

## HORSLEY PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 16 JULY 2018 AT 7.00PM IN THE WI/VILLAGE HALL

- 1042. PRESENT:** Cllr M D Senior, Chairman of the Council together with C Turnbull, S Lynch, R D Lillie  
In attendance: Mrs M Senior, Clerk to the Council
- 1043. CO-OPTION OF A PARISH COUNCILLOR.** It was proposed by Cllr C Turnbull, seconded by Cllr S Lynch and AGREED to co-opt Stevie Glover onto the Parish Council. Stevie Glover signed and gave her declaration of acceptance of office in the presence of the Parish Clerk.
- 1044. APOLOGIES FOR ABSENCE –** Cllr C Roe and County Councillor Karen Quinn
- 1045. DECLARATIONS OF INTEREST.** Cllr C Turnbull declared a personal and prejudicial interest in planning application number 18/1135/FUL; Cllr S Lynch declared a personal and prejudicial interest in planning application 18/01874/FUL; Cllr M D Senior declared a personal interest in planning application 18/01887/FUL.
- 1046. RESIDENTS.**
- a) **REQUEST FOR SIGNS WARNING OF HORSES.** Due to the number of horse riders travelling down Gallowhill Lane and Oatens Bank, signs warning of horse riders was requested. The Parish Council will approach Northumberland County Council for signs to be installed.
  - b) **SIGNAGE.** The sign outside the Hearth is still in the incorrect location. No Through Road sign at the top of Croft Lane had been hit by a vehicle and needed securing. The sign at the bottom of the A69 slip road heading eastbound has been hit by a vehicle and needs repairing.
  - c) **RIVERSDALE SURGERY.** No updates regarding the closure of the surgery had been received for some considerable time. Neither the CCG or NHS had received an application to close the surgery and certain information is still required from the Practice before they can present any potential business case for closure. The earliest that any application could now be heard is October. The clerk will contact County Councillor Karen Quinn to see if she has any further information. *Update: Karen Quinn had received a reply from the Riversdale Surgery following her letter. It states that background work is taking place and once completed the business case will be put forward for consideration. It will be October at the earliest before it comes before the CCG.*
  - d) **PARISH INFORMATION.** A resident asked if there was any information for anyone moving into the village/parish. The last information card was produced in 2011. This will be updated and delivered to all households.
  - e) **SKIP.** It was noted that the skip and portaloo on the highway at the west end of the village had been there for some considerable time. A request was made to check to see if there is a time restriction for them to be on the highway.
  - f) **SPEEDING.** Several emails had been received from residents expressing concern at the speed of traffic travelling through the village. One of the residents had applied to become a Community Speed Watch Volunteer. A request to make the village 20mph was put forward together with some visible markings of the speed limit painted on the road. Cllr Karen Quinn had suggested at the last meeting that Northumberland County Council were to extend the rumble strips across both sides of the road. Nothing further had been heard regarding this. Cllr Quinn will be contacted for an update.
  - g) **HORSLEY WOOD COTTAGES.** An email had been received from a resident of Horsley Wood Cottages asking for the rural property criteria status to be removed. They listed several issues they have including; severely potholed road, poor grass cutting, excessive use of Mill Way by horses, road blocked by snow during the severe winter and no access to the rear of the cottages through the field. Cllr M D Senior had contacted the resident asking to meet to discuss the matter further. A response will be sent.
- 1047. MINUTES.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED that the minutes of the meeting held on **21 May 2018** be signed as an accurate record.
- 1048. MATTERS ARISING.**
- a) **AIRCRAFT NOISE.** Minute 1018a refers. A letter had been received from Newcastle International Airport stating that they are not aware of any change to operations that might be affecting Horsley but they will look in details at the flight tracking systems and produce a full response in due course.
  - b) **JAPANESE KNOTWEED.** Minute 1018c refers. It was noted that the knotweed had been treated in the wood and on the verge however the treatment on the verge had not been carried out by Northumberland County Council.
- 1049. ALLOCATION OF PARISH COUNCIL DUTIES**
- a) **REPRESENTATIVES ON Ovingham Joint Burial Committee –** Cllrs M D Senior, Cllr S Glover
  - b) **EAST TYNEDALE PARISH COUNCIL FORM.** Cllr M D Senior
  - c) **ST ANDREWS C OF E FIRST SCHOOL OBSERVER GOVERNOR –** Cllr R D Lillie
  - d) **WAR MEMORIAL –** Alan Holmes

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- 1050. CORRESPONDENCE.** All correspondence and information items received since the May meeting had been listed on the agenda and most of this correspondence had been circulated by email.
- 1051. NORTHUMBERLAND COUNTY COUNCIL – NORTHUMBERLAND LOCAL PLAN CONSULTATION.** The consultation on the draft Northumberland Local Plan will run from 4 July 2018 to 15 August 2018. A number of drop in sessions are being held around Northumberland to allow people to find out more about the consultation. These will include a small exhibition and staff from the Planning Policy Team will be present to help answer any questions. A session is to be held in Corbridge Parish Hall on Tuesday 31<sup>st</sup> July from 2-7pm.
- 1052. KARBON HOMES GROUNDS MAINTENANCE.** Karbon Homes has launched a new approach to grounds maintenance operations for 2018/19. The contractor for Horsley is Glenside Countryside Ltd.
- 1053. TEMPORARY ROAD CLOSURE ORDER – GALLOWHILL LANE/HORSLEY ROAD.** NCC have made an order to prohibit the use by vehicular traffic on that section of C255 from its junction with the B6528 High Barns to Horsley, continuing south west for 1875m. The order is to be effective from 9 July until 9 November however it is expected that the road will only be closed from 23 July until 10 August between the hours of 7.30 – 5.00pm. This is to carry out carriageway patching and footpath installation.
- 1054. REQUEST FOR DONATION.** A request was made by the Great North Air Ambulance for grant aid. It was proposed by Cllr S Lynch, seconded by Cllr C Turnbull and AGREED to grant £100 for the year 2018-2019.
- 1055. INFORMAL MEETINGS WITH NORTHUMBERLAND COUNTY COUNCIL.** The meetings of the Local Areas Council with Town and Parish Councils will take place on 9 October 2018.
- 1056. INFORMATION ITEMS**
- NALC – weekly eNews
  - Clerks and Councils Direct – July 2018 Issue 188
  - Community Action Northumberland – CAN eNews June 2018
  - SLCC – The Clerk Magazine
- 1057. PLANNING APPLICATIONS.**
- a) **PLANNING DECISIONS/APPLICATIONS.** Details of planning decisions and applications as circulated were AGREED by all Councillors and are listed below:-

