

# BARROW GURNEY PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held in the village hall, Barrow Gurney,  
at 7:30pm on 14 January 2019.

**Present:** Claire Arbery (Chairperson), Phil Carnell, Geoff Coombs, Joanna Critchett, Eric Gates, Andy Robbins, Andrew Sheridan and Joanna van Tonder (Clerk)  
7 residents  
Clive Thomas (Head of Community Engagement, Truespeed)

**Distribution:** The Parish Councillors plus Nick Wilton

## **1 Apologies for absence**

No apologies for absence had been received.

## **2 Declarations of Interest and dispensations**

### **a) Declarations of Interest**

No declarations of interest were made.

### **b) Receive requests for dispensation**

No requests for dispensation were received.

### **c) Grant requests for dispensations**

No requests for dispensation were granted.

## **3 Minutes of the previous meeting – 12 November 2018**

It was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record.

## **4 Guest Speaker: Clive Thomas (Head of Community Engagement, Truespeed)**

Claire Arbery introduced Truespeed's Head of Community Engagement, Clive Thomas and thanked him for coming along to address the Council.

Clive advised the meeting that uptake of Truespeed's offering had been slow in the village with only thirteen of the possible 56 properties signed up (23%). While Truespeed normally required a 30% sign up in order to draw down investment funding, build costs were expected to be higher through Barrow Gurney resulting in a further 24 properties needed in order to commence (66%), assuming the Prince's Motto only counted as one property.

Clive went on to advise that Barrow Gurney formed part of the logical, linear route Truespeed wished to proceed along and could be included within a wider project that currently had a target property deadline of April 2019 if the 30% threshold could be secured by then. At this point, members and residents were given the opportunity to view the extent of each of the polygons that incorporated Barrow Gurney (the village centre), Barrow Court and Naish Lane (including parts of the A38).

The meeting heard that Chew Magna Parish Council had found themselves in a similar position, needing to increase uptake in order to be included in the build timetable and Clive offered to share the letter sent out to Chew Magna residents encouraging sign up.

### Questions from councillors and the floor

1. If the 30% target were reached in any of the three areas, when could connection be achieved?

**CT:** Truespeed would connect within 6 months provided the 30% threshold was reached before April 2019.

2. Residents and the Parish Council have been told so many different things over the past few months, [resident] no longer has any confidence in Truespeed.  
**CT:** Apologies for the mixed messages that have been sent out. Truespeed have learnt from past mistakes and are addressing communication. [Clive] agreed that the language around the 30% threshold needed to be clearer and more transparent in the marketing material and from company representatives.
3. The Parish Council queried the validity of the data with regard to the number of properties within the Barrow Gurney polygon as Truespeed's figure of 56 seemed too high.  
**CT:** The list of Truespeed verified properties would be sent to the PC for clarification
4. Why are build costs predicted to be so much higher in Barrow Gurney?  
**CT:** Costs were probably higher because more digging would be required. If permission could be obtained from landowners to dig across their land, costs could be brought down. Truespeed's preferred method of carriage was making use of existing utility infrastructure overhead but where there was a gap, they would need to dig.
5. An obvious route between the village and Naish Lane already existed with a series of utility poles running through fields behind the Village Hall. Also, during the construction of the walkway through the village, ducting was installed that could be used for fibre cabling. Why did Truespeed not engage with local Parish Councils to seek advice on existing infrastructure?  
**CT:** A meeting would be arranged between Andy Moore (Truespeed) and the Parish Council to discuss the route and take on board any advice the PC could offer.

## 5 Public Questions

There were no further questions from the public.

