

HORSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 19 MAY 2014 AT 7.00PM IN THE WI/VILLAGE HALL

- 0571. PRESENT:** Cllr M D Senior, Chairman of the Council together with Cllrs D Lillie, C Rodgers, A Turnbull and P Taylor
In attendance: Mrs M Senior, Clerk to the Council
- 0572. ELECTION OF CHAIRMAN.** It was proposed by Cllr D Lillie, seconded by Cllr C Rodgers and AGREED to re-elect Cllr M D Senior as Chairman of the Parish Council.
- 0573. ELECTION OF VICE CHAIRMAN.** It was proposed by Cllr D Lillie, seconded by Cllr P Taylor and AGREED to re-elect Cllr C Rodgers as Vice Chairman.
- 0574. APOLOGIES FOR ABSENCE.** Cllr S Lynch
- 0575. DECLARATIONS OF INTEREST.** Cllr A Turnbull declared a personal and prejudicial interest in any matters relating to Northumbrian Water.
- 0576. MINUTES.** It was proposed by Cllr M D Senior, seconded by Cllr P Taylor and AGREED that the minutes of the meeting held on 17 March 2014 be signed as an accurate record.
- 0577. MATTERS ARISING.**
- a) **INFORMATION LEAFLET.** Minute 0569c refers. A draft revised information leaflet will be available at the next meeting. Offers of help to distributed were received from Cllrs P Taylor and D Lillie and Maurice Holliday.
 - b) **PLAY AREA.** Minute 0569a refers. It was noted that a sign had been attached to the gate to the football field banning dogs.
- 0578. RESIDENTS** present raised a number of matters and where relevant they are listed together with the actions that will be taken, if required. In due course if necessary, reports will be made back to Council.
- a) **SPEEDING.** A suggestion of getting a small working party together made up of residents and councillors to discuss the issues of speeding in the village was brought up. Notices will be put through every household asking anyone interested to get in touch. A petition was suggested and Cllr P Taylor offered to knock on doors to get the petition signed. Cllr P Taylor also offered to be a Community Speed Awareness Volunteer. Mrs Senior will obtain the necessary forms for completion by Cllr P Taylor.
 - b) **PUBLIC FOOTPATH SIGN.** Cllr D Lillie advised that the public footpath sign appeared to have been removed beside the bungalow pointing to Horsley Banks Farm. This will be reported. (UPDATE: *Maurice Holliday advised that this sign was covered by overgrown vegetation and had been cut back*)
 - c) **WATER WORKS.** Maurice Holliday advised that a high volume of PUGH wagons were driving through the village to Water Lane. Northumbrian Water will be contacted to request that wagons avoid the village wherever possible.
- 0579. CORRESPONDENCE.** All correspondence received since the March meeting had been listed on the agenda and circulated.
- 0580. NORTHUMBERLAND COUNTY COUNCIL – CAPACITY ISSUES WITHIN THE PLANNING AND ENFORCEMENT TEAM.** NCC advise that there is a resource pressure in the Monitoring and Enforcement team. As a result the team who investigate breaches of planning control has been reduced by 50%. Any breaches of planning where there is an immediate danger to a member of the public or unauthorised works to a listed building are investigated within 1 working day of the complaint being received.0581.
- 0581. NORTHUMBERLAND FIRE AND RESCUE PLAN 2014-2017.** It was noted that a formal consultation for the Fire & Rescue Plan 2014-2017 commenced on 31 March 2014 and concludes on 9 May 2014.
- 0582. COMMUNITY ACTION NORTHUMBERLAND.** Request received for financial assistance. After discussion it was agreed to donate £50 towards the work of CAN.
- 0583. PLANNING APPLICATIONS.**
- a) **PLANNING DECISIONS/APPLICATIONS.** Details of planning decisions and applications as circulated were AGREED by all Councillors.

REFERENCE	ADDRESS	DESCRIPTION	DECISION
14/00630/FUL	Welton Town Farm Bungalow, Welton	Side extension to provide granny flat rear kitchen extension and loft conversion with dormer windows to front and rear, solar panels to south facing roof.	No objection sent
14/01337/FUL	Land to the rear of the Crown and Anchor	Erection of single dwelling and detached garage.	Objection to be sent.

