

# BARROW GURNEY PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held in the village hall, Barrow Gurney,  
at 8:15pm on 14 May 2018.

**Present:** Claire Arbery (Chairperson), Geoff Coombs, Rob McKenzie, Andrew Sheridan  
and Joanna van Tonder (Clerk)  
6 residents

**Absent:** Phil Carnell

**Distribution:** The Parish Councillors plus Nick Wilton and PC Martin Faithfull

## **1 Election of Chair and Vice Chair**

Chairman – Claire Arbery, duly elected.

The Clerk informed members that Andy Robbins had given his consent to be nominated in absentia for the role of Vice Chairman of the Parish Council.

Vice Chairman – Andy Robbins, duly elected.

Claire Arbery's Declaration of Acceptance of Office form was completed in the presence of the Clerk. Andy Robbins to complete his Declaration of Acceptance of Office form at the next meeting.

## **2 Apologies for absence**

Apologies for absence had been received from Cllr Eric Gates and Cllr Andy Robbins.

## **3 Declarations of Interest and dispensations**

### **a) Declarations of Interest**

No declarations of interest were made.

### **b) Receive requests for dispensation**

No requests for dispensation were received.

### **c) Grant requests for dispensations**

No requests for dispensation were granted.

## **4 Minutes of the previous meeting – 12 March 2018**

Geoff Coombs proposed, Andrew Sheridan seconded and it was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record.

## **5 Appointment of representatives**

### **a) Parish Councils Airport Association**

It was agreed that Cllr Claire Arbery would continue as the Parish Council's representative on the PCAA, with Cllr Andy Robbins covering in the event Claire was unable to attend.

### **b) Stancombe Quarry Community Fund**

It was agreed that Cllr Claire Arbery and Cllr Geoff Coombs would continue to sit on the Stancombe Quarry Community Fund committee.

## **6 Renewal of Committees, appointment of Chairs and adoption of Terms of Reference**

### **a) Village Green Committee**

It was agreed to renew the mandate given to the Village Green Committee to carry out the management of the Village Green as per the previously adopted Terms of Reference. It was resolved to appoint Rob McKenzie as chairman of the Village Green Committee.

**b) Village Walkways Committee**

As both Eric Gates and Andy Robbins were not present, it was decided to defer consideration of the dissolution of the Village Walkways Committee to the next meeting.

**7 Police Report**

Members noted the annual police report for the year April 2017 to March 2018 received from Beat Manager PC Martin Faithfull and the crime statistics for 2017 compiled by the Clerk.

There were no incidents of crime reported during February and March 2018.

**8 Public Questions**

The following matters were raised:

- Speedwatch camera statistics

It was suggested that readings be taken along Barrow Street of vehicles leaving the village centre heading in the direction of the A370. It was felt that further speed reduction measures were needed and it was suggested that a temporary chicane or mobile Vehicle Activated Sign could be considered.

- A38 50mph speed limit

Ed Bradley wished to comment that the recent lowering of the speed limit along parts of the A38 to 50mph was a positive step forward in improving access on to Bridgwater Road from Naish Lane and was making a difference.

- Hospital Road

Marie-France Riboulet asked if there was any feedback on the request for a road nameplate brought up at the last meeting. The Clerk advised that the action was still outstanding.

Ed Bradley offered his thanks to the Parish Council for works undertaken to improve the Village Green.

**9 Actions Arising**

The following action arising from the meeting of 12 March 2018 are still outstanding or addressed as follows:

<b>Min 4:</b> Public Questions – Hospital Road	<b>Clerk</b> to discuss with NSC definition of “adoptable standard” and possibility of nameplate	Still outstanding
<b>Min 6:</b> Actions Arising – Speedwatch camera	<b>Andy Robbins</b> to vary locations and repeat data collections with Speedwatch camera at night	No report as yet
<b>Min 10(a):</b> Highways	<b>Clerk</b> to draft letters to NSC re: LITTER and DRAINS <u>Litter:</u> Letter sent to John Flannigan who forwarded on to Colin Russell <u>Drains:</u> Letter sent to Darren Coffin-Smith	No response from CR or NSC. DC-S responded in mid-April with promise to update
<b>Min 10(c):</b> Footpaths	<b>Andy Robbins</b> to revert to PC with options and quotations for the purchase of strimming equipment	Still outstanding
<b>Min 15:</b> Commemoration of WWI	<b>Geoff Coombs</b> to follow up use of field with Phil Coombs	No report as yet
<b>Min 17:</b> Open Forum - Defibrillator	<b>Clerk</b> to seek advice from the Ambulance Service	Still outstanding