## 6 Police Report

The following incidents of crime were reported on the constabulary's website:

September 2018:

- 2 x Violence and Sexual Offences on or near Bridgwater Road (1 x under investigation; 1 x unable to prosecute suspect)
- 1 x Criminal damage and Arson on or near the Barrow Street (under investigation)
- 1 x Criminal damage and Arson on or near the Barns Close (under investigation)

October 2018:

- 1 x Public Order offence on or near School Lane (under investigation)
- 1 x Other theft on or near Bridgwater Road (under investigation)

November 2018:

- 1 x Other theft on or near Barrow Court Lane (under investigation)
- 1 x Vehicle crime on or near Barns Close (under investigation)
- 1 x Burglary on or near Naish Lane (investigation complete, no suspect identified)

## 7 Actions Arising

The following actions arising from the meeting of 12 November 2018 were still outstanding or not addressed elsewhere:

<b>Min 7(e)</b> (12/11/18): Other Planning matters	Clerk to source fight path maps of recent activity into and out of Bristol Airport – the PCAA had kindly provided a link to maps from early 2018; the Clerk reported experiencing difficulty accessing the data and would be requesting assistance from Bristol Airport
<b>Min 8(b)</b> (12/11/18): Condition of Highways	Clerk to request residents of Apple Tree Cottage reduce height of foliage behind War Memorial



## 8 Planning

### a) Planning applications since the last meeting

The following planning applications have been received since the last meeting:

1	18/P/5009/TPO	T1 Beech - fell at <b>Former Barrow Hospital Lodge, Hospital Road, Barrow Gurney</b>  <u>Council comment:</u> no objection with conditions (retrospective)
2	18/P/5118/OUT	Outline planning application (with reserved matters details for some elements included and some elements reserved for subsequent approval) for the development of Bristol Airport to enable a throughput of 12 million terminal passengers in any 12 month calendar period, comprising: 2no. extensions to the terminal building and canopies over the forecourt of the main terminal building; erection of new east walkway and pier with vertical circulation cores and pre-board zones; 5m high acoustic timber fence; construction of a new service yard directly north of the western walkway; erection of a multi-storey car park north west of the terminal building with five levels providing approximately 2,150 spaces and wind turbines atop; enhancement to the internal road system including gyratory road with internal surface car parking and layout changes; enhancements to airside infrastructure including construction of new eastern taxiway link and taxiway widening (and fillets) to the southern edge of Taxiway GOLF; the year-round use of the existing Silver Zone car park extension (Phase 1) with associated permanent (fixed) lighting and CCTV; extension to the Silver Zone car park to provide approximately 2,700 spaces (Phase 2); improvements to the A38; operating within a rolling annualised cap of 4,000 night flights between the hours of 23:30 and 06:00 with no seasonal restrictions; revision to the operation of Stands 38 and 39; and landscaping and associated works at <b>Bristol Airport, North Side Road, Felton</b>  See Minute 8(d), below, for discussion.  <b>Action:</b> Councillors to circulate comments before the end of the week

### b) Consents, refusals and enforcement cases since the last meeting

No planning applications have been granted consent nor been refused since the last meeting.

### c) Barrow Hospital – update

Andrew Sheridan reported that, as a result of the ongoing sewerage and drainage problems at the site, an open sewer had surfaced within the woodland posing an unacceptable risk to residents and adversely affecting the surrounding trees. It was noted that the swamp-like conditions had been present for a couple of years but had worsened considerably of late. Andrew advised that NSC's Environmental Protection Officer had visited the site and an order placed on the landowner to have the problem rectified.

**Action:** Clerk to bring this to the attention of Cllr Nigel Ashton (via his PA) and request that this is dealt with as a matter of urgency

### d) Other Planning matters

Ashton Vale / Taylor Wimpey development

There was nothing to report.

Bristol Airport / Parish Councils Airport Association

Members discussed Bristol Airport's current planning application submitted to NSC (see 8(a).2, above) suggesting the following points:

- number of vehicles parked in lay-byes along the A38 was problematic and contributing to the unacceptable levels of litter along the road and in the verges.
- the creation of a large, long-stay car park outside of the Green belt and serviced by frequent shuttle buses would relieve the pressure on rural roads by reducing the volume of traffic travelling to the airport.

- the short-term impact of airport growth on the transport network was not being considered, with the focus and resources directed at transport studies looking to address infrastructure in the long-term only.
- Airport growth and associated traffic implications would be incompatible with Bristol's aspiration to be carbon neutral by 2030.
- the Silver Zone car park was a significant revenue source for the airport, clouding any commitment to truly sustainable travel to and from the airport.

