

BARROW GURNEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the village hall, Barrow Gurney,
at 7:30pm on 12 November 2018.

Present: Claire Arbery (Chairperson), Phil Carnell, Geoff Coombs, Joanna Critchett, Eric Gates, Andy Robbins and Joanna van Tonder (Clerk)
1x resident

Distribution: The Parish Councillors plus Nick Wilton

1 Apologies for absence

Apologies for absence had been received from Cllr Andrew Sheridan.

2 Declarations of Interest and dispensations

a) Declarations of Interest

No declarations of interest were made.

b) Receive requests for dispensation

No requests for dispensation were received.

c) Grant requests for dispensations

No requests for dispensation were granted.

3 Minutes of the previous meeting – 10 September 2018

Geoff Coombs proposed and it was agreed to make the following amendment to the minutes of the last meeting:

Minute 5 - "Members discussed various options and it was agreed the bonfire that Bob Coombs had agreed to hold on his land was preferable."

SHOULD READ

"Members discussed various options and it was agreed the bonfire that Bob Coombs had given permission to hold on his land was preferable."

4 Police Report

The following incidents of crime were reported on the constabulary's website:

July 2018:

- 1 x Violence and Sexual Offences* on or near School Lane (under investigation)
- 1 x Criminal damage and Arson on or near the Petrol Station, Bridgwater Road (under investigation)
- 3 x Other theft on or near the Petrol Station, Bridgwater Road (under investigation)

August 2018:

- 1 x Burglary on or near Barns Close (investigation complete, no suspect identified)
- 1 x Violence and Sexual Offences* on or near Barns Close (under investigation)

No crime figures had been available for September 2018.

* Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences

Members discussed the Police & Crime Commissioner's proposal to once again raise the policing part of the Council Tax by an additional £1 a month for the following financial year. It was agreed the Parish Council would support Ms Mountstevens' proposal.

Action: Clerk to submit feedback through online survey

5 Public Questions

The Clerk read from an e-mail received that day from resident, JT. Concerns were raised around the unappealing appearance of the car park at the end of Barns Close together with a request for the installation of a noticeboard in that vicinity.

It was noted that the car park and surrounds was located on Estate land.

Action: Clerk to advise JT to forward requests to the landowner

It was decided to move item 9c) Defibrillator to this point in the agenda.

9 Village Enhancements

c) Defibrillator

Resident JK addressed the meeting and spoke of a recent training course she had attended where she had been able to glean a fair bit of information about defibrillators. The Clerk was provided with the details of the trainer to aid the investigations into the options available to the village.

The suitability of the telephone box as a site for the defibrillator was discussed and it was considered that the village hall would be more appropriate.

It was agreed to set up an advisory working group to look into this further. Councillors Eric Gates, Andy Robbins and Joanna Critchett volunteered.

Action: Clerk to pass on information obtained thus far

6 Actions Arising

The following actions arising from the meeting of 10 September 2018 were still outstanding or not addressed elsewhere:

Min 10(b) (10/09/18): Highways – NSC's verge cutting policy	Clerk to establish NSC's position on verge cutting – reply from NSC: <i>"The rural verge cutting programme is managed by my colleague Phil Bush, Highways Operations Manager, and I have cc Phil into this this e-mail.</i> <i>The schedule has not changed and the A&B road should receive a twice a year cut as per previous years."</i>
Min 10(b) (10/09/18): Highways – Flow rate of Yeo	Clerk to notify Bristol Water that Yeo not flowing – BW explained that, as a result of the very dry summer, the compensation reservoir was unable to feed the Yeo; confirmed the flow rate had been checked during w/c 15/10/2018 and was found to be at an acceptable rate.

7 Planning

a) Planning applications since the last meeting

No planning applications have been received since the last meeting.

The following Tree Protection Order has been made:

1	TPO 1090	1 x Dawn Redwood (T1) within parcel "C" at Former Hospital site, Wild Country Lane, Barrow Gurney	Order dated 26/10/2018
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b) Consents, refusals and enforcement cases since the last meeting

The following planning applications have been granted consent:

18/P/2782/FUH: Single storey timber orangery to the side of 3 Hollybush Close, Oatley Park, Wild Country Lane	CONSENT GRANTED 06/09/2018
18/P/3689/LDP: Lawful Development Certificate for proposed installation of ground floor mounted solar PV panels at Barrow Treatment Works, Hern Lane	CERTIFICATE OF LAWFULNESS 02/10/2018

c) Barrow Hospital – update

Members noted a report from Andrew Sheridan wherein he confirmed that no apparent progress was being made by NSC with regard to the enforcement of S106 conditions and that it was becoming increasingly difficult to get updates from the Planning Officer.

