

# BARROW GURNEY PARISH COUNCIL

## YEAR END FINANCIAL ACCOUNTS 2017/2018

	Notes	Previous for the year ending 31/03/16	Last Year for the year ending 31/03/17	Actual for the year ending 31/03/18	Budget for the year ending 31/03/18	Savings / (overspend)
<b>INCOME</b>						
Precept		7,500.00	7,000.00	7,700.00	7,700	0
Council Tax Benefit Grant		167.18	176.00	91.78	92	0
Village Orderly Grant		100.00	100.00	100.00	100	0
VAT reclaimed		23.46	42.77	301.09	298	-3
Interest earned		6.99	3.68	4.36		-4
Grants received	1	2,084.00	8,000.00	5,165.28		-5,165
		<u>9,881.63</u>	<u>15,322.45</u>	<u>13,362.51</u>	<u>8,190</u>	
<b>EXPENDITURE</b>						
<b>Annual General Expenditure</b>						
Clerk's Salary	2	3,861.00	3,899.64	3,938.64	3,939	0
Clerk's Telephone expenses		40.00	20.00	25.00	30	5
Clerk's Travel allowances		89.65	47.11	71.97	50	-22
Training		155.00	45.00	140.00	60	-80
Printing & Stationery		65.78	47.10	81.59	50	-32
Postage		40.74	38.46	28.60	45	16
IT Expenses		42.80	50.78	50.78	135	84
Insurance		343.14	358.01	347.87	370	22
Subscriptions	3	232.16	234.65	251.70	254	2
Data Protection Registration Fee		35.00	35.00	35.00	35	0
Grants	4	50.00	50.00	50.00	50	0
Annual Village Hall hire		350.00	350.00	350.00	350	0
Annual Audit Fees		19.80	20.00	20.20	20	0
Wreath for War Memorial		20.00	17.00		20	20
Village Green	5	1,278.00	966.50	1,253.00	1,789	536
Footpath Maintenance		400.00	700.00		750	750
Village Maintenance				33.86	100	66
Tidying War Memorial		70.00	75.00	75.00	75	0
Other	6					0
		<u>7,093.07</u>	<u>6,954.25</u>	<u>6,753.21</u>	<u>8,122</u>	
<b>Extraordinary Expenditure</b>						
Barrow Street Noticeboard				1,309.00	1,900	591
Plant tubs				81.26	100	19
5 year Tree Survey			345.00			0
Parish Council Elections		100.39				0
		<u>100.39</u>	<u>345.00</u>	<u>1,390.26</u>	<u>2,000</u>	
<b>Projects subsidised by grants</b>						
Laptop purchase	1			433.28		-433
Professional fees – Walkways planning applications			1,097.50			0
Website set up		149.49				0
		<u>149.49</u>	<u>1,097.50</u>	<u>433.28</u>	<u>0</u>	
<b>Projects funded from earmarked reserves</b>						
Laying of hedge	8			1,167.03		-1,167
		<u>0.00</u>	<u>0.00</u>	<u>1,167.03</u>		
Vat paid on expenses to be reclaimed	7	42.77	301.09	395.13		
		<u>7,385.71</u>	<u>8,697.84</u>	<u>10,138.91</u>	<u>10,122</u>	
<b>SURPLUS / (OVERSPEND)</b>						
		<u>2,495.92</u>	<u>6,624.61</u>	<u>3,223.60</u>	<u>-1,932</u>	
<b>RESERVES</b>						
<b>Cash Balances as at 31 March</b>		<b>14,589.02</b>	<b>21,213.63</b>	<b>24,437.23</b>		
Current account		4,586.58	11,207.51	11,926.75		
Deposit account		10,002.44	10,006.12	12,510.48		
Petty Cash		0.00	0.00	0.00		
Less: Unspent grants received	1			-16,137.28		
Less: Earmarked reserves	8			-1,682.97		
<b>RESERVE available at 1 April 2018</b>				<b>6,616.98</b>		
% of annual general expenditure				97.98%		

# BARROW GURNEY PARISH COUNCIL

## NOTES TO THE FINANCIAL ACCOUNTS 2017/2018

### Note 1: Grants Received / Projects subsidised by grants

	Net surplus / (deficit) BROUGHT FORWARD	Grant received	Project expenditure	Net surplus / (deficit) CARRIED FORWARD
Balance of Cemex grant for materials – A38 walkways (FYE 31/03/13)	738.27			738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund – A38 crossing (FYE 31/03/16)	1,925.00			1,925.00
Transparency Code Compliance Grant (FYE 31/03/16)	9.51			
Transparency Code Compliance Grant (FYE 31/03/18)		433.28		
Purchase of laptop			-433.28	9.51
Stancombe Quarry Fund – Village entrances (FYE 31/03/17)	8,000.00			
Return of unspent grant		-6,500.00		1,500.00
Stancombe Quarry Fund – Table Tennis table (FYE 31/03/18)		2,352.00		2,352.00
Bristol Airport Community Fund – Resurfacing play area (FYE 31/03/18)		8,880.00		8,880.00
	<u>11,405.28</u>	<u>5,165.28</u>	<u>-433.28</u>	<u>16,137.28</u>

### Note 2: Clerk's Salary

The Clerk's salary is based on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

### Note 3: Subscriptions

The following subscriptions were paid:

Avon Local Councils Association (2018/2019)	74.70
CPRE	36.00
Parish Councils Airport Association	50.00
Parish Magazine subscription	6.00
Society of Local Council Clerks	85.00
	<u>251.70</u>

### Note 4: Grants paid

The following grant was approved and paid:

Wellspring Counselling	50.00
	<u>50.00</u>

### Note 5: Village Green

Expenditure on the Village Green was as follows:

Grass cutting	900.00
Weed spraying	72.00
Strimming	166.00
Pruning	50.00
Annual playground inspection	65.00
	<u>1,253.00</u>

### Note 6: Other

No other expenditure was incurred.

