

LAUNCELLS PARISH COUNCIL

Minutes of Annual General Meeting held in the Parish Hall on Friday 4th May 2018 at 7pm

Present: Peter Harwood, Royston Symons, Paul Wingard, Margaret Cleave, Alan Whittle, Andrew Hargreaves, Maxwell Allin and Pamela Brewer (Clerk)

1.4/05 Apologies - Graham Tape, Brian Pollard,

2.4/05 Minutes: - The minutes of the last meeting which had been distributed were agreed, and signed by chairman, Royston Symons

3.4/05 Matters arising

Defibrillator - Light has been purchased and will be fitted shortly. Monthly check updated

Bus shelter at Grimscott - Following site visit with Cormac in March, enquiries were made on ownership of the bank at the end of Grimscott Estate. It now appears that the bank is publicly maintained highway and a quote has now been requested via Cormac for removal of a portion of the bank and erection of replacement wall. When all this information is available details on suitable bus shelter will be investigated.

Neighbourhood Planning - Explanatory letter has now gone out to all households awaiting feedback. An appointment has now been made for a “Steering Group” to attend an Introductory Surgery at the Council Offices in Bodmin at 11am on Thursday 7th June - confirmation on numbers attending to be made at next meeting.

Community Emergency Plan - 50% of leaflets have been distributed and the remainder will go out in the next week.

Litter bin for Layby south of Red Post - A temporary bin has been installed and although damaged, appears to be well used. Situation to be monitored for another month

Dog bin on the Commons - As this bin was not provided by Cornwall Council they are not able to provide a service to empty it so a quotation to be obtained from Biffa

Potholes / Road defects - An update was given on reported issues:- The “County road” to Lower Buttsbeare has been nominated for surfacing / patching works but with no time limit as it is classed as “not an immediate safety hazard”, Potholes between Red Post and Launcells Cross have been filled in, The road from Moreton Pound junction towards the Devon border at Moreton Mill has been nominated for major works in this financial year.

Change of meetings from first Friday of month - No decision made at present

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4.4/05 Election of Chairman & Vice-Chairman: It was proposed by Andrew Hargreaves, seconded by Paul Wingard and unanimously agreed to re-elect Royston Symons, to which he agreed. It was also unanimously agreed to re-elect vice-chairman Paul Wingard as proposed by Margaret Cleave and seconded by Andrew Hargreaves.

5.4/05 Playing Field A quotation has now been received by the Committee for repairs to play equipment and to the entrance gates as required under RoSPA inspection. A joint meeting was recently held with the Local History Group to make arrangements for a fund raising Wine & Wisdom event.

6.4/05 Clerk's Report

Parish Hall Archive room - A grant of £500 has been received by the History Group towards cost of the proposed extension and notification has been received that an application to the Heritage Lottery Fund has been successful subject to the necessary acceptance of grant forms being returned as required.

Parish Hall fire door - Fitting of the door was put on hold pending details of proposed Archive extension but will now be given the go ahead following checking of plans by the clerk and chairman.

Flower beds - The new planters have been supplied and fitted. Authority was given to the clerk to arrange for the purchase of soil / compost to make up for current shortfall

LPN Councillor Contribution for June edition - G. Tape

New Councillor - Confirmation received 2nd May that the council will need to Co-opt a new councillor to replace Sheridan Rosser. All applications must be to the clerk in writing before the next meeting. This will be advertised on noticeboard, website and in the Parish News

Changes to banking arrangements - In view of pending bank closure, the clerk was requested to look into transferring the council's banking arrangements to either of the remaining local banks. However, they both require a move to Internet banking to get started so it was unanimously agreed not to change at present.

Fly tipping at Moreton Lane - A recent incident as reported by a parishioner was acted upon and resolved.

7.4/05 Planning Applications:

PA18/03167 Extension to village Hall (Renewal of permission PA15/02592) - Unable to comment

PA18/02443 Proposed extension at Pigsdon Bungalow - No objections

8.4/05 Planning Decisions:

Refusal - Retention of 2 caravans and associated outbuildings on land ENE of Red Post Workshops - Details to be obtained on what action is being taken to remove the caravans

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The application for retention of and improvements to vehicular access to proposed workshops at Red Post has been withdrawn - Enforcement Officer to be contacted to find out why the access is still being used and gates left open.

Approval: Prior approval under Part 17 Class B of the General Permitted Development Order 2015 for the construction of a storage bay for unprocessed dust to keep dust dry for feedstock to the existing air classifier at Pigsdon Quarry

9.4/05 Finance: The following invoices were authorised for payment

Cornwall Council - clerk's April salary inc Admin fee	£208.01
P. Brewer - Clerk's expenses Dec 2017 - May 2018	£ 69.73
D.S. Royle - wooden planters	£613.20
Playsafety Ltd - RoSPA check of Playing Field	£ 84.00
Zurich Municipal - Annual Insurance premium	£358.84
Parish Magazine Printing - E/ Plan leaflet & N/Plan letter	£65.60
R.A. Symons - Bin with fittings for Red Post Layby	£18.67
Solarcentre (via A. Whittle) solar light for Defibrillator	£19.98

Financial accounts for year ending 31st March 2018 - Copies were distributed and unanimously approved for audit as proposed by Paul Wingard and seconded by Margaret Cleave.

Standing Orders - Full details were distributed to councillors and it was agreed to re-adopt

Financial Regulations - These were also distributed and again re-adopted

Asset Register - All items were checked and following confirmation of minor adjustments were unanimously approved

Risk Assessments - All updated and satisfactory

10.4/05 Correspondence & Reports

Bude Community Network - Royston Symons reported on recent network meeting with the main speaker focusing on the Public Transport system in Cornwall and a need to get standardised public services throughout the county

General Data Protection Regulations (GDPR) - CALC have notified that parish councils in England are to be exempt from the requirement to appoint a Data Protection Officer.

Local Government Boundary Commission - Draft recommendations for Cornwall Council will be published on 5th June and the consultation will close on 17th September 2018

Hobbacott Down - A licence was granted - despite opposition - for the woodcarver to use the layby as per previous year

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11.4/05 Any other business

A letter to be sent to the Green Lanes Protection Group following ongoing problems in the Lower Buttsbeare / Thurlibeer area

The meeting closed at 8pm

Next meeting Friday 1st June 2018