Members discussed the problems of **poor communication with NSC**. Claire Arbery advised she had been in contact with Cllr Nigel Ashton regarding NSC's approach to small, rural parishes. Geoff Coombs suggested parish councils needed one single point of contact and that ALCA North Somerset was looking at covering such a topic at a Parish Forum. It was agreed that Claire and Andy Robbins would meet with an appropriate official at NSC to discuss ongoing issues that were not being addressed.

d) NS Local Plan 2036: Issues & Options consultation

Members were reminded the NS Local Plan 2036: Issues & Options consultation ran until 10 December 2018.

Action: Clerk to identify those questions pertinent to Barrow Gurney

Action: Councillors to consider response and circulate in advance of deadline

e) Other Planning matters

Ashton Vale / Taylor Wimpey development

There was nothing to report.

Bristol Airport / Parish Councils Airport Association

Claire Arbery advised she had written to Bristol Airport regarding the recent changes to the A1 Airport Flyer and the introduction of the A2. She confirmed the A1 no longer stopped at Hobbs Lane but that the A2 travelling between the airport and Bristol bus station would. While residents' concessions were still available for the A1, as the A2 was operated by First Bus, the concessions would not be valid for travel on those buses.

Action: Claire Arbery to inform residents via village e-mail

Action: Clerk to request residents' concessions for A2

Members noted the excerpts from the minutes of the recent PCAA meeting where Bristol Airport representatives had updated attendees and addressed such matters as the forthcoming planning application for expansion to 12mppa and the Draft Noise Action Plan 2019 – 2024 consultation.

It was agreed that the PC would reject any application for an increase in passenger numbers that did not adequately address the associated transport infrastructure requirements.

An apparent increase in overhead planes over Barrow Gurney was discussed and members wondered if there had been a change in the flight paths.

Action: Clerk to source flight path maps showing recent activity

8 Highways, pavements, verges and footpaths

a) Action taken by North Somerset Council since the previous meeting

Location	Problem	NSC Action
A38 / Barrow Lane	Road sign overgrown (when approaching Barrow Lane from Bristol end along A38)	Clerk inspected 07/11/2018, all still outstanding.
A38 / Dial Lane	Bottom half of road sign opposite Dial Lane junction (with A38) missing	
A38 walkway (nr Reservoir)	Discarded wheelbarrow & traffic cone	Follow-up e-mail sent to Gregg Brake, Area Officer
Wild Country Lane (on A370 bridge)	Barriers left after works	

Wild Country Lane (nr Fenwood House)	Open gully	
Barrow Street	Missing "Barrow Gurney" village sign	Follow-up e-mail sent to Gregg Brake, Area Officer
A38 (Barrow Street to Downside Road)	<p>Incorrect speed limit signage since 2017 change</p> <p>1. 2x 40mph signs before and after Freemans Lane in 50mph zone (SW travel)</p> <p>2. 1x Nat. Speed Limit sign after Freemans Lane (NE travel)</p>	<p>Audit of signage from Barrow Street to Downside Road undertaken 07/11/2018 by Clerk; reported to NSC</p>

It was noted that, in the event of a speed-related accident along the stretch of A38 with incorrect speed signage, NSC would be culpable.

b) Condition of roads, pavements, verges and footpaths

The following reports were noted and/or received:

- Wild Country Lane (opposite Holly Hedge) – flooding across the highway
- Blocked Drains:
 - along the A38 (on left hand side when travelling north-east)
 - Barrow Lane (at the bend before Winford)
 - Barrow Street (between Barrow Court Lane and Vicarage Lane)
 - Barrow Street (outside St Anne's)

Action: Clerk to report on Council Connect

It was reported that tall and overgrowing foliage was preventing sunlight getting to the war memorial and contributing to its deterioration.

Action: Clerk to request residents of Apple Tree Cottage to reduce the height

9 Village Enhancements

a) Telephone Box

The Clerk advised the telephone box refurbishment was complete with a space in the shelving left for a defibrillator, if required at a later date.

Geoff Coombs offered, and it was agreed to accept, a pin-board that could be hung inside the box for community notices.

b) Flower beds and tubs

The Clerk reported the missing flower tub had been located outside Compton Mead and, together with the other, had been planted up by residents.

Andy Robbins advised he would continue to weed the gateway beds. Members thanked him for his offer and Andy was reminded to wear a hi-viz jacket whilst undertaking the weeding.

