

LAUNCELLS PARISH COUNCIL

Minutes of AGM held in the Parish Hall on Friday 5th May 2017 at 7pm

Present:

Margaret Cleave	Sheridon Rosser	Andrew
Hargreaves	Peter Harwood	Brian Pollard
Maxwell Allin		
Royston Symons	Paul Wingard	Alan Whittle

Apologies:

Graham Tape

Alan Whittle (who will officially become a parish councillor on 8th May) signed his “declaration of acceptance of office” form, which was countersigned by the clerk.

Minutes:- The minutes of the last meeting which had been distributed were agreed and signed by chairman, Royston Symons

Matters arising:

Defibrillator: It was unanimously agreed for the clerk to order “Lifepak CR Plus” Defibrillator from ESP Training and Consultancy, as demonstrated at recent Community training event. The installation in the telephone kiosk at Grimscott is still to be arranged.

Community Broadband Project -Agreement received from Hall Management Committee for installation of Broadband. Quotation received from BT which Alan Whittle agreed to follow up and report to next meeting.

River Tamar Pollution -newspaper letter - no further action to be taken at present.

Parish Hall suggestion of hearing loop system (deferred)

Community Emergency Plan distribution (deferred)

Layby off A3072 North of Stratton - The woodcarver has been successful in applying for a licence to trade, until October 2017

Red Post - Further evidence that the newly created entrance into the Industrial units is being used to be forwarded to Cornwall Council Enforcement Officer Ben Bassett.

New entrance(s) off A3072 at Pancrasweek - Pancrasweek PC dealing with this and report expected shortly

Election of Officers

Election of Chairman: It was proposed by Paul Wingard, seconded by Margaret Cleave and unanimously approved for Royston Symons to continue as chairman, which he duly accepted.

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Election of Vice-Chairman: It was proposed by Andrew Hargreaves, seconded by Margaret Cleave and unanimously approved for Paul Wingard to be elected as Vice-Chairman, which he duly accepted.

Planning Applications

PA17/03806 Removal of Condition 2 (agricultural occupancy condition) from application 6/87/3333/OP at Shernick Lodge - It was proposed by Paul Wingard, seconded by Andrew Hargreaves and agreed that this application should not be supported, as doing so would set a precedent. Without the original occupancy condition, this dwelling would not have been given permission and there are no planning reasons why this should be lifted.

PA17/03406 Conversion of redundant agricultural barn into a dwelling at Springleaze - No objections

Planning Decision

Approval - Conversion of agricultural barn to holiday let at Moreton Mill

Other Planning Matters

Local Government Ombudsman - regarding "Permitted permission" - awaiting investigations.

Finance

Financial accounts for the year ending were presented for approval, which was proposed by Margaret Cleave, seconded by Paul Wingard and unanimously agreed.

Standing Orders & Financial Regulations had been distributed to all councillors for review and it was formally agreed that these should be both re-adopted.

Risk Assessments were reviewed and accepted but fire safety and PAT testing in the Parish Hall needs updating - clerk to liaise with Hall Management Committee

Internal Audit - The Audit has been completed this week by Aalgaard Renshaw Business Solutions. Conclusion has been reached that "the Parish Council has maintained an effective and accurate system of internal control arrangements for the accounting period 2016/17". The following recommendations were noted:-

- The Clerk & RFO should have contracts of Employment
- Full approval of Precept / Budget should be clearly minuted
- Councillors Code of Conduct needs to be adopted and put on website
- Financial Regulations need to be displayed on website.

Bills for payment - The following were authorized for payment, as proposed by Brian Pollard, seconded by Andrew Hargreaves and unanimously agreed, Cornwall Council - repayment of clerk's April salary inc Admin fee £186.01

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Playsafety Ltd - Inspection of Playing Field	£84.00
ESP Training & Consultancy - Defibrillator	£900.00
Aalgard Renshaw Business Solutions Ltd - Internal Audit	£131.00
G.J. & Y.V. Pears - Cleaning of bus shelters & mirrors	£ 25.00
Cornwall Association of Local Councils (CALC) - subscription	£231.81

Correspondence:

Notice given of Code of Conduct Training - September 25th Parkhouse Centre, Bude

Register of Interest Forms - new forms to be completed by all councillors

Cornwall Association of Local Councils - It was unanimously agreed to continue with membership and that this year's subscription of £231.81 (inc VAT) should now be paid.

Other business

Playing Field - RoSPA inspection of the field and equipment was made in April and a satisfactory report has been received. A few small items needing attention are to be addressed by the Playing Field Committee.

Parish Hall Archive Room - A meeting is to be arranged between Cornwall Records Office / History Group / Parish Council to get advice on safe storage of archive materials in advance of re-submitting grant applications.

Highways - Concern over vegetation spraying of hedges beside Red Post to Grimscott road (B3254) and Shernick to Tamarstone road (A3072) to be brought to attention of relevant authorities

Layby South of Rhude Cross - monitor for erosion of verges by lorries.

Next Meeting Friday 2nd June 2017