

# LAUNCELLS PARISH COUNCIL

Minutes of Meeting held in the Parish Hall on Friday 6<sup>th</sup> September 2019 at 7.30pm

**Present:** Margaret Cleave, Trevor Elliott, Alan Whittle, Brian Pollard, Paul Wingard, Pamela Brewer (Clerk)

**99.6/09 Apologies** - Graham Tape, Andrew Hargreaves, Maxwell Allin, Peter Harwood,

**100.6/09 Minutes:** - The minutes of the July meeting and Extra Ordinary meeting held in August which had been distributed were both agreed, and signed by chairman, Alan Whittle

## **101.6/09 Matters arising**

**Litter Pick Day 31<sup>st</sup> August** - 12 people, including 3 parish councillors, took part and collected a surprising amount of rubbish. All felt it was worth repeating, possibly in the spring. Areas “picked” were: all lay-bys and bus stops along A3072 & B3254, The Playing Field and the Parish Hall carpark. At Tamarstone it was noted that an incidence of flytipping had occurred which has since been reported to Cornwall Council for action.

**Telephone Kiosk** - In preparation for installing mini library the kiosk has been cleaned and repainted. However, discussion took part on safety issues with passing traffic, for users of the library. A proposal was put forward by Trevor Elliott, seconded by Paul Wingard and unanimously agreed; to remove the kiosk to the Hall carpark, before shelving and books are installed. The meeting adjourned to the carpark where it was decided, the most appropriate position would be directly inside the entrance gate under existing light. Details on removal were not decided until it was ascertained how kiosk is currently fixed and availability of manpower and machines.

**Community Network Area SOS Scheme** - Awaiting date for Cornwall Council volunteer(s) autumn tree planting

**Defibrillator** - It was agreed to go ahead with the idea of purchasing an additional defibrillator, for the Red Post area. The owners of the garage have been approached and are willing to have apparatus at their premises but as an alternative, the owners of the Red Post Inn to be asked for their permission as this maybe a more visible location. Financing of the equipment to be discussed when details on prices are known. As there are several small businesses in the area it was suggested that some of them may be prepared to make a donation towards cost. Darren Cornish, who gave training to the parish last year, to be asked for suggestions on suitable defibrillator.

**102.6/09 Playing Field** - Thanks expressed to Maxwell Allin who has trimmed hedges all around the field and tidied up the bonfire site

**103.6/09 Parish Hall** - The main building work on the Archive room extension has now been completed but decisions on floor covering, heating etc deferred until

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next month following visit to Cornwall Records Office by Pam, Alan & Dee (History Group). Concerns were raised by the Hall Management Committee on dust and disruption issues which occurred during building work. It was agreed that in hindsight, enough care was not taken to ensure inconvenience was kept to a minimum. In principle it was agreed to contribute to the Hall Committee's costs of curtain cleaning, which may now be deferred pending repair works on the main floor. The clerk gave a summary of grants received and money spent to date which confirms that the project is still within budget.

An agreement is yet to be drawn up between Parish Council / History Group / Hall Management on future costs associated with Archive Room.

## **104.6/09 Clerk's Report**

**LPN Councillor Contribution for October edition - Andrew**

**LPN comments re previous issue and Code of Conduct conflict** - An email received from a "recipient of the Launcells Parish Magazine" was read and discussed. This referred to an article which appeared in the August LPN which the reader claimed was "containing opinions they are apparently unqualified to give, could have extremely dangerous consequences". Prior to the meeting the clerk had taken legal advice and was advised that as the councillor had sent the article without naming the council or signing as a councillor there was no breach of Code of Conduct. Similarly the clerk, as Responsible Officer, was under no obligation to vet articles which in effect were written in a private capacity. However, the LPN has been advised to leave out the heading "Parish Council Contribution" from future issues and state that all articles are the view of contributors. Reply email to be sent to the reader, signed by the clerk & chairman.

**Emptying of Dog waste bin August- Paul**

**Appointment of trustee for Orchard Trust** - Following resignation of Margaret Cleave as trustee earlier this year, Paul Wingard who is already a trustee agreed to take over the administration side of the charity. Royston Symons was nominated to replace Margaret but has now declined the role. It was proposed by Margaret Cleave, seconded by Brian Pollard and agreed, for Trevor Elliott to be appointed trustee. Trevor duly agreed. Paul will now inform Charity Commissioners and complete the necessary paperwork.

