

BARROW GURNEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the village hall, Barrow Gurney,
at 7:30pm on 8 January 2018.

Present: Claire Arbery (Chairperson), Phil Carnell, Geoff Coombs, Eric Gates, Rob McKenzie, Andy Robbins, Andrew Sheridan and Joanna van Tonder (Clerk)
6 residents

Distribution: The Parish Councillors plus Nick Wilton and PC Martin Faithfull

1 Apologies for absence

No apologies for absence had been received.

2 Declarations of Interest and dispensations

a) Declarations of Interest

No declarations of interest were made.

b) Receive requests for dispensations

No requested for dispensation were received.

c) Grant requests for dispensations

No requests for dispensation were granted.

3 Minutes of the previous meeting – 13 November 2017

Eric Gates proposed, Andy Robbins seconded and it was agreed to make the following amendment to the minutes of the last meeting:

Minute 12(b) - "It was agreed the Clerk could spend in the region of £30 to purchase winter flowing bedding plants ..."

SHOULD READ

"It was agreed the Clerk could spend in the region of £30 to purchase winter **flowering** bedding plants ..."

4 Guest speaker: James Gore, Bristol Airport

For reasons unknown, Mr Gore failed to attend the meeting.

5 Public Questions

The following matters were raised:

• Road safety

Residents asked for an update and Claire Arbery replied that the PC had requested bollards be installed. Richard Burlinson advised he had engaged in discussions with NSC regarding putting up cameras. It was agreed that any information, such as dates, times and number plates, that could assist in progressing the problem of dangerous driving with NSC should be collected if possible.

Action: Eric Gates to follow up with NSC

Action: Andy Robbins to make use of Speedwatch camera to collect data

• Flooding: Barrow Hospital

Marie-France Riboulet reported flooding of Hospital Road as a result of water coming off the railway bridge and flooded fields surrounding the Hospital site. Andy Robbins and Andrew Sheridan confirmed the drainage around the bridge and Hospital Road were the subject of a S106 order that was being addressed with NSC (see 9(e) below).

• Flooding: General

* In response to a question raised, Andy Robbins confirmed that the recent flooding on Barns Close outside Springhead Barn was as a result of debris obstructing and blocking the grill, and not a blocked drain. Minute 5 para 3 - AMENDMENT

* In response to a question raised, Andy Robbins confirmed that the recent flooding on Barns Close outside Springhead Barn was as a result of debris obstructing and blocking the grill and the pedestrian entry gate, and not a blocked drain.

Claire Arbery
12.3.18

- 1 Compton Mead

The Clerk advised that NSC had put out an e-mail stating that, due to severe personnel shortages, the Enforcement Team would only be able to deal with the higher priority enforcement cases.

Action: Clerk to follow up with NSC Enforcement

- Airport Expansion / Local Developments

Ed Bradley expressed concern about the Airport's proposed expansion from 10mppa to 20mppa over the next twenty to thirty years and asked the PC to remain vigilant about the impact any expansion would have on the A38. While additional transport infrastructure had been talked about, it was agreed that permissions for the expansion could well be granted before a fully costed transport plan was in place.

The use of the media as a tool to inform residents of the impacts of the various development and transport proposals was discussed.

Geoff Coombs reminded the meeting that it was inevitable some development would take place and the PC could play an important role by being proactive. Andy Robbins summed up by suggesting the PC should be challenging the *level* of growth and insisting adequate provision is in place for transport infrastructure.

6 Police report

The Clerk reported the following incidents were recorded on the Constabulary's website:

September 2017:

- 1 x Burglary on or near Bridgwater Road (under investigation)
- 1 x Burglary on or near School Lane (unable to prosecute suspect)

October 2017:

- 1 x Burglary on or near Bridgwater Road (under investigation)
- 1 x Violence and Sexual Offences on or near Bridgwater Road (under investigation)
- 1 x Burglary on or near Barrow Street (under investigation)

November 2017:

- 1 x Burglary on or near Bridgwater Road (investigation complete; no suspect identified)
- 1 x Other Theft on or near Barns Close (under investigation)

Members commented on the significant increase in crime statistics reported over the past months.

Eric Gates advised that the Police & Crime Commissioner was inviting views on a proposal to impose the maximum permitted increase of 6.6% to the policing portion of Council Tax for the upcoming financial year. This increase would equate to an additional £1 per Band D equivalent household per month and would be used to offset the increasing costs of local policing.

