

# Launcells Parish Council

## Minutes of the Meeting of Launcells Parish Council

held in the Parish Hall on Monday 04<sup>th</sup> July 2022 at 7:30pm.

**Present:** Alan Whittle (Chairman), Maxwell Allin, Brian Pollard, Margaret Cleave, Trevor Elliott, Sheila Minter, Graham Tape, Paul Wingard, Ian Saltern (Clerk).

**Apologies:** Andrew Hargreaves, Matthew Stokes, Cllr Nicky Chopak

### **528.04/07 To approve minutes of meeting held on 07<sup>th</sup> June 2022:**

The minutes of the meeting held on the 07<sup>th</sup> June 2022, which had previously been distributed, were approved for signature.

### **529.04/07 Matters arising from this meeting not dealt with elsewhere:**

There were no matters arising.

### **530.04/07 Report from Cornwall Councillor Nicky Chopak:**

Cllr Chopak was not able to attend the meeting, but she had communicated with Alan Whittle prior to this meeting. Nicky had reported three issues: 1) planning enforcement – there was no further news on the Hersham Fields or Red Post cases. The question over the caravan at Sunnyside has been resolved – there is permission for a caravan at the site so it is within planning regulations. 2) A dog issue at Hersham – a report was made to Alan Whittle of a dog which has attacked two other dogs requiring them to receive veterinary treatment. Residents have reported fear of walking in the area due to the dog. Nicky has reported these incidents to the Council Dog Warden and to the Police. 3) Cornwall Council is seeking a proposed addition of a Restricted Byway to the Definitive Map and Statement of Rights of Way from Smallridge Lane, Diddies to the path which exits at Cross Lanes, Launcells. A small stretch of the proposed addition is within Launcells Parish. Cornwall Council had written to the Parish Council to seek its views. There were no objections to the proposed addition. The Clerk would respond to Cornwall Council within the stated deadline.

### **531.04/07 Declarations of interest:**

There were none.

### **532.04/07 Public participation:**

There were no members of the public present.

### **533.04/07 Planning matters:**

The Clerk reported that the date by which consultation regarding the reserved matters on the application PA22/04587 - *Land South of Brays Hill Hobbacott Lane Marhamchurch Bude Cornwall EX23 0EX* had expired without the Parish Council's view being submitted due to the Clerk contracting Coronavirus disease.

### **534.04/07 Red Post – future security:**

The Clerk reported that Oliver Jones, Cormac Area Manager, was content for both Cornwall Council and Launcells Parish Council to insure the Red Post signpost. Paul Wingard asked how much this would cost. Sheila Minter suggested that any insurance premium might be reduced if the signpost was also monitored by CCTV. Paul proposed that the Parish Council invests in both insurance and CCTV. Alan Whittle agreed, saying that this would send a signal across the Parish. Graham Tape proposed investing in both insurance and CCTV, seconded by Brian Pollard and agreed unanimously.

### **535.04/07 Bus Stop lighting:**

The Clerk explained that he was preparing an application for grant funding towards the lighting from Cornwall Council. The application asks the number of people using the bus stops at Red Post. To answer this the Clerk had contacted Go Cornwall Bus by telephone and follow-up email on 4<sup>th</sup> May 2022. No answer had been

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received by 30<sup>th</sup> June 2022. Accordingly, the Clerk resent the request for passenger numbers. An apology has been received from Go Cornwall Bus for having not replied. The information sought would be sent as soon as possible. It was suggested that the Clerk also contact Shebbear College and St Joseph's School to ascertain pupil numbers using Red Post bus stops.

## **536.04/07 Website:**

Alan Whittle reported that the Parish Council had agreed to move management of the current website to Bude Solutions. Alan had corresponded with Ben of Bude Solutions and actions were now taking place to transfer the website over and to create Parish Council specific emails for Councillors.

## **537.04/07 Vision Zero Traffic Scheme:**

The Clerk reported that Oliver Jones, Cormac Area Manager, had confirmed that work packages to instal the traffic calming measures had now been programmed and would be delivered within the next three months. These will of course require traffic lights to be installed to allow the works to go ahead. A location had been agreed for the installation of Vehicular Activated Signs, which are now on order.

## **538.04/07 Councillor's tasks/Emergency Plan:**

Playing Field – Graham Tape reported some light mole activity. Alan Whittle believed that the trees in the Playing Field requiring pruning due to ash dieback could be addressed with a bow saw. Graham agreed to assist Alan with the pruning. Installation of the Zip Wire for the play area had been delayed until week commencing 11<sup>th</sup> July due to material supply issues. Discussion ensued about the area beyond the Playing Field and whether public access to it should be extended. Councillors agreed to maintain the status quo and not provide extended access to the public or dogs.

Parish Hall/Car Park – there were no issues.

Churchyard and Chapel graveyard – Cllr Stokes was not in attendance.

Orchard Trust – Paul Wingard had contacted the Charity Commission to ask if legacies could be left to the Orchard Trust. The Charity Commission stated that this would be permitted, so Paul will notify the general public through the Parish Magazine. Paul had received correspondence from south Devon children's charity *Make Them Smile* – seeking funding for an all-terrain vehicle to transport children. Paul stated that the Orchard Trust Trustees would decide whether this request fell within its charitable objects.

Bus Shelter – Alan Whittle reported that Matthew Stokes had offered to provide assistance to refurbish the Hershams bus stop. Before undertaking the work, Alan had spoken with Hershams residents to ensure that the improvements meet with their agreement. Alan will secure three quotes for the new 4mm toughened glass for the bus stop, and asked if the Parish Council was happy, in principle, to meet the cost of the glass. Councillors had no objection.