It was agreed that, unless there was significant progress in infrastructure improvements, the Parish Council could not support further proposals for growth at the airport and should, therefore, object strongly to this current application.

**Action:** Councillors to circulate comments for agreement prior to the deadline

It was suggested the Council consider what mitigating measures might be needed in the event traffic flow through the village increases as a result of proposed growth at the airport, as well as other works that would need to be provided for in the future through S106 agreements. The A38 / Barrow Street junction was cited as an example.

Residents present at the meeting were urged to submit their comments on the airport's planning application before the deadline of 26 January 2019 and were informed of two upcoming public meetings organised by Wrington Parish Council to discuss the impact of the expansion on the area.

## 9 Highways, pavements, verges and footpaths

### a) Action taken by North Somerset Council since the previous meeting

Location	Problem	NSC Action
A38 / Barrow Lane	Road sign overgrown (when approaching Barrow Lane from Bristol end along A38)	Clerk inspected 09/01/2019, still outstanding.
A38 / Dial Lane	Bottom half of road sign opposite Dial Lane junction (with A38) missing	
A38 walkway (nr Reservoir)	Discarded wheelbarrow & traffic cone	Traffic cone removed, wheelbarrow still in situ.
Wild Country Lane (on A370 bridge)	Barriers left after works	Barriers removed
Wild Country Lane (nr Fenwood House)	Open gully	Clerk inspected 09/01/2019, still outstanding.
Barrow Street	Missing "Barrow Gurney" village sign	Still outstanding
Wild Country Lane (between Hern Lane and Barrow Street)	7.5t weight limit signs required on both ends	Sign installed on Barrow Street end, no signage visible on Hern Lane end
Wild Country Lane (footpath to Long Ashton)	Fly-tipping on path	Rubbish removed on 09/01/2019.

### b) Condition of roads, pavements, verges and footpaths

The following reports were noted and/or received:

- Bridgwater Road (alongside War Memorial) – pothole
- B3130 / Barrow Street slip road (from Cambridge Batch end) – pothole
- Vicarage Lane – builders' rubble fly-tipped
- Barrow Street (between School Lane and Barrow Court Lane) – drains silted over



- Barrow Street (at Barrow Court Lane junction) – road nameplate broken on right side and hanging askew

**Action:** Clerk to report on Council Connect

#### Barrow Street manhole cover

In response to a question from the floor, Andy Robbins outlined the numerous attempts made by the council to have this resolved including a meeting held with Nigel Ashton, leader of NSC. Andy advised that this, together with a number of other outstanding matters, was raised with Cllr Ashton and early indications were that progress was being made.

#### Springhead Barn wall

It was agreed that the traffic management / vehicle placement signage in the vicinity of this wall adjacent to Springhead Barn would need to be addressed with urgency as the wall had already been hit a number of times.

#### A38 drains

Phil Carnell confirmed the drains along the A38 had recently been cleansed, however, a few had been painted with green marks.

**Action:** Clerk to enquire as to what the green paint indicates

## **10 Village Enhancements**

### **a) Flowerbeds**

There was nothing to report.

### **b) Defibrillator**

Eric Gates reported the working group had begun investigating options for a village defibrillator.

Eric outlined the merits and pitfalls of each of three prospective locations, being i) the telephone box, ii) outside the Prince's Motto and iii) the Village Hall.

Andy Robbins proposed, Claire Arbery seconded and it was agreed the working group would approach the Village Hall committee as this was the preferred location.

Eric advised that more work was needed with regard to the desired specifications and associated costs. Sources of funding were discussed including making an application to the Stancombe Quarry Community Fund. Eric Gates proposed, Claire Arbery seconded and it was agreed to confer authority on the working group to seek the necessary funding for a defibrillator and apply for grants on behalf of the Parish Council.