## 10 Planning

### a) Planning applications since the last meeting

*The following **planning applications** have been **received**:*

1	18/P/2140/FUL	Replacement of petrol station canopy and redevelop existing filling station site into self-service filling station. Existing on-site building to be made weatherproof for use of filling station / electrical equipment. Erection of 3no. floodlights at <b>Former Barrow Gurney Filling Station, Bridgwater Road</b>  <u>Council comment:</u> Insufficient councillor response had led to no comment being submitted  <b>Action:</b> Clerk to submit <b>objection</b> on the grounds of dangerous access due to changed road conditions and increase in volume of traffic since last in operation, as well as imposing lighting
2	17/P/5543/FUL	Variation of conditions 28 and 29 on application 13/P/0473/F4 to amend the approved water drainage scheme at <b>Barrow Hospital site, Wild Country Lane</b>  <u>Council comment:</u> Neither objects nor supports (retrospective)
3	18/P/2782/FUH	Single storey timber orangery to the side at <b>3 Hollybush Close, Barrow Gurney</b>  <b>Action:</b> Councillors to circulate comments via e-mail for submission before deadline of 29/05/2018

### b) Consents, refusals and enforcement cases since the last meeting

*The following **planning applications** have been granted **consent**:*

<b>17/P/5319/FUH:</b> Two storey side extension on west elevation at <i>School House, Barrow Street</i>	CONSENT GRANTED 13/03/2018
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*The following **enforcement cases** are still **pending**:*

<b>18/00051/UAW:</b> Garden shed being used for residential purposes at <i>1 Compton Mead, Barrow Street</i>	CASE CLOSED 22/03/2018
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Enforcement Officer response: Following a site visit, the outbuilding had been deemed to fall within permitted development rights and thus, planning permission was not required. The Officer was satisfied the outbuilding was not being lived in and was used as an extra room to the dwellinghouse.

### c) Barrow Hospital – update

Members were informed that Linden Homes had now acquired the rights to develop the part of the site previously under Crest Nicholson. Linden Homes were looking to apply for minor amendments to the planning consent that was expected to alter the road layout and see a reduction in the size, but not number, of the homes built.

Andrew Sheridan indicated the changes to the access through the site were already taking place on the ground and were accompanied by possible unlawful tree removals.

**Action:** Clerk to make enquiries with James McCarthy, NSC Tree Officer

**Clerk's Note:** A representative of Linden Homes has requested a meeting with Parish Council representatives to discuss the amendments the company are seeking, those being as expected, above, as well as an increase of seven to the number of homes.

### d) Other Planning matters

- **Local Planning Policy updates**
  - North Somerset Local Plan 2036

Members noted a letter from Richard Kent, NSC Head of Development Management asking for help identifying opportunities within the community to deliver additional housing.

Geoff Coombs reminded members to consider that Barrow Gurney was a Green Belt village where no new development would be permitted. However, with the possibility that that position could change, it would be prudent to ensure the PC had an established viewpoint on small scale development within the confines of the village.

**Action:** Councillors to circulate comments for submission in advance of the deadline of 1 June 2018

- **W-o-E Joint Spatial Plan**

Members were advised the JSP had been submitted to the Secretary of State on 13 April 2018.

- **Ashton Vale / Taylor Wimpey development**

Members heard that Long Ashton PC were interested in hosting a joint meeting with Barrow Gurney and Dundry Parish Councils to discuss The Vale proposals.

- **Bristol Airport / Parish Councils Airport Association**

During the Master Plan presentation given by James Gore and Liz Higgins at the Annual Parish Meeting held earlier in the evening, members were informed of a non-statutory consultation on Bristol Airport's proposed planning application to increase capacity from 10mppa to 12mppa, to run from 14 May to 6 July 2018.