Commons – Sheila Minter reported that dog walkers are not making use of the dog waste bin. There were reports of dog excrement on the lane beyond the Common getting into the tires of cars. Sheila asked about the possibility of signs reminding people to use the dog waste bin. Brian Pollard suggested 'private lane' signs beyond the Common.

Footpaths – The Clerk reported that Mr Jose had confirmed that he will cut the paths before the summer holidays.

Salt Bin – there were no issues.

Flowerbeds – Margaret Cleave reported that these were looking very tidy.

Defibrillator – Alan Whittle reported that the defibrillator pads he had ordered have yet to be delivered.

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Emergency Plan – Alan Whittle had formatted the Plan and submitted a copy to the Cornwall Council’s Emergency Team. Alan reminded Councillors that at the next Bude Area Community Panel meeting, Cornwall Council’s Emergency Team Officer is presenting.

Bude Area Community Network Panel – Alan Whittle reported that Cornwall Council is to apply to central government for a greater proportion of ‘Levelling-Up’ money, but in order to do so, the Council needs to reorganise its Community Network Areas – reducing their number from 19 to 10. Alan had attended a meeting at which a Cornwall Council Officer had explained the proposals. Feedback from most attending the meeting was negative – a reaction which Alan shared. The general view from those attending was to go back to the drawing board. Alan attended a second meeting about how the funding for the new Community Network Area proposals would be dependent on Cornwall adopting a Mayor. Local Councillors seemed not to be supportive without a publicly accountable decision-making process.

## **539.04/07 Clerk’s report:**

- a) The Clerk had provisionally confirmed a presentation from Cornwall Council’s Waste and Recycling Support Officer for Friday 2<sup>nd</sup> September, provided Councillors were content to meet on that evening (the first Monday of September was also the date of the next Community Network Panel meeting of which Alan Whittle is Chair). It was agreed that September’s Parish Council meeting would be held on Friday 2<sup>nd</sup> September. Councillors were asked to encourage people from across the parish to attend the recycling presentation.
- b) Plane Keepers Path bridges – The Clerk read correspondence received from Marhamchurch Parish Council expressing concern that the repair of the three bridges on the Plane Keepers path is being neglected. It was suggested that a letter be sent from both Marhamchurch and Launcells Parish Councils, to the Cornwall Council Portfolio Holder, Cllr Mould, encouraging the repairs to be undertaken. The letters could also demonstrate support for the coast to coast walking route, outlining the benefits the route brings to each parish. Margaret Cleave felt that Launcells Parish Council should support Marhamchurch Parish Council. Alan Whittle proposed writing a letter akin to that prepared by Marhamchurch Parish Council. Brian Pollard seconded, and all Councillors voted in favour.
- c) Notification of Exempt Status – The Clerk reported that the external auditors had received and logged the notification of exempt status for the year ended 31 March 2022. As Launcells Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, issued in this reporting year.
- d) Smallridge footpath – discussed at 530.04/07
- e) The ‘Welcome to Cornwall’ sign at the border at Tamarstone – Oliver Jones, Cormac Area Manager had reported that a replacement sign had been ordered.

## **540.04/07 Chairman’s report:**

Alan Whittle reported that the Parish Hall Committee had offered the Parish Hall to Launcells Parish Council free of charge from this June to June 2023. Alan expressed the thanks of the Parish Council for this most generous offer. The Parish Hall Committee is encouraging Councillors to attend more events held at the Hall. Paul Wingard proposed that a letter of thanks be written in appreciation of the offer. All agreed.

Alan reported that Launcells History Group met on Saturday 2<sup>nd</sup> July. Sue Littlejohn had agreed to become Chair and Mr Shingler Treasurer. The first outing of the Group will be a tour of the Parish Church of St Swithin’s in September. The costs of using the Archive Room (Freda’s Room) are still to be addressed. Paul Wingard asked if the History Club had yet met its Lottery commitments. The Clerk confirmed that the learning resources being created through the project were to be submitted to Stratton Primary School for trial this month. Alan

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confirmed that digitising the archive collection is continuing, while the commemoration of the First World War had been held.

## **541.04/07 Finance -Invoices for payment:**

Clerk's salary – June 2022	£212.60
Defibrillator pads	£215.28

It was proposed by Alan Whittle, seconded by Brian Pollard, and unanimously agreed, to approve payments. Alan Whittle reported that the Parish Hall has agreed to pay for the replacement defibrillator pads, with the Parish Council reclaiming the VAT.

## **542.04/07 Other matters:**

The next article for Launcells Parish –Maxwell Allin, August – Cllr Matthew Stokes

Alan Whittle had written a small report on the Jubilee Cream Tea event which was felt to have been great fun, with the commemorative mugs very well received. Alan wished to record a vote of thanks for the event team on a great success.

## **543.04/07 Matters for consideration at the Chairman's discretion (time permitting):**

The Clerk had contacted Darren Cornish to ask if he would be able to conduct defibrillator training in October. Mr Cornish had offered to delivered the session for no charge or a donation to Jay's Aim – a cardiac charity. Councillors agreed that defibrillator training should be held in October. Graham Tape said that Monday or Thursday evening would be available.

Graham Tape reported that September there will be a Soup & Sweet (17<sup>th</sup> September - 12 – 2pm). He also reported that the recent Big Breakfast had raised just over £200.

St Swithin's Church Flower Festival will be held from 14<sup>th</sup> – 17<sup>th</sup> July.

Brian Pollard asked if Launcells Parish Council emails will be established when moving website. Alan Whittle suggested that this would be possible but that it must be done carefully. Having such emails is a requirement.

The meeting closed at 8:36 pm

**Next Meeting: Friday 02<sup>nd</sup> September 2022 – 7:30pm**