It was agreed to support Ms Mountstevens's proposal but, at the same time, express concern at the lack of rural visibility.

Action: Clerk to respond accordingly

7 Actions Arising

The following actions arising from the meeting of 13 November 2017 are still outstanding or addressed as follows:

- Village Tap: Clerk to approach Bristol Water with a request for funding
- Holly Hedge/Barrow Woods: Clerk to meet with Holly Hedge to discuss and obtain evidence of TPO infringements in Barrow Woods
- Noticeboard: The Barrow Street noticeboard has been delivered and arrangements are being made to have it installed.
- Upper Mill Farm: Clerk to investigate refurbishments taking place in the vicinity of bat roosts

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8 Consultations

a) Draft W-o-E Joint Spatial Plan

Members agreed to review the draft comment via e-mail the following day. It was agreed that transport infrastructure was key to the success of any housing plan.

b) North Somerset Local Plan 2036

Members agreed to review the draft comment via e-mail the following day.

Clerk's note: The Parish Council's formal responses to both the Joint Spatial Plan and NS Local Plan 2036, circulated and agreed via e-mail, were submitted prior to the 10 January 2018 deadline.

9 Highways, pavements, verges and footpaths

a) Action taken by North Somerset Council since the previous meeting

No known action had been taken since the last meeting.

b) Condition of roads, pavements, verges and footpaths

The following reports were received:

- Drains: Barrow Street (in the vicinity of Mill Pond), School Lane, Hern Lane, Wildcountry Lane (at the railway bridge), Barrow Lane, A38 (at the intersection with Dundry Lane) and A38 (between Barrow Street and Hern Lane)
 - Branch impeding walkway: on the pavement on the A38 opposite Dial Cottage
 - Litter: along Barrow Street, predominantly
- Action:** Clerk to report on Council Connect

Phil Carnell reported that the absence of the street lamp previously located on the mini island on the A38, knocked over during an accident, was causing the road to be insufficiently lit.

Action: Clerk to report to NSC as a matter of urgency

c) Proposed Speed Limit amendment – B3130

Members noted the proposed speed limit review that would see the northerly section of Barrow Lane (to Bridgwater Road) changed from national speed limit to 50mph and agreed that was appropriate.

d) Footpaths

Andy Robbins confirmed he had nothing to report other than to reiterate that the Estate would not permit any stiles to be replaced by gates on footpaths on Estate land.

e) Wild Country Lane / Hospital Road pathway

Members noted an e-mail received from NSC replying to concerns raised by Andrew Sheridan on behalf of the PC. Andrew advised that he had spoken to NSC about the S106 breaches. NSC confirmed they would be taking legal action should the developer fail to comply before the end of January 2018.

Regarding the works required to address drainage from the railway bridge, members noted that both Network Rail and NSC Highways would need to give their approval possibly leading to delays in actual start dates.

10 Village Walkways Committee report

Andy Robbins confirmed that he and Eric Gates were active in following up progress on the snag list with NSC.

11 Conservation Area status

Eric Gates advised he was awaiting further progress from NSC.

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12 Village Enhancements

a) Telephone Box

The Clerk confirmed she would be getting in touch with those residents who had previously shown an interest, with the aim of setting up a working group to oversee the repainting and commissioning of the box. The working group would take instruction from, be funded by and report back to the Parish Council.

Action: Clerk to set up working group

b) Flower beds and tubs

Andy Robbins reported that, in order to maintain a floral display in the gateway beds, the PC would need to consider either employing an orderly or purchasing low-maintenance plants. Providing suitable plants for the eight beds could cost in the region of £700. Members discussed the option of looking to sponsors.

Cleeve Nursery had been asked to advise on planting options as well as to consider if a discount could be offered; their report was awaited.

c) Installation of CCTV to curb fly-tipping

Members agreed to abandon this project as it was felt the PC could not successfully operate a CCTV network without a team of volunteers and it was believed there would be insufficient community commitment.

13 Village Green

a) Village Green Committee report

Members noted Rob McKenzie's report as contained in *Councillor Reports – 8 January 2018* previously circulated (copy attached).

Rob advised that the playground closure, in all likelihood to take place in March, ought to be publicised. The playground would need to remain closed until the grass seed had germinated.

Action: Claire Arbery to include in village magazine submission

b) Tree Warden report

No report had been received.

14 Planning

a) Planning applications, consents and refusals since the last meeting

1. The following **planning applications** have been **received**:

- no new planning applications have been received.

