016/2017

DISCLOSURE OF ITEMS OF EXPENDITURE ABOVE £100

<u>Date</u>	<u>Summary of purpose of expenditure</u>	<u>Amount (£)</u>	<u>Unrecoverable VAT (£)</u>
28/04/16	Joanna van Tonder (Clerk's salary – April 2016)	321.75	0.00
09/05/16	Came & Co. (Hiscox insurance policy to 31/05/2017)	358.01	0.00
31/05/16	Joanna van Tonder (Clerk's salary – May 2016)	321.75	0.00
28/06/16	Joanna van Tonder (Clerk's salary – June 2016)	321.75	0.00
01/08/16	Joanna van Tonder (Clerk's salary – July 2016)	324.97	0.00
30/08/16	Joanna van Tonder (Clerk's salary – August 2016)	324.97	0.00
12/09/16	Salmon Planning (Plans for walkways planning applications)	1,097.50	0.00
12/09/16	North Somerset Council (Contribution to footpath maintenance)	700.00	0.00
28/09/16	Joanna van Tonder (Clerk's salary – September 2016)	324.97	0.00
28/10/16	Joanna van Tonder (Clerk's salary – October 2016)	324.97	0.00
14/11/16	Chris Lane (Village Green cuts, sprays and strims)	904.00	0.00
28/11/16	Joanna van Tonder (Clerk's salary – November 2016)	324.97	0.00
28/12/16	Joanna van Tonder (Clerk's salary – December 2016)	324.97	0.00
09/01/17	Bosky Trees (5 year tree survey)	345.00	0.00
28/01/17	Joanna van Tonder (Clerk's salary – January 2017)	324.97	0.00
28/02/17	Joanna van Tonder (Clerk's salary – February 2017)	324.97	0.00
13/03/17	Barrow Gurney Village Hall (Hall hire 2016/17)	350.00	0.00
28/03/17	Joanna van Tonder (Clerk's salary – March 2017)	324.97	0.00