- b) **CROWN AND ANCHOR – PLANNING APPLICATION 14/01337/FUL.** Planning application received for the erection of a single dwelling and detached garage on land to the rear of the Crown and Anchor. The scale of the house differs significantly to the initial plans discussed with the developers several months ago and it was thought that the conversion of the pub and the house would be part of one planning application. Concerns were expressed from residents and members of the Parish Council over the size and scale of the house; the proximity to the neighbouring houses; the house extends into the green belt; the house is not inkeeping with the conservation area; concerns over access for emergency vehicles. It

HORSLEY PARISH COUNCIL

was felt that residents should be able to view the planning application and the plans will be made available within the village for residents to view. Notices will be placed through each household advising that the application had been received and when they can be viewed. Details will also be given of how residents can send their comments to NCC.

0584. FINANCE

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Cllr D Lillie, seconded by Cllr P Taylor and AGREED accounts on the list as circulated be paid.
- b) **ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2014.** It was proposed by Cllr D Lillie, seconded by Cllr P Taylor and AGREED to approve and accept section 1 and 2 of the Annual Statement of Accounts, there being no queries raised by Councillors.
- c) **RISK ASSESSMENT.** The risk assessment circulated to Councillors was noted and the recommendations made therein to cover the Council were proposed by Cllr D Lillie, seconded by Cllr P Taylor and AGREED.

ACCOUNTS FOR PAYMENT

PAYEE	DESCRIPTION	NET OF VAT	VAT	CHEQUE AMOUNT	CHEQUE NO
Mrs A Senior	Clerical Services	333.27		333.27	SO
G Knox	Repairs to play area wall	300.00		300.00	000767
Arimos Pest Control	Mole trapping	228.00		228.00	000768
HMRC	PAYE	83.20		83.20	000769
C Glew	Grass cutting	500.00		500.00	000770
Calico	Website domain name	15.00	3.00	18.00	000771
Spanglefish	Website hosting	20.79	4.16	24.95	000772
Mrs A Senior	Play area inspections	75.00		75.00	000773
The Sign Builder	Play area sign	25.90	5.18	31.08	000774

INCOME RECEIVED

NAME	DESCRIPTION	AMOUNT	DATE
Northumberland CC	Precept payment	4500.00	07.04.14
Lloyds Bank	Interest	0.35	10.03.14
Lloyds Bank	Interest	0.35	10.04.14
Lloyds Bank	Interest	0.52	10.05.14

0585. ALLOCATION OF PARISH COUNCIL DUTIES.

- a) Maintenance of bus stops and notice boards – Cllr S Lynch
- b) Representatives on Ovingham Joint Burial Committee – Cllrs A Turnbull and D Lillie
- c) Representatives on East Tynedale Parish Councils Forum – Cllrs M D Senior and P Taylor
- d) Representative on SCA Forum – Cllr A Turnbull
- e) Observer Governor – St Andrews C of E First School – Cllr D Lillie
- f) War Memorial – Mr Alan Holmes

0586. VILLAGE ISSUES

- a) **LITTER PICK.** It was noted that a very successful litter pick had taken place week commencing 7th April 2014 although the equipment provided by NCC was sub standard. It was agreed to purchase additional litter pickers for future use. Maurice Holliday had advised that he had collected several bags of largely fast food litter from the Harlow Hill road. It was suggested that people in the village adopt a small area convenient to them and look after it all year round. The Parish Council would provide bags, gloves and litter pickers. This will be placed on the notice to distribute to each house hold in Horsley asking if residents would be interested.
- b) **GARDENING CLUB REQUEST.** An email had been received from the gardening club requesting assistance with the grass cutting of the new allotments that the Lion and Lamb had provided. It was agreed to reply to the gardening club asking them to obtain a quote for grass cutting and the area required. ¼ of the paddock is taken up with allotments at the moment however the whole paddock required cutting.
- c) **WWI CENTENERY.** It was noted that Wylam had done a lot of work in connection with the families on their war memorial which also includes Horsley. The idea is to register those who lost their lives on a new website to mark the occasion and link with current day descendants. The Hearth had been liaising with the church and they are looking to put a display in the church which will include background information on the families. The Hearth is also liaising with Albemarle Barracks to see if a representative can attend a service. The church is looking to open all week for residents and visitors to view the displays.
- d) **WAR MEMORIAL.** It was noted that the railings around the war memorial were in need of some repairs/painting. Quotes will be obtained.