**Action:** Clerk to circulate links and details; Councillors to circulate comments for submission in advance of the deadline

## 11 Conservation Area status

Members noted Eric Gate's report as contained in *Councillor Reports – 14 May 2018* (copy attached). Eric, in his absence, was thanked for his tenacity and dedication to seeing this designation achieved.

## 12 Highways, pavements, verges and footpaths

### a) Action taken by North Somerset Council since the previous meeting

Location	Problem	NSC Action
Street light on A38	Lamp replaced after RTA is not working	Passed to Street Lighting
Barrow Street drains (School Lane – Vicarage Lane)	Blocked gullies	Jetters had been employed during w/c 08/05/18
Barrow Lane drains	Blocked gullies	Jetting were to be employed w/c 14/05/18
A38 opposite War Memorial bus stop	Potholes	To be actioned during A38 resurfacing (below)
A38 between Hobbs Lane & Barrow Street	Exposed manhole covers	To be actioned during A38 resurfacing (below)
A38 drains	Blocked gullies	NSC plan to resurface A38 from Potter's Hill to SBLR in July and will address gullies at that stage

### Temporary road closures / speed amendments

- Footpaths LA12/3 (including LA3/3) and LA12/4 – TEMPORARY PROHIBITION OF FOOT PASSENGERS ([BRISTOL VOLKSFEST 2018](#))

- effective from **4 June 2018** for sixteen days

- Wild Country Lane – TEMPORARY 30mph SPEED LIMIT ([BRISTOL VOLKSFEST 2018](#))

- effective from **14 June 2018** for four days

- **GREAT WESTON RIDE 2018** – passing through Barrow Gurney on **15 July 2018**

**b) Condition of roads, pavements, verges and footpaths**

The following reports were received:

- Flytipping (large green barrel) at the end of Naish Lane
- Pothole on Barrow Court Lane
- Manhole cover on pavement outside Springhead Barn still missing

**Action:** Clerk to report on Council Connect

**c) Footpaths**

There was nothing to report.

### **13 Village Walkways Committee report**

Members noted Andy Robbin's report as contained in *Councillor Reports – 14 May 2018* (copy attached).

### **14 Village Enhancements**

**a) Telephone Box**

Members considered the quotation kindly sourced and presented by Jan Kershaw in the amount of £1,015. Jan confirmed the contractor would be available to proceed during the last week of May.

Claire Arbery reported she had passed photographs of the telephone box as well as the two War Memorials to Bath College as potential student projects and was awaiting a response.

Members agreed that external funding would need to be sought for the refurbishment of the telephone box as the £1,000+ cost was too high for the Parish Council to cover from reserves.

The decision to i) suspend Financial Regulation 11.1(a) – requirement to invite three tenders for expenditure over £500, and ii) appoint a contractor to undertake the works would be taken once funds had been secured.

**Clerk's Note:** Following confirmation that the Bristol Airport Community Fund deadline for applications was Friday, 18 May, an application for £1,000 was submitted on behalf of the Parish Council.

**b) Flower beds and tubs**

Members noted Andy Robbin's report as contained in *Councillor Reports – 14 May 2018* (copy attached) that included planting plans for the eight gateway beds.

Claire Arbery proposed, Rob McKenzie seconded and it was agreed to accept Cleeve Nursery's A370 and A38 gateway planting plans.

### **15 Village Green Committee report**

Members noted Rob McKenzie's report as contained in *Councillor Reports – 14 May 2018* (copy attached).

Rob reported 2.5 tons of stone dust was to be delivered in advance of the village green tidy up and was to be spread around the newly installed Table Tennis table. The stone dust would be funded almost entirely with the balance of the Stancombe Quarry grant used to purchase the table.

Rob reiterated the importance of weeding the hedge at this crucial growing stage in order to give the young whips a chance to establish.

### **16 General Data Protection Regulations (GDPR)**

**a) Personal Data Audit report**

The Clerk reported that significant progress had been made in compiling a Personal Data Register of all data held by her and Councillors alike. She confirmed she was in the process of completing the Personal Data Audit template from NALC's GDPR toolkit.

**b) Appointment of Data Protection Officer**

The Clerk advised that amendments had been accepted by Parliament within the last few days that would exempt Parish Councils from the mandatory requirement to appoint a Data Protection Officer. The Bill was to be scrutinised by the House of Lords but was expected to pass through.

