

HORSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 9 MAY 2022 AT 7.00PM

PRESENT: Cllr M D Senior, Chairman of the Council together with C Roe, C Turnbull, Mrs S Glover, R D Lillie
4 members of the public.

- 01) **APOLOGIES.** Apologies received and accepted from Cllr S Lynch.
- 02) **TO RECEIVE THE MINUTES OF LAST ANNUAL PARISH MEETING HELD ON 17TH MAY 2021.** It was agreed to receive the minutes of the last Annual Parish Meeting held in 2021, previously circulated, as an accurate record.
- 03) **CHAIRMAN'S REPORT 2021-2022.** Cllr Michael Senior presented his annual report on the work of the Council during the past year and a copy is attached to this minute.
- 04) **ANNUAL STATEMENT OF ACCOUNTS 2021-2022.** Mrs Senior presented her report on the statement of accounts for the year ended 31st March 2022. A copy was circulated to those present and is attached to this minute.
- 05) **RESOLUTIONS.** There were no resolutions to consider.

THERE being no further matters raised for discussion, the Chairman declared the meeting closed.

Signed as a true record _____ Chairman

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Horsley Parish Council Chairman's Report May 2022

Cllr M D Senior thanked the public for attending and stated that Horsley do have a larger public attendance than many of the much larger councils.

It has been another challenging year. I have kept the report to the last 12 months.

We have maintained the notice boards, the seats and the bus shelters.

We did not have any formal litter picks last year but there are a few residents that do now collect regularly, and we very much appreciate this

We have reviewed planning applications and have attended meetings for East Tynedale Parish Council's forum and have continued our representation on the Joint Burial Committee

Northumbrian Water is progressing the extension to enhance water supply and quality, there are still some outstanding issues to resolve but these will have to be done after the majority of work is complete. From what I see while there has been some disruption, but it has been, relatively speaking, minimal. Some construction vehicles that should not have travelled through the village have been reported to NWL.

Thanks to NWL for the continued traveller management.

Some damaged signs were replaced by NCC and then removed.

The website has also been maintained.

Parking, litter, dog fouling, state of roads and pavements as well as speeding still remain issues within the village

Many thanks to everyone who look after the planters.

We have 25 trees that we have been growing on that will need planting later in the year.

Many thanks to the community speed watch volunteers and since one has moved out of the village it has had to be suspended, we are waiting for training and volunteers

Precept is marginally increased for 2022

Our thanks go to Maurice Holliday for his regular column in the Hexham Courant.

Thanks, must also go to Holly Waddle who has kept us informed of the bigger picture in her regular report and for her help over the last 12 months

Thanks to Adrian Jackson for grounds maintenance.

If you have any requests, please let the Parish Council know, preferably in writing to the Parish Clerk, but do remember the councillors are all volunteers who received no expenses (although entitled to) who put a lot of time and effort into making Horsley a pleasant place to live.

My thanks go to Mandy who puts in a great deal of work to keep the rest of us informed and in order. And just to note, Mandy has given notice that she intends to resign from Horsley Parish Council in May 2023.

As always, we would welcome more input directly from residents so that we can communicate personally rather than messages being passed via third parties.

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INCOME & EXPENDITURE FOR FINANCIAL YEAR 1.4.2021 - 31.03.2022

EXPENDITURE			INCOME	
		£		£
Came & Co Insurance	General	1,457.48	Precept	11,000.00
			VAT Refund	626.45
Ovingham Joint Burial Committee		900.00	Bank A/C Interest	0.89
			Donation/Grant	0.00
Northumberland Assoc of Local Councils		138.52	Refunds	24.00
				<u>£11,651.34</u>
War Memorial Wreath		30.00		
Grass cutting		2,400.00		
Northumberland Estates		275.00		
Play area inspector		553.50	Accounts Book	£
Play Areas/Highways		129.76	Brought forward 1.4.21	6,900.50
Clerk salary - 4.5 hours per week		2,800.98	Income	<u>11,651.34</u>
Annual audits		32.00	Sub Total	18,551.84
Website		82.40	Expenditure	<u>9,294.12</u>
Telephone/Postages/Stationery		47.50	Carried forward 31.03.21	<u>£9,257.72</u>
WI/Village Hall rent		120.00		
			Current Account	3,055.32
			Deposit Account	<u>6,202.40</u>
			Total	<u>9,257.72</u>
Donations:				
General		270.00		
VAT		56.98		
		<u>£9,294.12</u>		

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 17 MAY 2021

PRESENT: Cllrs M D Senior, Chairman of the Council together with Cllr S Lynch, C Turnbull, C Roe, R D Lillie and Mrs S Glover

