

**MINUTES OF THE ONLINE MEETING OF HORSLEY PARISH COUNCIL HELD ON  
MONDAY 18 MAY 2020 AT 7.00PM  
(Draft Minutes Subject to Council Approval)**

**PRESENT:** Cllr M D Senior, Chairman of the Council together with C Roe, C Turnbull, S Lynch, D Lillie and Mrs S Glover.

In attendance: Mrs M Senior, Clerk to the Council  
County Councillor Karen Quinn

**520.01 QUESTIONS FROM MEMBERS OF THE PUBLIC.**

- a) **Public Rights of Way.** Maurice Holliday advised that he is happy to continue to check and maintain the footpaths around the parish and refer any issues to NCC. He also expressed concern over the state of the roads, pavements, signs.
- b) **Speeding.** A request was made to upgrade the vehicle activated signs in the village to incorporated actual speed and emojis. The effectiveness of these signs was questioned, and the Parish Council will look into this further. It was noted that these signs can be in excess of £4000 each which the Parish Council would be unable to fund this financial year.
- c) **State of footpaths and roads.** Complaints had been received by several residents over the poor state of the footpaths, roads and various road signs around the village. These had all been reported to NCC however due to the current pandemic only essential services are being carried out by NCC.

**520.02 APOLOGIES FOR ABSENCE** – None

**520.03 DECLARATIONS OF INTEREST** – None

**520.04 MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> JANUARY 2020.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED that the minutes of the meeting held on **13<sup>th</sup> January 2020** be signed as an accurate record.

**520.05 ACTIONS ARISING FROM THE MEETING HELD ON 13<sup>TH</sup> JANUARY 2020.**

- a) **Grass cutting.** Minute 1243 refers. Adrian Jackson had started the grass cutting in the village wef 1<sup>st</sup> April 2020. It was noted that Karbon Homes had stopped cutting the grass at Horsley Wood Cottages and Adrian had been asked to add this to the contract. He will cut the grass every 2 weeks at an additional cost of £25 per cut.

**520.06 CORRESPONDENCE** received since the January meeting had been circulated to all councillors by email and noted.

<b>SENDER</b>	<b>DETAILS</b>
Northumberland County Council	Notice of Public Spaces Protection Order for the control of dogs
The Hearth	Request for grant aid
Northumberland County Council	Public Spaces Protection Orders – Alcohol consumption in designated public spaces for Horsley
Northumberland County Council	Parish Cemetery Double Charge Issue – Payment £45 received
Lloyds Bank	Changes to terms and conditions
Northumberland County Council	Planning services continuity message
Northumberland County Council	Northumberland Community Links – Covid 19
Northumberland County Council	Local services update – Covid 19 – 7 April 2020
Northumberland County Council	Neighbourhood Services Structure Update
Northumberland County Council	HWRCs reopening wef 04.05.20

**520.07 PLANNING**

- a) **PLANNING DECISIONS.** Details of the planning decisions as circulated were AGREED by all Councillors and are listed below.
- b) **PLANNING APPLICATIONS.** Details of the planning applications as circulated were AGREED by all Councillors and are listed below. It was noted that an objection had been sent regarding planning application 20/00008/FUL.

## HORSLEY PARISH COUNCIL

REFERENCE	ADDRESS	DESCRIPTION	DECISION
19/03358/FUL	Outbuildings East of March Barn, Welton	Demolition of outbuildings and the conversion of existing buildings to create two residential dwellings and two holiday let units including the change of use of land to form residential curtilage	GRANTED
20/00008/FUL	Land north and east of Horsley Banks Farm	Proposed change of use of existing building to 1no dwelling	Decision awaited
19/04648/FUL	Land North East of Hopside Farm, Horsley	Development of 16 no affordable houses, including access road, gardens, car parking and other ancillary works	REFUSED
20/01065/FUL	Horsley Village Church, Main Road, Horsley	Installation of a set of sandstone steps to provide safe access to the main east entrance of the church	Decision awaited

### 520.08 FINANCE

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED to approve the expenditure on the list circulated.

PAYEE	DESCRIPTION	NET OF VAT	VAT	CHEQUE AMOUNT	CHEQUE NO
Mrs A Senior	Salary	361.47		361.47	SO
HM Revenue Customs	PAYE	90.20		90.20	BACS
Adrian Jackson	Path clearance and hedge cutting	135.00		135.00	BACS
The Hearth (Horsley) Ltd	Donation	300.00		300.00	BACS
Northumberland ALC	Subscription	105.02		105.02	BACS
Mrs A Senior	Play area inspections/repairs	75.00		75.00	BACS
Glasdon UK Ltd	Litter bins	344.71	57.45	287.26	BACS
Amazon	Play area repairs/paint stripper	33.79	5.63	28.16	BACS
Viking Direct	Stationery	73.79	12.30	61.49	BACS
Amazon	Goal post paint (undercoat)	28.47	4.74	23.73	BACS
Adrian Jackson	Grass cutting contract	525.00		525.00	BACS
<b>Income</b>					
Lloyds Bank Plc	Interest	0.33		0.33	09.04.20
Northumberland CC	Precept payment	5250.00		5250.00	08.04.20
Lloyds Bank	Interest	0.47		0.47	11.05.20
Northumberland CC	Cemetery Double Charge	45.00		45.00	26.03.20