# BARROW GURNEY PARISH COUNCIL

## NOTES TO THE FINANCIAL ACCOUNTS 2017/2018 (cont.)

### Note 7: VAT to be reclaimed

VAT paid on the following expenses will be reclaimed:

IT Expenses	4.17
Village Green	13.00
Stationery	13.24
Plant tubs	16.26
Laptop	86.66
Noticeboard	261.80
	<u>395.13</u>

### Note 8: Earmarked Reserves

	<u>Earmarked Reserves</u> <u>BROUGHT FORWARD</u>	<u>Unspent budget –</u> <u>earmarked</u>	<u>Project expenditure</u>	<u>Net Earmarked</u> <u>Reserves CARRIED</u> <u>FORWARD</u>
Reshaping Memorial tree (FYE 31/03/15)	100.00			
Replacing Memorial tree (FYE 31/03/16)	250.00			
				<u>350.00</u>
Unspent footpath budget (FYE 31/03/16)	550.00			
Unspent footpath budget (FYE 31/03/17)	200.00			
(minute 8c, 12/09/2016)				<u>750.00</u>
VGC savings earmarked for <b>VG boundary hedge</b> (FYE 31/03/17)	500.00			
General budget savings earmarked for <b>VG boundary hedge</b> (FYE 31/03/17)	500.00			
(minute 8e, 14/11/2017)				
Laying of hedge (FYE 31/03/18)			-1,167.03	
				<u>-167.03</u>
Unspent footpath budget earmarked for <b>flowerbed maintenance</b> (FYE 31/03/18)		750.00		
(minute 12b, 12/03/2018)				<u>750.00</u>
	<u>2,100.00</u>	<u>750.00</u>	<u>-1,167.03</u>	<u>1,682.97</u>

# BARROW GURNEY PARISH COUNCIL

Clerk:  
Ms Joanna van Tonder  
Tel: 07586 437769

## BANK RECONCILIATION: FINANCIAL ACCOUNTS 2017/2018

Balance per bank statements as at 31 March 2018

Current Account	12,026.75	
Deposit Account	12,510.48	
Petty Cash	0.00	
		<hr/>
		24,537.23
Less: Cheques not presented		-100.00
CHQ300006 – North Somerset Council (12/03/2018)	-100.00	
Add: Receipts not banked		0.00
		<hr/>
Net Balances as at 31 March 2018		<u>24,437.23</u>

### Cash Book

Opening Balance – 1 April 2017

Current Account	11,207.51	
Deposit Account	10,006.12	
Petty Cash	0.00	
		<hr/>
		21,213.63
Add: Receipts		13,362.51
Less: Payments		<hr/>
		-10,138.91
Closing Balance per cash book – 31 March 2018		
Current Account	11,926.75	
Deposit Account	12,510.48	
Petty Cash	0.00	
		<hr/>
		<u>24,437.23</u>

Prepared by: Joanna van Tonder  
6 April 2018

# BARROW GURNEY PARISH COUNCIL

Clerk:  
Ms Joanna van Tonder  
Tel: 07586 437769

## FINANCIAL YEAR 2017/2018

### DISCLOSURE OF ITEMS OF EXPENDITURE ABOVE £100

<u>Date</u>	<u>Summary of purpose of expenditure</u>	<u>Amount (£)</u>	<u>Unrecoverable VAT (£)</u>
28/04/17	Joanna van Tonder (Clerk's salary – April 2017)	328.22	0.00
08/05/17	Came & Company (Insurance for 01/06/17 to 31/05/18)	347.87	0.00
28/05/17	Joanna van Tonder (Clerk's salary – May 2017)	328.22	0.00
28/06/17	Joanna van Tonder (Clerk's salary – June 2017)	328.22	0.00
28/07/17	Joanna van Tonder (Clerk's salary – July 2017)	328.22	0.00
28/08/17	Joanna van Tonder (Clerk's salary – August 2017)	328.22	0.00
11/09/17	Purchase of laptop and MS Office software (grant funded)	433.28	0.00
11/09/17	NS Council – return of unspent Stancombe Quarry grant	6,500.00	0.00
28/09/17	Joanna van Tonder (Clerk's salary – September 2017)	328.22	0.00
30/10/17	Joanna van Tonder (Clerk's salary – October 2017)	328.22	0.00
13/11/17	Notice Board Company (Oak n/board for Barrow Street)	1,309.00	0.00
13/11/17	Chris Lane (cuts, sprays and strims on V/Green)	1,038.00	0.00
28/11/17	Joanna van Tonder (Clerk's salary – November 2017)	328.22	0.00
28/12/17	Joanna van Tonder (Clerk's salary – December 2017)	328.22	0.00
08/01/18	Martin Pitman (Laying of village green hedge)	1,167.03	0.00
28/01/18	Joanna van Tonder (Clerk's salary – January 2018)	328.22	0.00
28/02/18	Joanna van Tonder (Clerk's salary – February 2018)	328.22	0.00
12/03/18	Chris Lane (cuts and prune Apple tree on V/Green)	150.00	0.00
12/03/18	Barrow Gurney Village Hall (Hall hire 2016/17)	350.00	0.00
12/03/18	NSC (Brush-cutting Course – Andy Robbins)	100.00	0.00
28/03/18	Joanna van Tonder (Clerk's salary – March 2018)	328.22	0.00