**c) Adoption of Privacy Notices**

Claire Arbery proposed, Geoff Coombs seconded and it was resolved to adopt the *General Privacy Notice* and *Privacy Notice for Staff and Councillors*, as previously circulated.

**Action:** Clerk to publish General Privacy Notice on the website and ensure all staff, volunteers and councillors receive a copy of the Privacy Notice for Staff and Councillors

**d) Supplementary GDPR Policies**

The Clerk advised that the need for three supplementary GDPR policies had become evident from the data audit, those being:

1. Data Retention and Disposal Policy
2. Data Security Breaches Policy
3. Subject Access Requests Policy

It was agreed the Clerk would present draft policies for consideration at the next meeting.

**Action:** Claire Arbery to forward examples on to Clerk

**17 Finance**

**a) Section 1 of the Annual Governance and Accountability Return (AGAR) – Annual Governance Statement 2017/2018**

It was agreed to approve Section 1: Annual Governance Statement of the AGAR for the year ending 31 March 2018.

**b) Adoption of Accounts for the year ended 31 March 2018 and Section 2 of the AGAR – Accounting Statements 2017/2018**

Claire Arbery proposed, Andrew Sheridan seconded and it was resolved that the Parish Council will adopt and approve the accounts for the year ending 31 March 2018 (copy attached).

It was agreed to approve Section 2: Accounting Statements of the AGAR for the year ending 31 March 2018.

**c) Annual Internal Audit report 2017/2018**

Members noted the Annual Internal Audit report from the Council's Internal Auditor for 2018/2017, as previously circulated.

The recommendations that the Financial Regulations be reviewed was noted and it was agreed the Clerk would update the documents and circulate proposed amendments for consideration at the next meeting.

**d) Exemption from Limited Assurance Review**

Members noted the Council met the criteria necessary to consider exemption from the requirement to have a limited assurance review.

Following consideration of the Council's Financial Statements for the year ending 31 March 2018 and the report of the Internal Auditor, **it was agreed the Council would certify itself exempt and the Certificate of Exemption was duly signed.**

**e) Purchase to enable carrying out of civic duty**

Members agreed to hold this CONFIDENTIAL agenda item over until the end of the meeting.

**f) Insurance policy 2018/2019**

The Clerk advised the insurance renewal quotation covering the period 01/06/2018 to 31/05/2019 had been received from Came & Company and amounted to £354.83. Members

were reminded that the PC had agreed a discounted three year deal with Inspire, part of AXA Insurance in the previous year.

**g) Receipts and Payments**

The Clerk reported the following **receipts** had been received since the last meeting:-

£53.17	North Somerset Council	Council Tax Benefit grant 2018/19
£4,100.00	North Somerset Council	1 <sup>st</sup> Precept payment 2018/19
£100.00	North Somerset Council	Village Orderly Grant 2018/19
£2.12	Co-Operative Bank	Interest earned on Deposit a/c

Claire Arbery proposed, Rob McKenzie seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£328.22	Ms Joanna van Tonder / HMRC	Clerk's salary (March 2018)
£415.74	Ms Joanna van Tonder / HMRC	Clerk's salary (April 2018)

Claire Arbery proposed, Rob McKenzie seconded and it was resolved to authorise the following **payments** to be made:-

£120.00	Grant Thornton	External Audit fees FYE 2016/17
£10,656.0	Safety Green Ltd	Resurfacing of the playground
£354.83	Came & Company	Insurance renewal 2018/19
£173.22	Concrete Fabrications	Stone dust for Table Tennis area
£20.20	Ms Joanna van Tonder	Clerk's additional hours to conduct Internal Audit through NS Internal Audit panel membership

The Clerk reported the balance in the bank accounts after taking into account cheque payments, above, totalling £11,324.25 would be CURRENT £4,439.93 and DEPOSIT £12,512.60.

**18 Commemoration of the end of WWI**

Having previously agreed to arrange the lighting of a beacon, there was nothing new to report.

**19 Open Forum for the Parish Council**

The topic of Broadband was raised and Geoff Coombs confirmed Gigaclear, the Connecting Devon & Somerset approved contractor, would be bringing underground fibre infrastructure to every property. Competitor Truespeed would be laying overground cabling in the event they achieved an initial sign-up of a minimum of 30% of the village. It was noted that Truespeed planned to address residents at the Fox & Goose the following week.

