

## Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts.

It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unp should be entered as negative figures.

Name of smaller authority: Launcells Parish Council

County area (local councils and parish meetings only): Cornwall

**Financial year ending 31 March 2024**

Prepared by (Name and Role): Julie Gray

Date: 08/05/2024

		£	£
<b>Balance per bank statements as at 31/3/24:</b>			
Current Account	account 1	1877.00	
Reserve Account	account 2	10635.00	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			12,512.00
Petty cash float (if applicable)			0.00
<b>Less: any unpresented cheques as at 31/3/XX (enter these as negative numbers)</b>			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			0.00
Add: any un-banked cash as at 31/3/XX			
			0.00
<b>Net balances as at 31/3/XX</b>			12,512.00