

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Launcells Parish Council**County area (local councils and parish meetings only): **Cornwall****Financial year ending 31 March 2020**Prepared by (Name and Role): **Pamela Brewer Clerk / RFO**Date: **5/18/20**

£ £

Balance per bank statements as at 31/3/xx:Current Acc **11,311.0**Reserve Acc **1,320.0**

12,631.0

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/xx (**enter these as negative numbers**)925 **(1,500.00)**926 **(91.00)**927 **(150.00)**

(1,741.00)

Add: any un-banked cash as at 31/3/xx -

Net balances as at 31/3/20 (Box 8) 10,890.0