**20 Future meetings**

2018 meeting dates: 9 July, 10 September, 12 November 2018

**\*\* Remaining members of the public were asked to leave (9:24pm) and councillors considered CONFIDENTIAL agenda item 17(e) held over. \*\***

**Agenda item 17(e)**

**Purchase to enable carrying out of civic duty**

Following discussion, members agreed upon a course of action that the Clerk was tasked to complete. Total spending in the region of £40 was agreed upon.

The meeting closed at 9:45 pm.

# BARROW GURNEY PARISH COUNCIL

## Councillor Reports

**Meeting date: 14 May 2018**

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### **11. Conservation Area**

The Conservation Area proposal, which has been on the Parish Council Agenda since 1999 (or thereabouts) has taken a significant step forward. The public consultation of a scheme based on the "4 Farms", defining the central area of the village, took place in the Village Hall on the afternoon and early evening of Friday 27th April and an on-line consultation closed on Friday 4th May. Comments were supportive; there were a number of suggestions that a larger area should be covered.

The Conservation Officer, Dr Kate Hudson-McAulay, is now putting the scheme to the Executive Committee on 26th June.

**Submitted by:** Eric Gates

### **13. Village Walkways Committee report**

On the Walkway front we have not yet received a date from NS for the works to move the chicane sign, install the bollards and improvement to the drainage point by the Memorial. I am assuming that the damaged drainage cover in the Walkway by Springhead Barn will be replaced when these works are carried out.

**Submitted by:** Andy Robbins

### **14(b). Flowerbeds**

As requested at the last PC [meeting] I have attached photographs of the planting plans produced by Cleeve Nursery. [*Photographs on page 2 of Councillor reports – 14 May 2018*]

I intend to arrange the clearing of the beds and planting out during the latter part of May.

**Submitted by:** Andy Robbins

### **15. Village Green**

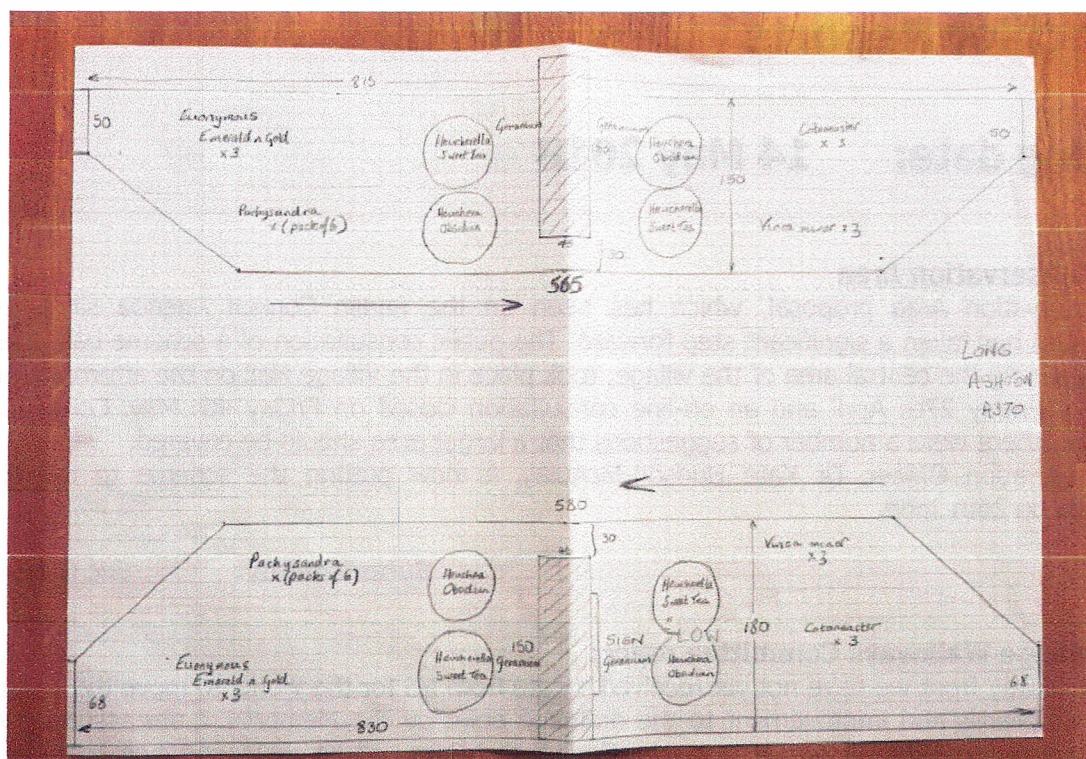
Village Green Play Area resurfacing complete. The contractors Safety Green did a great job. Due to high amounts of rain during the work they decided to lay turf rather than sow grass. This was done at no extra expense to us.