**Broken/missing manhole cover at Red Post** - This was reported to the clerk recently. Trevor Elliott agreed to look into the matter and report situation to the clerk for further action.

**105.6/09 Planning Application: PA19/06764** Single storey extension to existing property to form kitchen/dining space at The Coach House Thurlibeer - No objections

**2 recent "Pre-application advice" enquiries appeared on Cornwall Council's website, neither of which gained initial officer's support, they are:**

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9 static caravans on land adjacent to Majnoons

4 bed detached house with detached garage and smallholding shop timber shed & 4 bed house with attached garage for running of business with mushroom shed timber shed at Hershams Field.

Both these matters noted and neighbours made aware but no further action at present.

**106.6/09 Planning Decisions:** PA19/01355 Extension of the footprint and height of the existing tip for quarry spoil: restoration works and habitat creation at Pigsdon Quarry - Conditional planning permission granted under Cornwall Council's delegated procedure.

PA19/04814 Application for permission in principle for the construction of 1 residential dwelling on land north of The Granary, Marsh Lane - application withdrawn

PA19/05445 Demolition of existing agricultural buildings and erection of buildings to provide letting accommodation in conjunction with events business at Launcells Barton - Approved

**107.6/09 Planning Enforcement** - EN18/00869 Latest position regarding occupancy of caravan on land at Hayward Units, Red Post to be requested from planning officer

**108.6/09 Street Trading Consent** regarding Woodall Products at Hobbacott Down Layby - Condition 16 allowed for the Showman's Wagon to be kept on site overnight. This variation seeks permission to also allow Bedford lorry (Reg ....) to remain on site outside the hours of trading. - Letters of objection having been sent, the licencing officer at Cornwall Council has referred the application to the Council's Street Trading Sub-Committee on 18<sup>th</sup> September in St Austell, for their consideration. Alan Whittle has agreed to attend the meeting and present the council's case. It is considered that it may already be too late to take action for this year but important that the situation is sorted satisfactorily before next spring & summer.

**109.6/09 Finance:** The following invoices were agreed for payment:

Stuart Bryant Construction - 1<sup>st</sup> stage payment re Hall extension  
£9000.00

Stuart Bryant Construction - Hall extension  
£13480.00

Stuart Bryant Construction - Final payment due on completion certificate from building control  
£500.00

Spanglefish - via P. Brewer - Website subscription  
£29.95

Cornwall Council - Repayment of clerk's July & August salary inc Admin fee  
£416.02 P. Brewer - Clerk's expenses April - August  
£50.77

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AWB Textiles - via P. Brewer - Hi-Vis waistcoats for Litter Pick Day  
£39.90

## **110.6/09 Reports**

**Bude Community Network Panel** - Alan Whittle gave a report on the July meeting, this included the Network Panel AGM, updates on new services at Stratton Hospital Minor Injuries Unit with new service named “Community Treatment Centre” and discussions on rural bus services

**Community Governance Review** - An Extra-ordinary meeting was held on 29<sup>th</sup> August to discuss proposals from Bude-Stratton TC and to prepare presentation for public meeting in Bude on 11<sup>th</sup> September (**see separate minutes: References 91.31/08 - 98.31/08 for full report**). It was unanimously agreed that Alan Whittle should present the parish’s views/objections in Bude and that all councillors and / or their representatives should attend in support.

**Town/Parish councils training on tackling littering, fly tipping & dog fouling** - 1<sup>st</sup> August in Bude plus further opportunities for training - Report at next meeting

## **111.6/09 Correspondence**

**Code of Conduct training** 11<sup>th</sup> October Launceston Town Hall - Trevor Elliott to attend

**Bude Community Network Panel** - Notice of next meeting Monday 7<sup>th</sup> October  
**Cornwall Community Resilience Network** - Notice of workshops regarding flood planning

**Locality shaping local government** - comments invited ahead of next Bude Community Network meeting and November’s Localism Summit

**Community Treatment Centre at Stratton Hospital** - Open to patients from 23<sup>rd</sup> August 2019

## **112.6/09 Any other business**

The meeting closed at 9.15pm  
October 2019

Date of next meeting      Friday 4<sup>th</sup>