- b) **TO CONSIDER REQUEST FROM THE HEARTH FOR A GRANT OF £300.** The Hearth is working on environmental issues and would like to encourage young people to visit The Hearth and Horsley. A request was received for a grant of £300 to plant wildflowers and plants that attract bees, butterflies etc. It was AGREED to approve the grant of £300.

### 520.09 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2019/2020

- a) **TO APPROVE THE ANNUAL GOVERNANCE STATEMENT.** It was AGREED to approve the previously circulated Annual Governance Statement 2019-2020.
- b) **TO APPROVE THE DRAFT ANNUAL ACCOUNTS FOR 2019/2020.** It was AGREED to approve the previously circulated Draft Annual Accounts 2019-2020.
- c) **TO APPROVE THE ACCOUNTING STATEMENT AND EXPLANATION OF VARIANCES.** It was AGREED to approve the previously circulated Accounting Statement and Explanation of Variances.
- d) **TO CONFIRM AND APPROVE THE CERTIFICATION OF EXEMPTION.** It was AGREED to confirm and approve the previously circulated Certification of Exemption.
- e) **TO RECEIVE AND APPROVE THE BANK RECONCILIATION FOR 31 MARCH 2020.** It was AGREED to accept and approve the bank reconciliation for the period ended 31 March 2020.

### 520.10 VILLAGE ISSUES

- a) **REPORTS ON VILLAGE ISSUES AND HIGHWAYS MATTERS**

- **Litter.** Unfortunately, due to the current situation litter picking is not possible. Litter is increasing as the traffic increases through the village. Hopefully, litter picking will be able to be carried out within the next few weeks.
- **NWL Spoil heap.** It was noted that the spoil heap at the bottom of the NWL site is growing and litter is blowing from the site compound and collecting in the trees/hedges. The clerk will contact NWL to advise and ask for an update on the current works.
- **Burning manure heap.** (For information). It was noted that the fire service had been called to Horsley Banks Farm on 3 occasions to put out a burning manure heap that is located to the south of the site. Several residents had complained to the Parish Council and County Council

as the smoke and smell coming was the site was very unpleasant. The County Council is monitoring the situation and has served documentation on the landowner to prevent reoccurrence.

- **Play Area.** It was AGREED to replace the goal post nets in the play area. The goal posts will be repainted within the next couple of weeks and repairs carried out in the play area.
- **Litter bins.** Both dog bins installed on posts at either end of the village had collapsed. Unfortunately, the litter bins had disappeared. NCC confirmed that they did not remove them. It was AGREED to purchase two new free-standing litter bins to replace the two dog bins. The locations will be AGREED once the bins have been received and are ready to be installed.
- **Bus shelter.** The bus shelter opposite the Lion and Lamb is in need of repointing. Cllr C Turnbull will ask a builder for a quote to repair.
- **Signs.** Various road signs around the parish are damaged and in need of repair. These have all been reported to NCC however due to the current pandemic, only essential services are being carried out., It was noted that a further 2 signs will need attention in the very near future; the give way sign at the junction of the old A69 is only held on by 1 bracket and is loose; the road sign at the Horsley end of Oatens Bank has a rusted pole with a large hole at the base of the pole. County Councillor Karen Quinn will be forwarded the details for her to pursue on the Parish Council's behalf.
- **Gulleys.** Most of the gulleys through Horsley are still blocked and have not been cleared.
- **Roads.** The main road opposite Water Lane entrance, which had been repaired in recent months, had deteriorated further with most of the road surface breaking up. It was felt this is partly due to the NWL traffic for the water works upgrade. County Councillor Karen Quinn was asked to enquire if NWL carried out a survey on the road before the works started. It was noted that Mill Way is in the same dreadful state.

### 520.11 REPORTS FROM REPRESENTATIVES ON COMMITTEES

- a) **OVINGHAM JOINT BURIAL COMMITTEE.** The next meeting of the Burial Committee is to be held on Tuesday 19<sup>th</sup> May 2020.
- b) **EAST TYNEDALE PARISH AND TOWN COUNCILS FORUM.** Due to the current situation, all meetings of the Forum have been cancelled until further notice.

### 520.12 ANY URGENT ISSUES (FOR INFORMATION ONLY) Nothing to report

**520.13 DATE OF THE NEXT MEETING.** The next meeting of the Parish Council will be held online on Monday 20<sup>th</sup> July 2020 at 7pm. The link will be circulated and made available to residents 10 days before the meeting.

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Signed as an accurate record