An outdoor Table Tennis Table has been installed by Concrete Sports. Unfortunately, during transit the table was damaged. They will be reinstalling a new table surface at a date TBC. A stock of bats and balls are being kept at the Princes Motto Pub. Charles Critchett and Sean Longsdale have volunteered to act as "table tennis table monitors". They are holding a further stock of bats and balls, will liaise with the pub and keep an eye on table.

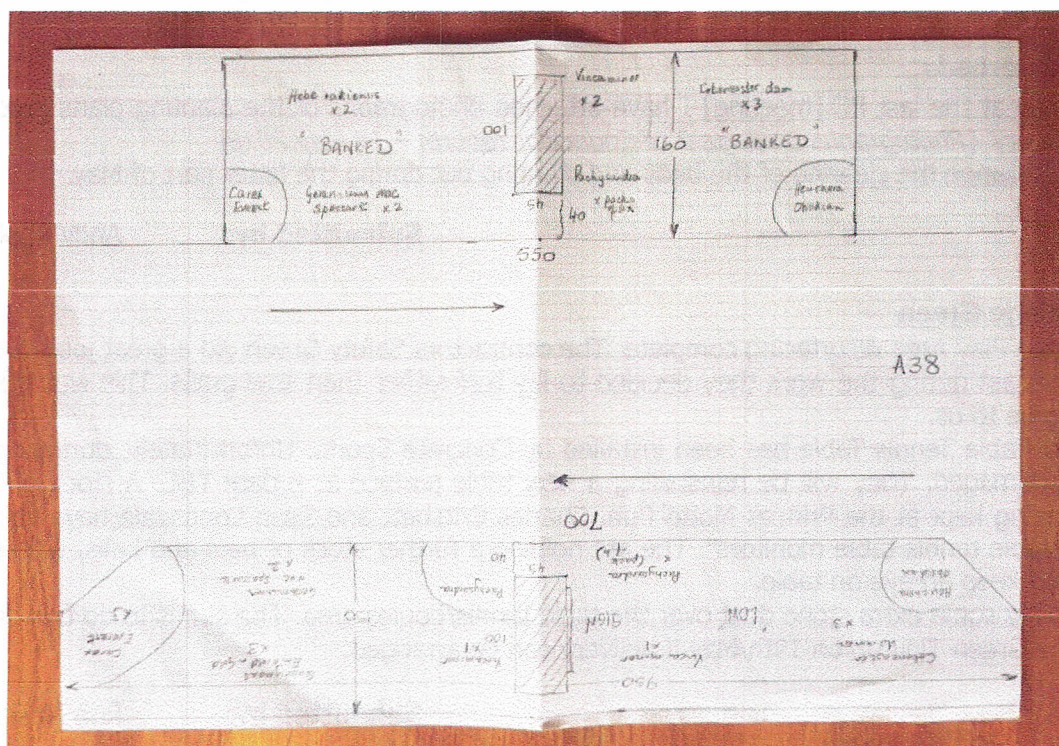
Looking to lay some extra stone dust over the table tennis/boules area. The aim is to do this during the next Village Green Tidy up on 19th May if delivery can be arranged.