Action: Phil Carnell to provide bark chippings to help suppress weeds

10 Village Green

a) 2018 Playground Inspection report

Members noted the inspection report produced following the annual inspection carried out on 15 October rated the risk levels of playground equipment, floor covering and ancillary equipment to be either low or very low.

It was noted the inspector found the surfacing dimensions beneath the two sets of swings did not meet with British Standards. Members were concerned that, as these surfaces were only recently laid by a reputable contractor, the minimum dimensions had not been adhered to. It was agreed to request the VGC make enquiries with the contractor involved.

b) Village Green Committee report

Members noted Rob McKenzie's report as contained in *Committee Reports – 12 November 2018* (copy attached).

11 Broadband

Members noted a statement issued by Gigaclear's CEO apologising for the delays in delivering the rural broadband roll-out.

Geoff Coombs explained that a new consortium of contractors had been appointed by Gigaclear following the collapse of their initial contractor, Carillion. Gigaclear were also experiencing staff changes at a senior level.

Members heard survey works had been undertaken through the village during the previous week and that Truespeed were expecting to receive funding imminently that would enable them to proceed in Barrow Gurney.

12 Finance

a) Half Year Financial Review

The Clerk presented the Half Year Financial Review (copy attached), as previously circulated.

b) Allocation of Grants 2018/19

Members noted there had been only one request received for the FYE 31 March 2019. It was agreed to award a grant in the amount of £50.00 to Wellspring Counselling.

c) Budget 2018/19

The Clerk requested all expenditure for consideration and inclusion in the budget for the year 2019/20 be forwarded to her by Friday, 14 December 2018.

d) Receipts and Payments

The Clerk reported that no **receipts** had been received since the last meeting.

Claire Arbery proposed, Andy Robbins seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£424.06	Ms Joanna van Tonder / HMRC	Clerk's salary (September 2018)
£424.06	Ms Joanna van Tonder / HMRC	Clerk's salary (October 2018)

Claire Arbery proposed, Andy Robbins seconded and it was resolved to authorise the following **payments** to be made:-

£810.00	E Kinsey	Refurbishment of telephone box
£40.00	Information Commissioner	Annual data protection reg. fee
£78.00	Play Inspection Company	Annual playground inspection
£265.00	Chris Lane	Village Green maintenance
£40.00	Royal British Legion	Remembrance Day wreath
£50.00	Wellspring Counselling	Grant award (see 12(b), above)

13 Open Forum for the Parish Council

Members noted there had been speed counters placed in various locations around the parish including both ends of Barrow Street. It was assumed these were to inform the transport study commissioned jointly by NSC and Bristol Airport.

Geoff Coombs expressed his thanks to Bob Coombs and Phil Carnell for their contribution to the outstanding WWI commemoration events of the previous day. Appreciation was shared by all.

14 Future meetings

2019 meeting dates: 14 January, 11 March, 13 May, 8 July, 9 September and 11 November 2019

The meeting closed at 9:05 pm.

BARROW GURNEY PARISH COUNCIL

Committee Reports

Meeting date: 12 November 2018

10(b). Village Green

1. Village green tidy up was on 6th October. Turn out was good despite the rain. Most effort was directed on weeding the hedge.
2. The grass which was laid in the play area this spring is well established and holding up well.
3. The Annual Village Green committee meeting is scheduled for **Saturday, 17th November**.
4. Purchase bin for Village Green. There was £500 in this year's budget for purchase of a bin. Following some research we would like to propose the following for purchase:



<https://www.ajproducts.co.uk/office-conference/outdoors/outdoor-litter-bins/indoor-outdoor-hooded-top-bin/459461-19434618.wf?productId=19434606>

The total cost is £220 plus VAT This is the cost for bin (£165) and also for concrete ballast (£55). Delivery is free.

So its well within budget, its not over large at 75 litres and it has an unobtrusive design. In addition the concrete ballast means we don't need to use fixing bolts etc.

5. Annual Playground inspection was carried out 15th October by the Play Inspection Company Ltd. The overall assessment was a Low Risk. There were a number of minor findings that will be discussed at the Annual VG Committee meeting.

