Minutes of the annual meeting of Wallington Demesne Parish Council held at Middleton Village Hall on Monday 21st May 2018 commencing 705pm

**Those Present:** J Ballantine (Chairman), E Green, S Richards, S Pattison, D Dexter, A Robson, A Teasdale (Northumbria Police), G Sanderson (Northumberland County Council), C Miller (Clerk)

**2018/32 Apologies for absence**

D Cowan

**2018/33 Election of Chairman**

S Richards proposed and A Robson seconded J Ballantine as Chairman, all in agreement

**2018/34 Election of Vice Chairman**

S Green proposed and S Richards seconded S Pattison as Vice Chairman, all in agreement

**2018/35 Election of representatives at outside bodies**

**Cambo School:** J Ballantine to continue as representative

**Middleton Village Hall**: E Green to continue as representative.

**Cambo Village Hall:** Deferred until next meeting**.**

**Wallington FC:** A Robson to be representative

**2018/36 Declarations of Members interests**

S Richards declared an interest in National Trust

**2018/37 Opportunity for members of the public to raise any matter on the agenda**

There were no members of the public present.

**2018/38 Minutes of the meeting held on 26th March 2018**

The minutes of the previous meeting held 26th March 2018 were agreed as a true record further to the addition of S Richards as being present at the meeting.

**2018/39 Matters arising from previous minutes held on 26th March 2018**

* **Defibrillators for Cambo and Scots Gap:** Funding outcome imminent and grant of £300 had been received from a parishioner. It was believed AGEUK could be able to provide funding.
* **Fibre optic broadband:** Nothing to report.
* **Dog fouling:** Sign had been placed at Scots Gap mart, problems continuing at Cambo, with signage to be placed
* **Safety checks at Cambo burial ground:** J Ballantine to carry out checks.

**2018/40 NCC Update**

Second year of new administration at County Hall. Particular problems with roads, with 10,000 potholes having to be actioned, and an increase in complaints and vehicular damage. Problems are not only in Northumberland, however there are 3,000 miles of road in the county with no road not requiring attention. £420K had been secured to aid with this work, however additional funding still required, and it is hoped £270K of new money would be secured. More permanent patching being actioned, however this does take longer, and cutting out and relaying requires a road closure and traffic lights which cost up to £1500. New pavier ordered, and two hotboxes which attach to trucks and can transport hot tar to the site. The reason for the current situation has been the complete lack of funding over the years. Roadside verges to be cut as last year, with specific sections to be left uncut to allow for wildflowers. Country park improvement project underway at Druridge Bay, Bolam Park and Plessey Woods. Weedspraying to be done inhouse with a blue dye to be placed on areas to show people which areas have been actioned. Four studies completed on town parking with plans produced. Broadband going badly – BT/Openreach are now in breach of broadband contract leading to delays in some areas. Clerk to re-contact N Snowdon regarding traffic survey at Scots Gap. Parishioner wished to give thanks for drainage works. Knowesgate crossroads of concern, and double white lines would be of benefit, Clerk to provide information to G Sanderson regarding Kirkwhelpington Parish Council concerns at this area.

**2018/41 Police Update**

Motorcycles in evidence, with operation weekender to be carried out. Crime Prevention Officer to attend Wallington in school holiday week. Crime wise it is quiet, however Appleby Horse Fair coming up which can lead to issues.

**2018/42 Reports from representatives at outside meetings**

* **Cambo School:** Letter of thanks received for grant towards conservatory. Cathedral visit planned; cookery; football practice; performance 12/7/18 and Sports Day 3/7/18.
* **Cambo Village Hall:** Gardener’s question time event had been successful.
* **Middleton Hall:** Cycle races continuing, next function 8/6/18, being an accordionist and fiddle player.
* **Wallington F.C:** Finished 4th in Northern Alliance League, highest ever finish since 1978 and the most points achieved. Planned pitch maintenance scheduled for the summer; fundraiser held and presentation evening organised.

**2018/43 Financial Matters**

**2018/43/01 Invoices for authorisation**:

* C Miller – April, May salary & expenses – £350.95
* HMRC – PAYE on above - £74.00
* Cambo Village Hall - £6.00
* Annual insurance premium £218.00 – Parish Council have no responsibilities for Middleton bus shelter.

**2018/43/02 To discuss and agree request for Grant from the following:**

* Wallington F.C - deferred until next meeting,

**2018/44 Audit of Accounts year ending 31/3/18**

**2018/44/01 To review the effectiveness of the system of internal control and consider the findings**

As discussed at March 2018 meeting, the current system of internal control was agreed as sufficient for the present needs of Wallington Demesne Parish as Council.

**2018/44/02 To consider and agree any actions arising from the report of the internal auditor**

There were no actions arising from the report of the internal auditor.

**2018/44/03 To approve the Governance Statement**

Cllr Richards proposed and Cllr Pattison seconded approval of the governance statement, all in agreement.

**2018/44/04 To approve the draft annual accounts for 2017/2018**

Cllr Pattison proposed and Cllr Robson seconded approval of the draft annual accounts, all in agreement.

**2018/44/05 To approve the Accounting Statement and explanation of variances**

Cllr Robson proposed and Cllr Green seconded approval of the Accounting Statement and explanation of variances, all in agreement.

**2018/44/06 To confirm and approve the Certificate of Exemption**

Cllr Green proposed and Cllr Ballantine seconded approval of the Certificate of Exemption, all in agreement.

**2018/45 Planning Applications**

**2018/45/01 Planning Applications received**

* 18/00745/LBC: Mr P Foley, Highlaws Farm, Hartburn – internal alterations – no objections.

**2018/45/02 Approval of Planning Application received**

No approvals received.

**2018/46 Neighbourhood Management – to report on any issues within the parish**

There were no issues received.

**2018/47 Correspondence**

* Northumberland County Council – Love Northumberland Awards 2018
* Northumberland County Council – weed control
* Northumberland County Council, road hierarchy consultation
* CPRE, newsletter

**2018/48 To receive/discuss information relating to General Data Protection Regulations (GDPR)**

Action Plan to be implemented/Councillors made aware the law is changing, with Clerk to progress implementation of consent forms, policies and notices. A data audit had been carried out to determine the type of personal information held, and a retention and disposal policy would be adopted. It was now anticipated a Parish Council would not need to appoint a Data Protection Officer.

**2018/49 Urgent Business**

There was no urgent business.

**2018/50 Date of Next Meeting**

The next meeting of Wallington Demesne Parish Council will be held on Monday 23rd July commencing 730pm in Cambo Village Hall



Claire Miller

Parish Clerk

The meeting closed at 845pm.