**Submitted by:** Rob McKenzie

### A370 gateway



### A38 gateway



# BARROW GURNEY PARISH COUNCIL

## YEAR END FINANCIAL ACCOUNTS 2017/2018

	Notes	Previous for the year ending 31/03/16	Last Year for the year ending 31/03/17	Actual for the year ending 31/03/18	Budget for the year ending 31/03/18	Savings / (overspend)
<b>INCOME</b>						
Precept		7,500.00	7,000.00	7,700.00	7,700	0
Council Tax Benefit Grant		167.18	176.00	91.78	92	0
Village Orderly Grant		100.00	100.00	100.00	100	0
VAT reclaimed		23.46	42.77	301.09	298	-3
Interest earned		6.99	3.68	4.36		-4
Grants received	1	2,084.00	8,000.00	5,165.28		-5,165
		<u>9,881.63</u>	<u>15,322.45</u>	<u>13,362.51</u>	<u>8,190</u>	
<b>EXPENDITURE</b>						
<b>Annual General Expenditure</b>						
Clerk's Salary	2	3,861.00	3,899.64	3,938.64	3,939	0
Clerk's Telephone expenses		40.00	20.00	25.00	30	5
Clerk's Travel allowances		89.65	47.11	71.97	50	-22
Training		155.00	45.00	140.00	60	-80
Printing & Stationery		65.78	47.10	81.59	50	-32
Postage		40.74	38.46	28.60	45	16
IT Expenses		42.80	50.78	50.78	135	84
Insurance		343.14	358.01	347.87	370	22
Subscriptions	3	232.16	234.65	251.70	254	2
Data Protection Registration Fee		35.00	35.00	35.00	35	0
Grants	4	50.00	50.00	50.00	50	0
Annual Village Hall hire		350.00	350.00	350.00	350	0
Annual Audit Fees		19.80	20.00	20.20	20	0
Wreath for War Memorial		20.00	17.00		20	20
Village Green	5	1,278.00	966.50	1,253.00	1,789	536
Footpath Maintenance		400.00	700.00		750	750
Village Maintenance				33.86	100	66
Tidying War Memorial		70.00	75.00	75.00	75	0
Other	6					0
		<u>7,093.07</u>	<u>6,954.25</u>	<u>6,753.21</u>	<u>8,122</u>	
<b>Extraordinary Expenditure</b>						
Barrow Street Noticeboard				1,309.00	1,900	591
Plant tubs				81.26	100	19
5 year Tree Survey			345.00			0
Parish Council Elections		100.39		1,390.26		0
		<u>100.39</u>	<u>345.00</u>	<u>1,390.26</u>	<u>2,000</u>	
<b>Projects subsidised by grants</b>						
Laptop purchase	1			433.28		-433
Professional fees – Walkways planning applications			1,097.50			0
Website set up		149.49				0
		<u>149.49</u>	<u>1,097.50</u>	<u>433.28</u>	<u>0</u>	
<b>Projects funded from earmarked reserves</b>						
Laying of hedge	8			1,167.03		-1,167
		<u>0.00</u>	<u>0.00</u>	<u>1,167.03</u>		
Vat paid on expenses to be reclaimed	7	42.77	301.09	395.13		
		<u>7,385.71</u>	<u>8,697.84</u>	<u>10,138.91</u>	<u>10,122</u>	
<b>SURPLUS / (OVERSPEND)</b>						
		<u>2,495.92</u>	<u>6,624.61</u>	<u>3,223.60</u>	<u>-1,932</u>	
<b>RESERVES</b>						
<b>Cash Balances as at 31 March</b>		<b>14,589.02</b>	<b>21,213.63</b>	<b>24,437.23</b>		
Current account		4,586.58	11,207.51	11,926.75		
Deposit account		10,002.44	10,006.12	12,510.48		
Petty Cash		0.00	0.00	0.00		
Less: Unspent grants received	1			-16,137.28		
Less: Earmarked reserves	8			-1,682.97		
<b>RESERVE available at 1 April 2018</b>				<b>6,616.98</b>		
% of annual general expenditure				97.98%		

