

# Launcells Parish Council

**Minutes of Virtual meeting – via “Zoom” - held on Friday 6<sup>th</sup> November 2020 at 7.30pm**

**Present:** Alan Whittle, Brian Pollard, Graham Tape, Margaret Cleave, Trevor Elliott, Sheila Minter, Paul Wingard, Andrew Hargreaves, Pamela Brewer (Clerk)

**247.6/11 Apologies:** Maxwell Allin, Peter Harwood

**248.6/11 Minutes:** The minutes of the last meeting, which had previously been distributed were approved for signature

**249.6/11 Matters Arising:**

**Website Accessibility** Sheridan and Alan have spent some time updating and redesigning the parish website. There is still some work needed but the site now complies with new legislation.

**Traffic issues at Grimscott** Awaiting results of SCARF meeting due to take place in November

**Gateway to Grimscott planters** – Graham Tape to supply clerk with details of person(s) who have volunteered to help with planting in the next year, so that contact can be made regarding ordering / purchasing of plants etc

**Zoom contract** – Alan Whittle has, on behalf of the council, signed up for a 12 month contract. This will give more freedom on lengths of meetings. There is now a facility for telephone access to the meetings for those without internet connections.

**Code of Conduct Training** – Sheila Minter reported on recent online course she attended. The course, organised by CALC, was informative and made understanding of basic principles on things such as pecuniary interests quite clear.

**250.6/11 Playing Field**

The new Covid-19 restrictions which came into force this week will not further affect the playing field. Graham reported that there had been some dumping of rubbish near the entrance which he will clear this week and he has agreed to help Sheridan with the erection of further Covid-19 awareness signs.

Notification has been received by the Committee that grant applications – for stoning out an area at the field entrance and towards the purchase of a gazebo – have been unsuccessful at present. This is mainly due to the fact that funding is being concentrated on services and communities affected by the Covid-19 situation.

**251.6/11 Parish Hall**

Covid-19 restrictions mean that the Hall has to be closed until further notice.

A meeting is still to be arranged between the Hall Committee, Parish Council and History Group to sort out problems with emergency lighting, under-floor heating in archive room and metering charges. It was suggested that to progress the matter, quotations need to be obtained for the necessary work.

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## **252.6/11 Planning Application**

**PA20/08201 Change of use of redundant barns to 3 holiday cottages for the removal of condition 2 (holiday occupancy) of Decision Notice E1/97/1018 at Marsh Farm Cottage –** comments submitted between meetings – Majority vote in favour but highlight issues (i) The 1997 application refers to 3 holiday lets but this application refers to just 1 so what has happened to the other 2. (ii) Their claim that it has not been viably let as a holiday home would not appear to be substantiated.

## **253.6/11 Planning Notifications**

The following applications have all been approved by the planning dept

**PA20/06736** Listed building consent for installation of PV solar panels on roof of workshop at Tumbles Cottage

**PA20/06548** Agricultural shed to house milking parlour (part retrospective) on land north of Thorne Farm

**PA20/06275** Proposed slurry pit at Thorne Farm

## **254.6/11 Other Planning Matters**

A Pre-application (PA20/02564/PREAPP) for advice on a 2 bedroom lodge to be used as a holiday let at Mapowders Farm, to be noted

## **255.6/11 Clerk's Report**

**Audit** Having completed the limited assurance review for year ended 31<sup>st</sup> March 2020, the external auditor issued the following statement: *“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”*. The notice of conclusion of audit, together with Sections 1.2 & 3 of the AGAR will now be published on website and noticeboard.

**Parish Assets** – Bus shelter at Red Post – Trevor to check the shelter on west bound side of the junction and report to next meeting.

Notice board – Graham & Alan to liaise regarding possible repairs needed

Planters – The “Gateway to Grimscott” planter, approaching Grimscott from Red Post is beyond repair. It was proposed by Graham, seconded by Margaret and agreed, to obtain quotes for a replacement.

Salt bins – Peter has checked and tidied up the bin near St.Swithins, the bin at Grimscott Estate still has salt available for use and Andrew to check on the Hersham bin and action / report as necessary.

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## **256.6/11 Chairman's Report**

**Meeting with Scott Mann MP** – This meeting, which had been delayed due to Covid-19 restrictions, was to discuss GDPR and in particular with-holding of information by Cornwall Council on enforcement matters. The MP agreed to speak to other MPs and the local government minister to see if this is a national or local problem. When asked about the recently published Planning White Paper, Alan was only able to give a personal view as no councillors had responded to emails on the matter.

**Bude Area Community Network Panel meeting**, held on 5<sup>th</sup> October (online), concentrated on the way forward for the network. Major strategies, such as health services continue to be addressed but many things remain on hold due to restrictions. Tactical issues, including planning and traffic are another important aspect and concerns are shown over lack of engagement at meetings from some parishes in the area.

**Continuing communication with street trading** regarding the wood carver at Hobbacott Down - This matter has been put on hold due to restrictions and his season has now ended. The matter will be progressed next year, if he decides to apply for a licence, as he has now broken his terms of agreement for 2 years.

**Car wash at Homeleigh Garden Centre** – The matter of a planning application was brought forward by neighbours but no formal comments are being made by the council as this is over the border in Bude-Stratton area. Concerns were passed onto the PCC at St.Swithins, due to proximity of church, and one letter subsequently received has been forwarded to planners.

## **257.6/11 Finance**

The following amounts was unanimously approved for payment as proposed by Brian Pollard and seconded by Paul Wingard

Cornwall ALC Ltd – Code of conduct training Sheila	£24.00
Zoom Video Communications via A. Whittle – Annual Pro Standard	£143.88
PKF Littlejohn LLP – Limited assurance review / Audit	£240.00
G. Tape – cutting of Playing Field grass (including Petrol)	£588.11

## **258.6/11 Other matters**

**Article for Parish News** – Pam

**Clearing of dog waste bin** – Graham

**Scheme of Delegation** – It was proposed by Brian Pollard, seconded by Margaret Cleave and unanimously agreed that Standing Orders, whereby the chairman & clerk are authorised to act on the council's behalf if necessary, for the continuation of council business, should continue for the remainder of the council year.

**Closure of A3072 Stratton to Red Post** – This closure is now in place and issues regarding lack of information in advance have been addressed.

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**Matters for consideration** – Planning enforcement issues (no further action appropriate at present), Rumours of repairs to B3254 Red Post to Kilkhampton to be investigated, Alan Whittle to be booked into planning conference 26<sup>th</sup> November

**259.6/11 Date of next meeting:** Friday 4<sup>th</sup> December 2020 at 7.30pm.