2. The following **planning applications** have been granted **consent**:

- no consents or refusals since the last meeting.

3. The following **enforcement cases** are still **pending**:

- no follow up reports had been received.

b) Barrow Hospital – development of the site

There was nothing further to report.

c) Barrow Hospital – S106 Agreements

Claire Arbery confirmed she had queried the absence of the Monarch's Way footpath in the draft S106 Agreements and was awaiting a reply.

Clerk's note: The Decision Notices issued on 12 January 2018 and granting consent to planning applications 15/P/2301/F and 15/P/2302/F (condition 18 and 16, respectively) state: "No development shall take place until details of the route, width, gradient, surfacing and edging of a new public right of way running through the site to provide a complete footpath between Hospital Road (to the west) and Monarchs Way public right of way (to the east) has been submitted to and approved in writing by the Local Planning Authority. The footpath shall

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be completed in accordance with the approved details and shall be permanently available for use as an unobstructed public right of way no later than the occupation of the 5th dwelling in this development."

d) Ashton Vale / Taylor Wimpey development

Members heard that Dundry PC had invited Barrow Gurney and Long Ashton Parish Councils to reopen group discussions with a view to formulating a plan of action with regard to growing pressures on NSC to review Green Belt that would make possible the Ashton Vale development prospect.

Action: Claire Arbery to pass on the PC's desire to participate

e) Bristol Airport / Parish Councils Airport Association

Bristol Airport Master Plan – Eric Gates commented that the "passengers per annum" figures presented in the plan appeared to be nothing more than an extrapolation of the growth so far. Members discussed the potential growth at other airports across the South West and South Wales.

As a major economic contributor to and employer for the District, it was noted that NSC were sympathetic to the promotion of airport growth.

Action: Claire Arbery to circulate draft comment for discussion and agreement

15 Finance

a) Village Green Committee Budget 2018/19

Rob McKenzie presented the Village Green Committee (VGC) Budget as previously circulated. Members discussed whether there was a need for a dog waste bin considering the cost and it was agreed not to fund a bin.

Rob McKenzie proposed, Claire Arbery seconded and it was agreed that authority to spend within the confines of the VGC Budget (copy attached) be granted to the VGC chaired by Rob McKenzie, and subject to the Council's Financial Regulations.

b) Budget 2018/19

Members discussed the draft budget as previously circulated and suggested amendments were made.

Eric Gates proposed, Geoff Coombs seconded and the duly amended Budget (copy attached) was agreed.

c) Precept 2018/19

Geoff Coombs proposed, Phil Carnell seconded and it was resolved that Barrow Gurney Parish Council would request a Precept of £8,200 for the financial year ending 31 March 2019.

Action: Clerk to advise NSC of Precept requirement

d) Receipts and Payments

The Clerk reported there had been no **receipts** received since the last meeting.

Rob McKenzie proposed, Claire Arbery seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£328.22 Ms Joanna van Tonder / HMRC Clerk's salary (November 2017)

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Rob McKenzie proposed, Claire Arbery seconded and it was resolved to authorise the following **payments** to be made:-

£1,167.03 Martin Pitman Laying of the V/Green hedge

16 Rural Broadband

Andy Robbins confirmed Gigaclear had been surveying along Barrow Street the previous week but had progressed only as far as the outskirts of the village proper. The technician advised Andy that Gigaclear expected to have finished the roll-out across Barrow Gurney by the end of June 2019.

Minute 16 -AMENDMENT

**** ... outskirts of the village proper. Andy Advised that subsequent enquiries with Gigaclear established that they expected to have finished the roll-out across Barrow Gurney by the end of June 2019.**

Claire Arbery 12.3.18

Andrew Sheridan confirmed the Hospital site had all been connected by BT through the Long Ashton exchange.

Geoff Coombs reported that very little information was being made available by any of the parties concerned.

17 Commemoration of the end of WWI

Claire Arbery confirmed the Prince's Motto were planning to offer food and drink during the beacon lighting.

Action: Claire Arbery to ask for suggestions from the parish in the magazine
Action: Geoff Coombs to follow up use of the field with farmer Coombs

18 Open Forum for the Parish Council

Members had nothing further to discuss.

19 Future meetings

2018 meeting dates: 12 March, 14 May, 9 July, 10 September, 12 November 2018

The meeting closed at 9:46 pm.

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BARROW GURNEY PARISH COUNCIL

Councillor Reports

Meeting date: 8 January 2018

9(d). Footpaths

Nothing to report.