- 0587. DATE OF NEXT MEETING.** The next meeting of the Parish Council will be held on Monday 21st July 2014 at 7.00pm in the WI Hall.

Signed as an accurate record

HORSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 19TH MAY 2014 AT 7.00PM IN THE WI/VILLAGE HALL

- 0588. PRESENT.** Michael Senior, Chairman of the Council together with Councillors Alan Turnbull, Chris Rodgers, Paula Taylor and David Lillie
Mrs Mandy Senior, Clerk to the Council
- 0589. CHAIRMAN'S REPORT 2013-2014.** Cllr Michael Senior presented his annual report on the work of the Council during the past year and a copy is attached to this minute.
- 0590. ANNUAL STATEMENT OF ACCOUNTS 2013-2014.** Mrs Senior presented her oral report on the statement of accounts for the year ended 31st March 2014. A copy was circulated to those present and is attached to this minute.
- 0591. RESIDENTS** present raised a number of matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to Council.
- a) **TRAVELLERS.** Mrs Senior had been contacted by Graham Handy, Gypsy and Traveller Liaison Officer, NCC to see if any measures could be taken to prevent the parking of travellers in Water Lane. A meeting was held on 12 May 2014 with Steve Stubbins, Northumberland Estate, Graham Handy, NCC, Michael Connelly, LMAPS Officer, Public Protection Service, NCC, Cllr A Turnbull and Mrs Senior. The meeting had been called in an attempt to resolve the annual issue of travellers resorting to Water Lane. The problem appears to be more protracted to resolve than first envisaged and the timescale that remains before they arrive. Suggestions had been made to dig a ditch around the perimeter of the area and place mounds of earth in front of the ditch to prevent vehicles from accessing the grassed area. After the meeting Mr Connelly visited Alan Willoughby at the water works who confirmed that they are well aware of the issues with the travellers and are keen to keep their vehicles from encroaching on site. They have limited physical barriers or security to restrict access to the site. They have experienced issues in the past with believed travellers trespassing on site and also materials stolen or tampered with during the period of encampment is in place. In addition staff driving to and from the complex during this time have to exercise significant care because of children and animals straying on the road. Northumbrian Water place containers on site for rubbish to be placed which in general are used to overflowing. The containers are then removed and site cleaned by the water company. There are currently some works currently ongoing near or on the site and surplus earth is being supplied to the local farmer. This is possibly an opportunity to engage with the local farmer to discuss earthwork options. Concerns over how the grass would be cut in this area were expressed if earth mounds were sited at the perimeter of the site. Northumbrian Water engage a contractor to cut the grass on site. Mr Connelly has contacted the contractor and asked him about the implications of keeping grass cut on the site if earthwork was erected around the perimeter, A response is awaited. Mr Connelly had discussed this issue at a problem solving meeting and one of the local NCC councillors had taken on board an action to establish what the overall council responsibility is for sites occupied by travellers (although this is not NCC land). Also what financial budget does the council have or provide to enact for any such responsibilities. This will continue to be pursued.
 - b) **PAVEMENTS.** Concerns were expressed over the state of the pavements in Horsley. Mrs Senior advised that the Highway inspector had inspected all pavements and advised that there were no actionable defects.
 - c) **SPEEDING.** Further concerns were expressed over the speed of the traffic in Horsley. The police had attended on several occasions and done speed checks however very few vehicles were found to be speeding due to the visual nature of the police vehicles.
 - d) **PARKED CARS.** Problems with traffic in the village, especially during events at the Hearth, continue to be a problem. Unfortunately, cars for these events park in the Lion and Lamb car park and not in the Hearth car park. It had been suggested that the Lion and Lamb needed a patrons only sign in the car park to prevent further problems. It was noted that the Hearth is to speak to the police before future major events and request cones to be placed outside the Hearth and the Church to allow cars exiting the Hearth car park a safe view. They will also have marshalls directing traffic into their own car park. The Business Park had been approached in the past however this was not a possibility. Northumbrian Water had agreed that cars could park on one side of the road in Water Lane for the 5 events in the year as long as the situation was monitored.
- 0592. THERE** being no further matters raised for discussion, the Chairman declared the meeting closed.

Signed as a true record _____ Chairman