# BARROW GURNEY PARISH COUNCIL

## NOTES TO THE FINANCIAL ACCOUNTS 2017/2018

### Note 1: Grants Received / Projects subsidised by grants

	<u>Net surplus / (deficit) BROUGHT FORWARD</u>	<u>Grant received</u>	<u>Project expenditure</u>	<u>Net surplus / (deficit) CARRIED FORWARD</u>
Balance of Cemex grant for materials – A38 walkways (FYE 31/03/13)	738.27			738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund – A38 crossing (FYE 31/03/16)	1,925.00			1,925.00
Transparency Code Compliance Grant (FYE 31/03/16)	9.51			
Transparency Code Compliance Grant (FYE 31/03/18)		433.28		
Purchase of laptop			-433.28	9.51
Stancombe Quarry Fund – Village entrances (FYE 31/03/17)	8,000.00			
Return of unspent grant		-6,500.00		1,500.00
Stancombe Quarry Fund – Table Tennis table (FYE 31/03/18)		2,352.00		2,352.00
Bristol Airport Community Fund – Resurfacing play area (FYE 31/03/18)		8,880.00		8,880.00
	<u>11,405.28</u>	<u>5,165.28</u>	<u>-433.28</u>	<u>16,137.28</u>

### Note 2: Clerk's Salary

The Clerk's salary is based on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

### Note 3: Subscriptions

The following subscriptions were paid:

Avon Local Councils Association (2018/2019)	74.70
CPRE	36.00
Parish Councils Airport Association	50.00
Parish Magazine subscription	6.00
Society of Local Council Clerks	85.00
	<u>251.70</u>

### Note 4: Grants paid

The following grant was approved and paid:

Wellspring Counselling	50.00
	<u>50.00</u>

### Note 5: Village Green

Expenditure on the Village Green was as follows:

Grass cutting	900.00
Weed spraying	72.00
Strimming	166.00
Pruning	50.00
Annual playground inspection	65.00
	<u>1,253.00</u>

### Note 6: Other

No other expenditure was incurred.

# BARROW GURNEY PARISH COUNCIL

## NOTES TO THE FINANCIAL ACCOUNTS 2017/2018 (cont.)

### Note 7: VAT to be reclaimed

VAT paid on the following expenses will be reclaimed:

IT Expenses	4.17
Village Green	13.00
Stationery	13.24
Plant tubs	16.26
Laptop	86.66
Noticeboard	261.80
	<u>395.13</u>

### Note 8: Earmarked Reserves

	<u>Earmarked Reserves</u> <u>BROUGHT FORWARD</u>	<u>Unspent budget –</u> <u>earmarked</u>	<u>Project expenditure</u>	<u>Net Earmarked</u> <u>Reserves CARRIED</u> <u>FORWARD</u>
Reshaping Memorial tree (FYE 31/03/15)	100.00			
Replacing Memorial tree (FYE 31/03/16)	250.00			<u>350.00</u>
Unspent footpath budget (FYE 31/03/16)	550.00			
Unspent footpath budget (FYE 31/03/17) (minute 8c, 12/09/2016)	200.00			<u>750.00</u>
VGC savings earmarked for <b>VG boundary hedge</b> (FYE 31/03/17)	500.00			
General budget savings earmarked for <b>VG boundary hedge</b> (FYE 31/03/17) (minute 8e, 14/11/2017)	500.00			
Laying of hedge (FYE 31/03/18)			-1,167.03	<u>-167.03</u>
Unspent footpath budget earmarked for <b>flowerbed maintenance</b> (FYE 31/03/18) (minute 12b, 12/03/2018)		750.00		<u>750.00</u>
	<u>2,100.00</u>	<u>750.00</u>	<u>-1,167.03</u>	<u>1,682.97</u>

# BARROW GURNEY PARISH COUNCIL

Clerk:  
Ms Joanna van Tonder  
Tel: 07586 437769

## BANK RECONCILIATION: FINANCIAL ACCOUNTS 2017/2018

Balance per bank statements as at 31 March 2018

Current Account	12,026.75	
Deposit Account	12,510.48	
Petty Cash	0.00	
		24,537.23

Less: Cheques not presented  
CHQ300006 – North Somerset Council (12/03/2018) -100.00 -100.00

Add: Receipts not banked 0.00

Net Balances as at 31 March 2018 24,437.23

### Cash Book

Opening Balance – 1 April 2017

Current Account	11,207.51	
Deposit Account	10,006.12	
Petty Cash	0.00	
		21,213.63

Add: Receipts 13,362.51

Less: Payments -10,138.91

Closing Balance per cash book – 31 March 2018

Current Account	11,926.75	
Deposit Account	12,510.48	
Petty Cash	0.00	
		<u>24,437.23</u>

Prepared by: Joanna van Tonder  
6 April 2018