### **c) Grant acknowledgement plaques**

Claire Arbery circulated suggested wording for three stainless steel plaques, to be funded with the surplus from the grant received to refurbish the telephone box, for placement at i) the playground, ii) telephone box, and iii) table tennis table.

It was agreed to commission the plaques with the wording as drafted.

**Clerk's note:** A fourth plaque is to be added to the order to acknowledge the Stancombe Quarry Community Fund's contribution to the new gate, fence and path on the Village Green.

## **11 Village Green Committee Report**

The Clerk advised that no report had been received. Joanna Critchett confirmed the VGC had discussed the non-compliance of the playground surface and Rob McKenzie had been tasked with communicating this to the contractor and seeking an explanation.

**Action:** Joanna Critchett to follow up with Rob McKenzie

## **12 Finance**

### **a) Village Green Committee Budget 2019/20**

The Clerk presented the Village Green Committee (VGC) Budget as previously circulated. Joanna Critchett proposed, Andrew Sheridan seconded and it was agreed that authority to spend within the confines of the VGC Budget (copy attached) be granted to the VGC chaired

by Rob McKenzie, represented by Joanna Critchett, and subject to the Council's Financial Regulations.

**b) Budget 2019/20**

The Clerk advised she would be stepping down later in the year and that the cost of appointing her replacement had been factored into the budget by way of an additional month's salary provision and a higher than average training provision.

Members discussed the draft budget as previously circulated and it was noted that £750 had been allowed for the Flax Bourton Youth Group in accordance with the Council's decision to support the group.

Claire Arbery proposed, Andy Robbins seconded and the Budget (copy attached) was agreed.

**c) Precept 2019/20**

Joanna Critchett proposed, Claire Arbery seconded and it was resolved that Barrow Gurney Parish Council would request a Precept of £9,000 for the financial year ending 31 March 2020.

**Action:** Clerk to advise NSC of Precept requirement

**d) Receipts and Payments**

The Clerk reported that no **receipts** had been received since the last meeting.

Claire Arbery proposed, Joanna Critchett seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£424.06	Ms Joanna van Tonder / HMRC	Clerk's salary (November 2018)
£810.00	E Kinsev	Reissue of lost cheque 300021
£5.00	Co-Operative Bank	Lost cheque cancellation bank fee
£424.06	Ms Joanna van Tonder / HMRC	Clerk's salary (December 2018)

## **13 Open Forum for the Parish Council**

### North Somerset Life

Eric Gates advised the village's Conservation Area status achievement had been featured in the latest edition of North Somerset Life (*pg. 40 North Somerset Life • Issue 141 – January/February*).

### Annual Parish Meeting speakers

Members considered possible topics for the APM and a speaker from the West of England Combined Authority addressing the region's spatial transport strategy was favoured.

### Lending out of Speedwatch camera

The Clerk advised that Brockley Parish Council was in need of a Speedwatch camera for a limited period and it was agreed to lend the council Barrow Gurney's unit.

### Geoff Coombs' move out of the parish

Geoff advised members that he would be moving out of Barrow Gurney the next day and that this would, in all likelihood, be his last Parish Council meeting. Geoff confirmed he would not be standing for re-election at the May elections but would continue as a councillor until then.

Claire Arbery expressed the sadness felt by all at hearing of Geoff's departure from the council and thanked him for his immeasurable contribution to both the council and the parish to whom he served. Claire thanked him for his support of her in her role as Chair over the past two years.

### Upcoming Parish Council elections

Members were reminded that the nomination process in the run-up to the elections would begin in March. As it was possible that there might be insufficient nominations to fill all seven vacancies on the council, it was agreed to promote the role throughout the community.

## **14 Future meetings**

2019 meeting dates: 11 March, 13 May, 8 July, 9 September and 11 November 2019

The meeting closed at 9:25 pm.