- 0522.01 **ELECTION OF CHAIRMAN.** It was proposed by Cllr R D Lillie, seconded by Cllr Mrs S Glover and AGREED to re-elect Cllr M D Senior as Chairman. Cllr M D Senior AGREED and took the Chair.
- 0522.02 **TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.** Cllr M D Senior gave and signed his Declaration of Acceptance of Office in the presence of Mandy Senior, Clerk and Proper Officer of the Council.
- 0522.03 **APOLOGIES** received and accepted from Cllr S Lynch.
- 0521.04 **ELECTION OF VICE CHAIRMAN.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED to elect Cllr C Roe as Vice Chairman.
- 0522.05 **RESIDENTS** present raised the following matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to the Council.
- a) **Clean Tyne Group.** A member of the public attending the meeting to bring the Parish Council up to date on the Clean Tyne Group which had been set up with a view to obtaining bathing status for the River Tyne and reduce pollution. Horsley Parish includes a very small stretch of the River Tyne by the Pumping Station of the Ovingham to Wylam road. Environment Agency has to work with polluters to develop a mechanism to try and clean up the river. Wylam Angling Club, Stanhope Paddle Boarders, Mark Ridley, H2O Trails, Wylam and Ovingham PCs are supporting the initiative. Obtaining bathing status has been done in various areas around the Country with the bathing season being from 15 May – 30 September. This includes 20 days of monitoring during the period including school holidays and weekends. Once the information has been submitted to DEFRA they will send out a consultation which Horsley Parish Council would have input into. This was supported in principle and the Parish Council look forward to receiving more information regarding the initiative in due course.
 - b) **Jubilee Event.** The Lion and Lamb is organising a Jubilee Event on Saturday 4th June and a resident helping organise the event requested support from the Parish Council. She had contacted Northumbrian Water to see if any funding was available. It was AGREED that the Parish Council would support the event by providing medals for the children as a memento of the occasion.
 - c) **Bus shelter.** A cupboard had been placed in the bus shelter opposite the Lion and Lamb to house the little library/book swap. Thanks were expressed to Jacqui and Judith who had arranged for installation and painting of the cupboard.
 - d) **Garden Club.** It was noted that the Horsley Garden Club has now disbanded however some of the planters needed adopting. Wyn volunteered to adopt the planter at the east end of the village. Some members of the Garden Club were managing the raised beds behind the Lion and Lamb.
 - e) **Road Surface.** It was noted that some of the areas marked out for patching had not been done and the area that had been patched was rather uneven and bumpy. Oatens Bank had also been marked out for repairs.
 - f) **Slip road – west end.** Cars continue to overshoot the slip road and crash into the fence/shed opposite. The farmer is looking to replace the fence and install reflective markers to try and prevent this happening.
 - g) **Footpaths.** It was noted that most paths are in good condition and the 2 bridleways in Horsley Woods are clear. Several repairs need to be carried out on the various gates/stiles/finger posts around the parish. Also the public footpath through Gallow Hill has not been cleared. These will be reported to Tim Fish, Public Rights of Way Officer, Northumberland County Council.
 - h) **Grass Verges.** Requests had been received for the grass verges at the ends of the village to be left as wildflower areas. This requires quite a lot of work and would need to be investigated further.

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0522.06 **MINUTES OF THE MEETING HELD ON 21ST MARCH 2022.** It was proposed by Cllr M D Senior, seconded by Cllr S Lynch and AGREED that the minutes of the meeting held on **21ST MARCH 2022** be signed as an accurate record.

0521.07 **ACTIONS ARISING FROM THE MEETING HELD ON 8TH MARCH 2021.**

- a) **Play area.** Minute 0321.05a refers. The play area lock on the maintenance gate has been replaced and NWL have carried out the work to the soil heap.

0521.08 **COUNTY COUNCILLOR REPORT.** Cllr Holly Waddell had enquired about the reinstating of the H-bars through the village. Northumberland County Council advised that they would not reinstate these as they are not enforceable.

0522.09 **CORRESPONDENCE** received since the March meeting had been circulated to all councillors by email and noted.

- Northumberland County Council – Temporary Road Closure Order – C256 Oatens Bank, Horsley. 6th – 10th June 2022 08:00 – 16:00
- Healthwatch Northumberland. Northumberland Pharmacy Needs Assessment.
- Community Action Northumberland – Monthly CAN eNews
- NALC – Weekly eNews

0522.10 **FINANCE**

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED to approve the expenditure on the list circulated.

