

LAUNCELLS PARISH COUNCIL

Minutes of Meeting held in the Parish Hall on Friday 2nd February 2018 at 7.30pm

Present: Peter Harwood, Graham Tape, Royston Symons, Paul Wingard, Margaret Cleave, Brian Pollard, Alan Whittle, Maxwell Allin, Andrew Hargreaves, Sheridan Rosser, Ian Saltern, Pamela Brewer (Clerk), and 2 members of the public

1.2/02 Apologies - None received

2.2/02 Public Comment Session A request was made from residents, for a bus shelter at Grimscott. This would primarily be for children waiting for the school bus but also for all others wishing to access the public bus services. Councillors felt that in principal this suggestion should be supported and a request to be sent to highways for a site meeting to assess the feasibility of siting a shelter - possibly on the verge outside the Playing Field hedge. Also discussed was the possibility of utilising the existing shelter, which is inside the Playing Field gate. The problem with this shelter is that visibility is very restricted so it would necessitate removal of a substantial amount of hedgerow and the entrance is extremely wet at times so a good path would be essential.

3.2/02 Minutes: - The minutes of the last meeting which had been distributed were agreed as being correct, and signed by chairman, Royston Symons

4.2/02 Matters arising:

a) **Parish Hall Proposed Archive room** - Mr. Ian Saltern told the meeting that the grant application to Heritage Lottery Fund (HLF) is almost complete and will be forwarded shortly. He promised to email a copy to the clerk for transmission to councillors before submission. Mr. Saltern was questioned on why costs which are now being applied for have risen from approx £20K to approx £30K and he explained that he had included costs for computer & office equipment, exhibition materials, learning resources, training on digitisation of materials and other contingencies as well as initial building costs. He estimated that if successful HLF would pay a maximum of 70% of requested amount and offered his services to investigate other funding sources to make up any shortfall. It was proposed by Paul Wingard, seconded by Alan Whittle and agreed by majority vote for Mr. Saltern to be employed for a further 1.5days @ £180 per day. A partnership agreement with the History Group has been agreed and will be signed by both parties.

Parish Hall Fire Door - A quotation from M. Vockins to fit the fire door at the Parish Hall was accepted. The door will now be ordered from K.J. Bromell Ltd of Bude.

b) **Neighbourhood Planning** - Notice has been received that the Local Planning Authority has approved the designation of Launcells as a Neighbourhood Development Plan Area. It was agreed that councillors need to fully look into the process before involving the public. A group consisting of Alan Whittle, Paul Wingard and Andrew Hargreaves are to look at information available,

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particularly online, and get an idea of the way forward for a public meeting to be held in May - possibly linked to the Annual Parish Meeting. Councillors also asked for it to be minuted that the clerk will be re-imbursed for extra hours should the need arise throughout the Neighbourhood Plan process.

- c) **Flower planters at Grimscott** - Two quotations have been received for replacement planters. It was proposed by Margaret Cleave, seconded by Paul Wingard and agreed, to accept quotation from Darran Royle to replace the damaged planter near the Chapel and the weathered one outside Playing Field entrance.
- d) **Caravan at Grimscott Estate** - Has been reported twice but no action taken. Clerk to follow the matter up.
- e) **Playing Field** - The committee have been unsuccessful in their application to Cornwall Councillor's Community Chest Fund for a grant towards their next project. It is hoped that a fund raiser, possibly a Wine & Wisdom evening, will be held later in the year in conjunction with the Local History Group.
- f) **Highways matters** - Cormac have agreed to replace hazard markers on the bend near Rhude Farm as part of their forthcoming SaMs routes
- g) **Planning clarification** - Following concerns raised at the previous meeting regarding wording on an enforcement case, a full and satisfactory explanation has been given and no further action is required.

5.2/02 Planning Applications :

PA17/12049 Application for variation of condition on approved plans PA17/06452 in order to alter/improve the layout and elevations at Autumnleaze - Councillors supported this application as the new layout appears appropriate and does not affect neighbouring properties.

PA18/00525 Construction of a dung store to cover existing dung pit at Scorsham Farm - This application was supported due to agricultural need but a request to be made for roof covering to be green, so that it is less obtrusive in this area of Great Landscape Value

6.2/02 Planning Decisions: None

7.2/02 Finance:

I. Cheques unanimously agreed for signing

Cornwall Council - clerk's January salary inc Admin fee	£186.01
Ian Saltern - Lottery Fund grant application	£1260.00
G.J. Pears - cleaning of bus shelters and mirrors	£20.00

II. Changes to banking arrangements

The council currently banks with NatWest at Bude. This branch along with the Holsworthy branch is due for closure in June. It was proposed by Paul Wingard, seconded by Peter Harwood and agreed that rather than transfer to internet banking that the council should investigate options at other banks such as Barclays or TSB

8.2/02 Correspondence

- Cornwall Council Crowdfunding Workshop - Launceston Monday 5th February
- Cornwall Council car parking proposals

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- **Adult Social care charging policies consultation**

9.2/02 Reports

Bude Community Network Panel - Royston Symons reported on recent meeting which included presentation by Oliver Jones of Cormac on Highway Service Standards, Health Provision update and Exercising for Mobility.

Community Chest Fund - Royston Symons and Brian Pollard attended meeting held by Councillor Dolphin to discuss distribution of her funds. Among grants allocated were (amounts unknown at present) those to the Parish Hall for tables and towards cost of replacement fire door. The Playing Field's request for funds towards "Vertical Rope Weaver" was not met at this stage.

10.2/02 Any other business

Clerk's Contract of Employment - As required by law, the clerk must have a contract as highlighted at last year's audit. A contract was drawn up but not accepted or signed. Alan Whittle requested that the clerk investigate pension requirements and for these to be added before contract is signed. The clerk indicated that she would prefer to opt out of pension scheme.

Transfer of Playing Field deeds - currently the deeds are in bank deposit at NatWest bank Bude and it was agreed that arrangements should be made to transfer these to new bank as per item 7.2/02 above

Highways - State of the road between Moreton Pound and Moreton Mill to be reported. Drain / water grate near Buttsbeer Cross layby needs attention. Tarmac on Marhamchurch side of Buttsbeer Cross is "breaking-up"

Litter bin - request for bin in lay-by, south of Red Post, including responsibility for emptying to be addressed to Cornwall Council

New gateway - Report of new access to property off Mapowders to Marsh road is to be investigated.

Thanks - Letters of thanks for grants / donations were received from St.Swithins Church, Methodist Church, Citizens Advice, Cornwall Air Ambulance, Devon Air Ambulance Trust and the Horticultural Show Committee

The meeting ended at 9.10pm
March 2018

Next meeting 2nd