Submitted by: Rob McKenzie (Chair, VGC)

BARROW GURNEY PARISH COUNCIL

HALF YEAR FINANCIAL REVIEW 2018/2019

	Notes	<u>Actual</u> for the 6 months ending 30/09/18	<u>Estimated</u> for the year ending 31/03/19	<u>Budget</u> for the year ending 31/03/19	
INCOME					
Precept		8,200.00	8,200	8,200	0
Council Tax Benefit Grant (NSC)		53.17	53	53	0
Village Orderly Grant		100.00	100	100	0
VAT reclaimed (2017/2018)		395.13	395	864	469
Interest earned		2.12	4	10	6
Grants received	1	1,000.00	1,000		-1,000
		<u>9,750.42</u>	<u>9,752</u>	<u>9,227</u>	<u>-525</u>

EXPENDITURE

Annual General expenditure:

Clerk's Salary		2,544.35	5,089	4,989	-100
Clerk's Telephone expenses		10.00	20	30	10
Clerk's Travel allowances		31.23	88	50	-38
Training			60	120	60
Printing & Stationery		28.09	73	80	7
Postage		24.27	38	45	7
IT expenses		29.95	55	51	-4
Insurance		354.83	355	360	5
Subscriptions		86.00	245	245	0
Data Protection Registration Fee			40	185	145
Grants			50	50	0
Annual Village Hall hire			350	350	0
Annual Audit Fees		129.20	129	30	-99
Wreath for War Memorial			40	20	-20
Village Green	2	727.00	1,438	2,051	613
Footpath Maintenance		450.00	450	0	-450
Village Maintenance		400.00	400	500	100
Tidying War Memorial			75	75	0
General Contingency		31.06	31	0	-31
		<u>4,845.98</u>	<u>9,026</u>	<u>9,231</u>	<u>205</u>

Extraordinary expenditure:

Village Green: Litter bins			220	500	280
WWI Commemorative event			0	200	200
		<u>0.00</u>	<u>220</u>	<u>700</u>	<u>480</u>

Projects subsidised by grants / unspent grants in reserve:

Resurfacing play area	1	8,880.00	8,880		
Table Tennis table		2,389.35	2,389		
Refurbish Telephone box			810		
Village Green entrances			1,500		
		<u>11,269.35</u>	<u>13,579</u>	<u>0</u>	<u>0</u>

VAT paid on expenditure, to be reclaimed (2018/2019)

	2,285.71	2,355		-2,355
	<u>18,401.04</u>	<u>25,180</u>	<u>9,931</u>	<u>-1,670</u>

SURPLUS TO RESERVES / (SHORTFALL FUNDED FROM RESERVES)

-15,427 -704

Cash Balances as at 30 September 2018

Current account	3,274.01
Deposit account	12,512.60
	<u>15,786.61</u>

BARROW GURNEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07586 437769

HALF YEAR FINANCIAL REVIEW 2018/2019

Notes to the Half Year Financial Review

Note 1: Grants received and projects subsidised by Grants

	<u>Net surplus / (deficit) BROUGHT FORWARD</u>	<u>Grant received</u>	<u>Project expenditure</u>	<u>Net surplus / (deficit) CARRIED FORWARD</u>
Balance of Cemex grant for A38 walkways materials (FYE 31/03/13)	738.27			738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund – A38 crossing (FYE 31/03/16)	1,925.00			1,925.00
Balance of Transparency Code Compliance Grant (FYE 31/03/16)	9.51			9.51
Balance of Stancombe Quarry Fund – Village entrances (FYE 31/03/17)	1,500.00			
Anticipated expenditure: Village Green entrance			1,500.00	0.00
Stancombe Quarry Fund – Table Tennis table (FYE 31/03/18)	2,352.00			
Purchase of Table Tennis table (May 2018)			2,389.35	-37.35
Bristol Airport Community Fund – Resurfacing play area (FYE 31/03/18)	8,880.00			
Playground resurfacing (May 2018)			8,880.00	0.00
Bristol Airport Community Fund – Refurbish telephone box (FYE 31/03/19)		1,000.00		
Telephone box repainted & shelves installed (September 2018)			810.00	190.00
	16,137.28	1,000.00	13,579.35	3,557.93

Note 2: Village Green expenditure

	<u>Actual</u> for the 6 months ending 30/09/18	<u>Estimated</u> for the year ending 31/03/19	<u>Budget</u> for the year ending 31/03/19
Annual expenditure:			
Grass cutting	640.00	950	1,200
Path spraying	36.00	72	144
Strimming	51.00	201	230
Annual playground inspection		65	65
Bin collections		100	212
Remedial repairs to playground		0	150
Contingency		50	50
	727.00	1,438	2,051
Extraordinary expenditure:			
Litter bin		220	500
	0.00	220	500
	727.00	1,658	2,551