# BARROW GURNEY PARISH COUNCIL

Clerk:  
Ms Joanna van Tonder  
Tel: 07586 437769

## VILLAGE GREEN BUDGET 2019 / 2020

	<u>Actual</u> for the year ending 31/03/14	<u>Actual</u> for the year ending 31/03/15	<u>Actual</u> for the year ending 31/03/16	<u>Actual</u> for the year ending 31/03/17	<u>Actual</u> for the year ending 31/03/18	<u>Estimated</u> for the year ending 31/03/19	<u>Budget</u> for the year ending 31/03/19	<u>Budget</u> for the year ending 31/03/20
<b>Annual expenditure:</b>								
Grass cutting	540.00	770.00	850.00	650.00	950.00	950	1,200	1,200
Path spraying	75.00	105.00	108.00	108.00	72.00	72	144	144
Strimming	50.00	105.00	166.00	146.00	166.00	201	230	230
Annual playground inspection	59.95	59.95	62.50	62.50	65.00	65	65	65
Bin collections						100	212	106
Remedial repairs to playground / VG maintenance			91.50			0	150	150
Contingency						50	50	
	724.95	1,039.95	1,278.00	966.50	1,253.00	1,438	2,051	1,895
<b>Extraordinary expenditure:</b>								
Litter bin						220	500	
5 year Tree Survey				345.00		0		
Resurfacing of paths		300.00				0		
Replacement swings	150.26					0		
	150.26	300.00	0.00	345.00	0.00	220	500	0
<b>TOTAL</b>	<b>875.21</b>	<b>1,339.95</b>	<b>1,278.00</b>	<b>1,311.50</b>	<b>1,253.00</b>	<b>1,658</b>	<b>2,551</b>	<b>1,895</b>

# BARROW GURNEY PARISH COUNCIL

## BUDGET 2019 / 2020

	Notes	<u>Actual</u> for the year ending 31/03/17	<u>Actual</u> for the year ending 31/03/18	<u>Estimated</u> for the year ending 31/03/19	<u>Budget</u> for the year ending 31/03/20
<b>EXPENDITURE</b>					
<b>Annual General expenditure:</b>					
Clerk's Salary	1	3,899.64	3,938.64	5,089	5,734
Clerk's Telephone expenses		20.00	25.00	20	40
Clerk's Travel allowances		47.11	71.97	88	102
Training		45.00	140.00	60	308
Printing & Stationery		47.10	81.59	73	125
Postage		38.46	28.60	38	45
IT expenses		50.78	50.78	55	30
Insurance	2	358.01	347.87	355	364
Subscriptions		234.65	251.70	245	256
Data Protection Registration Fee		35.00	35.00	40	40
Grants	3	50.00	50.00	50	50
Annual Village Hall hire		350.00	350.00	350	350
Annual Audit Fees		20.00	20.20	129	31
Wreath for War Memorial		17.00		40	20
Village Green		966.50	1,253.00	1,438	1,895
Footpath Maintenance		700.00		450	
Village Maintenance and enhancements			33.86	400	
War Memorial		75.00	75.00	75	75
Youth Services					750
General Contingency				0	
Other	4			36	
		6,954.25	6,753.21	9,031	10,216
<b>Extraordinary expenditure:</b>					
Parish Council Elections					150
Village Green: 5 year tree survey		345.00			
Noticeboards			1,309.00		
Plant tubs			81.26		
Village Green: Litter bin				220	
		345.00	1,390.26	220	150
<b>Projects subsidised by grants:</b>					
Professional fees: walkways planning applications	5	1,097.50			
Laptop purchase			433.28		
Resurfacing playground				8,880	
Table Tennis table				2,389	
Telephone box refurbishment				810	
Village Green entrances				1,500	
<b>Projects funded from earmarked reserves:</b>					
Laying of hedge			1,167.03		
		1,097.50	1,600.31	13,579	0
VAT paid on expenses to be reclaimed		301.09	395.13	2,299	21
<b>TOTAL EXPENDITURE</b>		<b>8,697.84</b>	<b>10,138.91</b>	<b>25,129</b>	<b>10,387</b>
<b>INCOME</b>					
Precept		7,000.00	7,700.00	8,200	9,000
Council Tax Benefit Grant (NSC)		176.00	91.78	53	0
Village Orderly Grant		100.00	100.00	100	100
VAT reclaimed from previous year		42.77	301.09	395	2,299
Interest earned		3.68	4.36	4	4
Grants received	5	8,000.00	5,165.28	1,000	
<b>TOTAL INCOME</b>		<b>15,322.45</b>	<b>13,362.51</b>	<b>9,752</b>	<b>11,403</b>
<b>BUDGET EXCESS / (SHORTFALL)</b>					<b>1,016</b>
<b>RESERVES</b>					
Anticipated Cash Balances at FYE 31/03/19	6				9,061
Add: 2019/2020 Budget Surplus					1,016
Less: Unspent grants received	5				-3,558
Less: Earmarked reserves	7				-250
<b>RESERVE available for FYE 31/03/20</b>					<b>6,269</b>
% of annual general expenditure					61%
<b>EFFECT ON BAND D EQUIVALENT HOUSEHOLDS</b>					
Tax Base (No. Band D equivalent properties)	8	207.20	222.10	225.80	242.10
£ per Band D equivalent household		33.78	34.67	36.32	37.17
				% increase	2.37%



