

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the A agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlight remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Launcells Parish Council

County area (local councils and parish meetings only):

Cornwall

Financial year ending 31 March 2023

Prepared by (Name and Role):

Julie Gray Clerk/RFO

Date:

22/04/2023

		£	£
Balance per bank statements as at 31/3/23:			
LPC Current Account	account 1	7,376.7	
LPC Reserve Account	account 2	1,326.8	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			8,703.5
Petty cash float (if applicable)			
			-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	item 1	0.00	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/23			
		-	
			-
Net balances as at 31/3/23			8,703.5