PAYEE	DESCRIPTION	GROSS AMOUNT	VAT	NET AMOUNT	PAYMENT METHOD
Adrian Jackson	Grass cutting – Sept 21	600.00		600.00	BACS
Adrian Jackson	Grass cutting – Nov 21	550.00		550.00	BACS
Calico UK	Website domain name	24.00	4.00	20.00	BACS
Mrs A Senior	Clerical Services	373.73		373.73	SO
HM Revenue and Customs	PAYE	93.20		93.20	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Horsley WI Hall	Hall rent	20.00		20.00	BACS
Northumberland Assoc of Local Councils	Subscription	110.15		110.15	BACS
J C Accountants	Internal audit fee	39.60	6.60	33.00	BACS
Income					
Northumberland County Council	Precept payment	5750.00		5750.00	08.04.22
Lloyds Bank	Interest	0.08		0.08	11.04.22
Lloyds Bank	Interest	0.09		0.09	09.05.22

0522.11 **ALLOCATION OF PARISH COUNCIL DUTIES.**

- a) **MAINTENANCE OF BUS STOPS/NOTICE BOARDS** – Cllr S Lynch
 b) **REPRESENTATIVES ON Ovingham Joint Burial Committee** – Cllrs M D Senior and Mrs S Glover
 c) **REPRESENTATIVE ON EAST TYNEDALE PARISH COUNCIL FORUM** – Cllr M D Senior

0522.12 **TO CONSIDER ANY MATTERS REQUIRING COUNCIL ACTION THAT MAY ARISE FROM THE PRECEDING ANNUAL PARISH MEETING.** None.

0522.13 **PLANNING**

- a) **PLANNING DECISIONS.** Details of the planning decisions as circulated were AGREED by all Councillors and are listed below.
 b) **PLANNING APPLICATIONS.** Details of the planning applications as circulated were AGREED by all Councillors and are listed below.

REFERENCE	ADDRESS	DESCRIPTION	DECISION
22/00319/FUL	Access road to Vallum Farm, East Wallhouses	Retrospective – Change of use of area of field to create track	GRANTED
21/04329/ADE	Lion and Lamb, Horsley	Advertisement consent for 2 x non illuminated amenity boards and 1 x double sided illuminated projecting sign fixed to existing bracket	DECISION AWAITED
22/01226/FUL	Land East of Horsley Banks Farm, Horsley	Erection of agricultural building	DECISION AWAITED
22/01250/FUL	Land North and East of Horsley Banks Farm	Retrospective: Construction of stable building	DECISION AWAITED

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0522.14 VILLAGE ISSUES

a) REPORTS ON VILLAGE ISSUES AND HIGHWAYS MATTERS

- **Wylam Cricket Club.** Wylam Cricket Club is exploring the possibility of building a brand new cricket pitch and pavilion. The cricket club currently share the facilities on the jubilee field. The club has expanded and the current facilities are now no longer fit for purpose and are limiting the ability to provide for the community. Wylam Cricket Club are looking for support from the local Parish Councils. It was AGREED in principle to support the project and the Parish Council look forward to hearing of the progress of the project in due course.

0522.15 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021-2022

- To consider and agree any actions arising from Internal Auditor's Report 2021-22.** It was AGREED to accept and receive the Internal Auditor's Report 2021-22, as previously circulated. The only item to note was cheque number for 001017 the Christmas Lights £59.97 was cancelled and not replaced. It was noted that the lights did not work when they were received.
- To accept and approve the Annual Governance Statement 2021-22.** It was AGREED to accept and approve the Annual Governance Statement 2021-22, as previously circulated.
- To accept and approve the end of year accounts 2021-22, bank reconciliation, explanation of variances and asset register 2021-22.** It was AGREED to accept and approve the end of year accounts 2021-22 and associated documents, as previously circulated.
- To accept and approve the Accounting Statement 2021-22.** It was AGREED to accept and approve the Accounting Statement 2020-21, as previously circulated.
- To accept and approve the Certificate of Exemption 2021-22.** It was AGREED to accept and approved the Certificate of Exemption 2021-22, as previously circulated.

0522.16 REPORTS FROM REPRESENTATIVES ON COMMITTEES

- OVINGHAM JOINT BURIAL COMMITTEE.** Nothing to report.
- EAST TYNEDALE PARISH COUNCILS' FORUM.** The minutes of the meeting held on 24th April 2022 had been circulated and were noted.

0522.17 ANY URGENT ISSUES (FOR INFORMATION ONLY). Nothing to report

0522.18 DATE OF THE NEXT MEETING. The next meeting of the Parish Council will be held on Monday 18th July 2022 at 7pm in Horsley WI Hall.

Signed as an accurate record.