# BARROW GURNEY PARISH COUNCIL

## BUDGET 2019 / 2020 - Notes to the Budget

### 1. Clerk's Salary

Clerk's Salary has been based on 9.5 hours per week, and on salary scale point SCP10 (per National Association of Local Councils and the Society of Local Council Clerks).

### 2. Insurance

Insurance cover has been budgeted taking into account an estimated increase of 2.5%.

### 3. Grants

The Grants budget has been set in line with the Grants and Charitable Donations Policy.

### 4. Other

The estimated expenditure for the FYE 31/03/2018 of £36.06 covers Royal condolence expenditure (£31.06) and a lost cheque cancellation charge (£5.00).

### 5. Projects subsidised by Grants

	<u>Net surplus / (deficit) BROUGHT FORWARD</u>	<u>Grant received</u>	<u>Project expenditure</u>	<u>Net surplus / (deficit) CARRIED FORWARD</u>
Balance of Cemex grant for materials – A38 walkways (FYE 31/03/13)	738.27			738.27
Walkways Working Group fundraising (FYE 31/03/14)	732.50			732.50
Bristol Airport Community Fund – A38 crossing (FYE 31/03/16)	1,925.00			1,925.00
Balance of Transparency Code Compliance grant (FYE 31/03/16)	9.51			9.51
Stancombe Quarry Fund grant – Walkways project (FYE 31/03/17)	1,500.00			
- Anticipated expenditure – V/Green entrance			1,500.00	0.00
Stancombe Quarry Fund grant (FYE 31/03/18)	2,352.00			
- Purchase of Table Tennis table			2,389.35	-37.35
Bristol Airport Community Fund grant (FYE 31/03/18)	8,880.00			
- Playground resurfacing			8,880.00	0.00
Bristol Airport Community Fund grant (FYE 31/03/19)		1,000.00		
- Refurbishment of telephone box			810.00	190.00
	<u>16,137.28</u>	<u>1,000.00</u>	<u>13,579.35</u>	<u>3,557.93</u>

### 6. Anticipated Cash Balances at FYE 31/03/19

@ 31/12/2018		
Current account	5,713.83	
Deposit account	<u>7,514.56</u>	
		13,228.39
Less: unpaid estimated expenditure		-4,167.65
Add: anticipated receipts not yet banked		0.00
		<u>9,060.74</u>

### 7. Earmarked Reserves

	<u>Earmarked Reserves BROUGHT FORWARD</u>	<u>Unspent budget earmarked</u>	<u>Expenditure against earmarked reserves</u>	<u>Earmarked Reserves CARRIED FORWARD</u>
Village Green: replacement of War Memorial tree (FYE 31/03/16, VGC Minute 3 07/12/2015)	250.00			250.00
	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>

### 8. Tax Base (No. of Band D Equivalent Properties)

The tax base for FYE 31/03/20 takes into account the anticipated properties expected to be completed and sold on the Barrow Hospital site and represents an increase of 7.2% over that of FYE 31/03/19.