Submitted by: Andy Robbins

13(a). Village Green

- Application to the Airport Community fund for resurfacing the play area was successful. Will now be talking to Safety Green Ltd to schedule the work. Ideally would like to get it done by early spring as this would be a good time to sow grass seed. Play area will need to be closed for duration it takes for Grass to become established
- Village Green Committee meeting on 20th November
 - Annie Robinson will be resigning from the committee as of 31st March 2018 as she will be moving out of the area.
 - Wall bounding the play area may need repointing. Bath College and local agricultural colleges to be approached to see if it could be part of a student project
 - 2 additional grass cuts budgeted for next year. Also grass cuts for the playarea also in budget
 - Discussion on rubbish bins. Looking to replacing the rubbish bin with something more substantial. Looking at bins for Dog Waste. Also looking at an emptying service
 - Discussion on redoing the lettering on the memorial stone.
 - Table Tennis table now using a UK Supplier as the costs of the original preferred supplier's table have risen by £380 due to the weak pound. The grant from Stancombe was £2,352; the cost of the new table is now £1,595 + £650 delivery and fitting. It was agreed the surplus funds will be used for a small plaque crediting Stancombe Quarry with the donation.

Submitted by: Rob McKenzie

BARROW GURNEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07586 437769

VILLAGE GREEN BUDGET 2018 / 2019

	<u>Actual</u> for the year ending 31/03/14	<u>Actual</u> for the year ending 31/03/15	<u>Actual</u> for the year ending 31/03/16	<u>Actual</u> for the year ending 31/03/17	<u>Estimated</u> for the year ending 31/03/18	<u>Budget</u> for the year ending 31/03/19
Annual expenditure:						
Grass cutting	540.00	770.00	850.00	650.00	950	1,200
Path spraying	75.00	105.00	108.00	108.00	144	144
Strimming	50.00	105.00	166.00	146.00	206	230
Annual playground inspection	59.95	59.95	62.50	62.50	65	65
Bin collections					0	212
Remedial repairs to playground / VG maintenance			91.50		20	150
Contingency					0	50
	<u>724.95</u>	<u>1,039.95</u>	<u>1,278.00</u>	<u>966.50</u>	<u>1,385</u>	<u>2,051</u>
Extraordinary expenditure:						
Litter bin					0	500
5 year Tree Survey				345.00	0	
Resurfacing of paths		300.00			0	
Replacement swings	150.26				0	
	<u>150.26</u>	<u>300.00</u>	<u>0.00</u>	<u>345.00</u>	<u>0</u>	<u>500</u>
TOTAL	<u>875.21</u>	<u>1,339.95</u>	<u>1,278.00</u>	<u>1,311.50</u>	<u>1,385</u>	<u>2,551</u>

Crane Xley
12/3/18

BARROW GURNEY PARISH COUNCIL

BUDGET 2018 / 2019

	Notes	Actual for the year ending 31/03/16	Actual for the year ending 31/03/17	Estimated for the year ending 31/03/18	Budget for the year ending 31/03/19
EXPENDITURE					
Annual General expenditure:					
Clerk's Salary	1	3,861.00	3,899.64	3,939	4,989
Clerk's Telephone expenses		40.00	20.00	30	30
Clerk's Travel allowances		89.65	47.11	66	50
Training		155.00	45.00	140	120
Printing & Stationery		65.78	47.10	84	80
Postage		40.74	38.46	30	45
IT expenses		42.80	50.78	51	51
Insurance	2	343.14	358.01	348	360
Subscriptions		232.16	234.65	237	245
Data Protection Registration Fee		35.00	35.00	35	185
Grants	3	50.00	50.00	50	50
Annual Village Hall hire		350.00	350.00	350	350
Annual Audit Fees		19.80	20.00	120	30
Wreath for War Memorial		20.00	17.00	20	20
Village Green		1,278.00	966.50	1,385	2,051
Footpath Maintenance		400.00	700.00	0	0
Village Maintenance and enhancements				47	500
War Memorial		70.00	75.00	75	75
General Contingency				0	
Other	4			91	
		7,093.07	6,954.25	7,098	9,231
Extraordinary expenditure:					
Parish Council Elections		100.39		0	
Village Green: 5 year tree survey			345.00	0	
Noticeboards				1,309	
Village Green hedge works				1,167	
Village Green: Litter bin				0	500
WWI Commemoration				0	200
		100.39	345.00	2,476	700
Projects subsidised by grants:					
Professional fees: walkways planning applications	5		1,097.50	0	
Transparency Code compliance – website & laptop		149.49		433	
Resurfacing playground				8,880	
Table Tennis table				2,345	
Village Green entrance				1,500	
		149.49	1,097.50	13,158	0
VAT paid on expenses to be reclaimed		42.77	301.09	864	
TOTAL EXPENDITURE		7,385.72	8,697.84	23,597	9,931
INCOME					
Precept		7,500.00	7,000.00	7,700	8,200
Council Tax Benefit Grant (NSC)		167.18	176.00	92	53
Village Orderly Grant		100.00	100.00	100	100
VAT reclaimed from previous year		23.46	42.77	301	864
Interest earned		6.99	3.68	4	10
Grants received	5	2,084.00	8,000.00	5,165	
TOTAL INCOME		9,881.63	15,322.45	13,363	9,228
BUDGET EXCESS / (SHORTFALL)					-703
RESERVES					
Anticipated Cash Balances at FYE 31/03/18	6				10,980
Less: 2018/2019 Budget Shortfall					-703
Less: Unspent grants received	5				-3,412
Less: Earmarked reserves	7				-250
RESERVE available for FYE 31/03/19					6,614
% of annual general expenditure					72%
EFFECT ON BAND D EQUIVALENT HOUSEHOLDS					
Tax Base (No. Band D equivalent properties)	8	183.70	207.20	222.10	225.80
£ per Band D equivalent household		40.83	33.78	34.67	36.32
				% increase	4.75%

