

# LAUNCELLS PARISH COUNCIL

Minutes of Meeting held in the Parish Hall on Friday 5<sup>TH</sup> January 2018 at 7.30pm

**Present:** Peter Harwood, Graham Tape, Royston Symons, Paul Wingard, Margaret Cleave, Brian Pollard, Alan Whittle, Maxwell Allin, Andrew Hargreaves, Ian Saltern and Pamela Brewer (Clerk),

**1.5/01 Apologies** -Sheridon Rosser, Paula Dolphin

**2.5/01 Minutes:** - The minutes of the last meeting which had been distributed were agreed, and signed by chairman, Royston Symons

**3.5/01 Matters arising:**

a) **Parish Hall**

**Proposed Archive room** -Mr. Ian Saltern and Alan Whittle are meeting with representatives from the Local History Group to confirm various issues to satisfy grant application requirements, these include confirming ownership of the archive materials, who will manage the archives and the feasibility of making a joint application from Parish Council & History Group. Also there is a need to assess levels of training required, ongoing access to records and organisation of future public events. The Heritage Lottery Fund ask for up to 6 letters of support, these were discussed and agreed.

**Fire Door** - 3 quotes have now been received for a replacement fire door and it was proposed by Margaret Cleave, seconded by Andrew Hargreaves and unanimously agreed to accept quote for supply only provided a local contractor can carry out installation work. Provided all satisfactory a grant will be made towards the cost from Cornwall Councillor Community Chest Fund.

**Internal wall** -Alan Whittle was thanked for supplying materials and painting an area of wall at the far end of the Parish Hall for use in conjunction with PC projector

b) **Defibrillator** - Sincere thanks are expressed to Steven and Hayley Holdcroft of Venn Cottage for their kind co-operation on installing the parish's defibrillator free of charge. The equipment has been registered with the South West Ambulance Trust and a refresher course on use of defibrillator is planned later in the year - further details will be available in due course

c) **Planning / enforcement updates**

**Barnhurst** - Alan Whittle reported on latest situation regarding the "permitted development". He agreed to forward copies of relevant documentation he has sent and received on the matter for Parish Council records.

**Entrance on A3072** - Concerns were shown, several months ago over a new or enlarged entrance which has been created near Barton Gate Pancrasweek. A retrospective planning application has now been lodged with Torridge District Council for change of use of buildings which incorporates this entrance. A letter of objection has been sent by Pancrasweek Parish Council, showing concerns over this new / enlarged entrance being used for their "guest accommodation" and it was agreed that a similar objection should be sent from this council due to poor visibility on a very fast and busy road.

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- d) **Neighbourhood Planning** - As no further interest in a joint plan has been received from other parishes it was proposed by Paul Wingard, seconded by Andrew Hargreaves and agreed on a majority decision ( 6 in favour, 2 against, 1 abstention) to apply to Cornwall Council to create a Plan for Launcells Parish.
- e) **Flower bed at Grimscott** - Due to a delay in getting quotations for replacement boxes, this matter was deferred to next meeting
- f) **Caravan at Grimscott Estate** - Although this was reported to Cornwall Council, 2 months ago, no action seems to have been taken. Clerk to follow up
- g) **Highways matters - Progress to be reviewed at next meeting**
  - Request for reflective signs on the bend, near Rhude Cross Water Gulleys between Hobbacott Down & Red Post and between Red Post & Grimscott need clearing
  - Over hanging hedge south of Launcells Cross needs attention
- h) **Adverts on bus shelter** - Due to status of road at Red Post (not within restricted speed limit area) the company who are responsible for installing the adverts have declined offer of displaying on our bus shelters

## 4.5/01 Planning Applications : None

**5.5/01 Planning Decisions:** Cornwall Council's Planning Officers have declared "no breach of planning control" on Enforcement EN17/01582 reference "alleged creation of a driveway and laying of hardstanding areas for the stationing of caravans / mobile homes on land south of Sunnyside, Red Post". Alan Whittle showed concerns over wording of the reasons and will forward relevant copies of planning criteria to the clerk for forward submission to planners, following research

## 6.5/01 Finance:

### Cheques unanimously agreed for signing

- i. **Grants / Donations to local organisations as approved at December meeting:**

St.Swithins Church graveyard fund	£150
Launcells Methodist Church graveyard fund	£150
Citizens Advice Cornwall	£100
The Samaritans	£100
Cornwall Air Ambulance	£100
Devon Air Ambulance Trust	£100
Launcells Playing Field Committee	£50
Launcells Horticultural Show Committee	£50
Total of grants = £800	
- ii. **Bills for payment:**

Cornwall Council - clerk's December salary inc Admin fee	£186.01
Steve Jose Garden Services - Parish Paths maintenance	£276.00
- iii. **Review of clerk's salary** - The clerk was invited to leave the meeting at this point.

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It was proposed by Andrew Hargreaves, seconded by Peter Harwood and unanimously agreed to increase the clerk's salary to Spinal Column Point 20 (SCP20) on the National Association of Local Councils payscale i.e. £10.10 per hour and to keep hours worked at 20 per month. This to be effective from 1<sup>st</sup> February 2018.

The clerk rejoined the meeting and gratefully accepted the offer.

## **7.5/01 Correspondence**

- I. Notice of Bude Community Network Panel meeting Monday 8<sup>th</sup> January - Royston Symons to attend
- II. Notice of Holsworthy Motor Club event Sunday 18<sup>th</sup> February, including a section in Leigh Woods
- III. Future of Citizens Advice Cornwall - Survey on Cornwall Council's proposal to budget £0 to the organisation
- IV. Access to an Appointment with a Doctor in Cornwall survey 14<sup>th</sup> December - 19<sup>th</sup> January
- V. Notice of intention for temporary prohibition of traffic - Diddies Road, Stratton 5<sup>th</sup> - 16<sup>th</sup> February (24hrs, weekends included) for Western Power Distribution works

## **8.5/01 Reports**

Royston Symons reported on recent Playing Field meeting where decision was taken to apply for grant funding towards next piece of equipment - a "monkey frame"

## **9.5/01 Any other business**

**Updates to list of councillors tasks** - No amendments were made to current list of task but Alan Whittle agreed to take on outstanding items which are 1. Emergency Plan updates 2. Defibrillator

The meeting ended at 9.00pm  
**February 2018**

**Next meeting 2<sup>nd</sup>**