REFERENCE	ADDRESS	DESCRIPTION	DECISION
18/01135/FUL	Land north of High Barns Farm, Horsley	Proposed agricultural livestock building	GRANTED
18/01874/FUL	Croft Well House, Croft Lane	Proposed erection of garden room on former garden building site	
18/01887/FUL	10 Stonecroft	Retrospective application for 16 solar panels to the roof of the west facing elevation	

**1058. FINANCE**

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Cllr S Lynch, seconded by Cllr M D Senior and AGREED accounts on the list as circulated be paid.

PAYEE	DESCRIPTION	NET OF VAT	VAT	CHEQUE AMOUNT	CHEQUE NO
Mrs A Senior	Salary	341.65		341.65	SO
HM Revenue Customs	PAYE	85.40		85.40	000935
Mrs A Senior	Play area inspections	75.00		75.00	000936
M Blair	Grass cutting	510.00		510.00	000937
Northumberland ALC	Subscription	100.00		100.00	000938
Simply paving	War Memorial paving	365.75	60.96	304.79	BP
G S Purdy	Skip hire	180.00	30.00	150.00	BP
Nick Rowsell Stonecraft	War Memorial repairs	1220.00		1220.00	BP
Amazon	Bolt cutters	15.99		15.99	000939
Playsafety Ltd	Play Area Inspection	121.80	20.30	101.50	000940
Ovingham Jt Burial Com	Maintenance budget	900.00		900.00	000941
FEL Accounts	Internal audit fee	30.00	5.00	25.00	000942
<b>Income</b>					
Lloyds Bank	Interest	0.31		0.31	11.06.18
HMRC	Vat refund	152.75		152.75	11.06.18
Lloyds Bank	Interest	0.16		0.16	09.07.18

**1059. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2017/18**

- a) **TO CONSIDER AND AGREE ANY ACTIONS ARISING FROM THE REPORT OF THE INTERNAL AUDITOR.** The only item to note is that the final VAT figure in the accounts book is overstated by

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£1.91 due to the VAT element on cancelled cheque 000902 not being accounted for. Despite this the VAT reclaim was correct therefore no further action.

- 1060. RISK ASSESSMENT.** The risk assessment circulated to Councillors was noted and the recommendations made therein to cover the Council were proposed by Cllr MD Senior, seconded by Cllr S Lynch and AGREED.
- 1061. VILLAGE ISSUES**
- a) **WAR MEMORIAL.** The repairs to the War Memorial were now complete. The tree surrounding the memorial still needed to be trimmed back. Thanks were passed on by Maurice Holliday from Terry Mulligan who had started off the process of restoring the memorial.
  - b) **DOG FOULING.** Several complaints had been received from residents regarding dog fouling in the village. Dogs had been seen fouling in the play area and dog waste bags were being left in the grit bin on Mill Way. A request for an additional bin had been sent to NCC for the top of Mill Way. A letter will be sent to all households requesting residents to pick up after their dogs and reminding them that dogs are not allowed in the play area and football field and to keep to the public rights of way and keep dogs on a lead through farmland. *Update:* Due to the number of litter bins in the village, Northumberland County Council will not empty another bin.
  - c) **PLAY AREA.** The inspection report had been received from Playsafety Ltd. Several repairs were needed, and it was agreed to contact Northumbrian Water again to see what assistance they are willing to give with regards to improving the play area. Cllr S Lynch is to approach NWL.
- 1062. REPORTS FROM REPRESENTATIVES ON COMMITTEES**
- a) **OVINGHAM JOINT BURIAL COMMITTEE.** Nothing to report.
  - b) **EAST TYNEDALE PARISH AND TOWN COUNCILS FORUM.** Cllr M D Senior had attended the last meeting. Dog fouling and the treatment of Japanese Knotweed was discussed.
- 1063. LOCAL TRANSPORT PLAN PROGRAMME 2019-2020.** The Council is once again invited to submit three priorities to be included in the NCC Local Transport Plan Programme 2019-20. The following priorities were agreed for inclusion:-
- a) Footpath improvements – resurfacing.
  - b) 30mph signs painted on the carriageway at each end of the village.
  - c) 20mph throughout the village.
- 1064. LION AND LAMB.** It was noted that the Lion and Lamb is under new management.
- 1065. DATE OF NEXT MEETING.** The next meeting of the Parish Council will be held on Monday 17<sup>th</sup> September 2018 at 7.00pm in the WI Hall.

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Signed as an accurate record