Crave Albany
12/3/18

BARROW GURNEY PARISH COUNCIL

BUDGET 2018 / 2019 - Notes to the Budget

1. Clerk's Salary

Clerk's Salary has been based on an increased number of hours per week, from 7.5 to 9.5, and on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

2. Insurance

Insurance cover has been budgeted taking into account an estimated increase of 2.5%.

3. Grants

The Grants budget has been set in line with the Grants and Charitable Donations Policy.

4. Other

5. Projects subsidised by Grants

	<u>Net surplus / (deficit) BROUGHT FORWARD</u>	<u>Grant received</u>	<u>Project expenditure</u>	<u>Net surplus / (deficit) CARRIED FORWARD</u>
Balance of Cemex grant for materials – A38 walkways (FYE 31/03/13)	738.27			738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund (FYE 31/03/16)	1,925.00			1,925.00
Balance of Transparency Code Compliance grant (FYE 31/03/16)	9.51			9.51
Stancombe Quarry Fund grant – Walkways project (FYE 31/03/17)	8,000.00			
- Return of unspent grant		-6,500.00		
- Anticipated expenditure – V/Green entrance			1,500.00	0.00
Transparency Code Compliance grant (FYE 31/03/18)		433.28		
- Purchase of laptop & software			433.28	0.00
ANTICIPATED Stancombe Quarry Fund grant – Table Tennis table (FYE 31/03/18)		2,352.00		
- Anticipated expenditure – Table Tennis table			2,345.00	7.00
ANTICIPATED Bristol Airport Community Fund grant – Playground resurfacing (FYE 31/03/18)		8,880.00		
- Anticipated expenditure – Playground resurfacing			8,880.00	0.00
	<u>11,405.28</u>	<u>5,165.28</u>	<u>13,158.28</u>	<u>3,412.28</u>

6. Anticipated Cash Balances at FYE 31/03/18

@ 31/12/2017		
Current account	3,822.67	
Deposit account	<u>12,510.48</u>	
		16,333.15
Less: unpaid estimated expenditure		-16,585.62
Add: anticipated receipts not yet banked		<u>11,232.00</u>
		10,979.53

7. Earmarked Reserves

	<u>Earmarked Reserves BROUGHT FORWARD</u>	<u>Unspent budget earmarked</u>	<u>Expenditure against earmarked reserves</u>	<u>Earmarked Reserves CARRIED FORWARD</u>
Village Green: replacement of War Memorial tree (FYE 31/03/16, VGC Minute 3 07/12/2015)	250.00			250.00
	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>

8. Tax Base (No. of Band D Equivalent Properties)

The tax base for FYE 31/03/18 took into account the anticipated properties expected to be completed and sold on the Barrow Hospital site. The tax base for FYE 31/03/19 remains largely unchanged and, considering the ongoing development at the Barrow Hospital site, is being queried with the District Council.

Clare Shey 12/3/18
17/01/2018