

HORSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF HORSLEY PARISH COUNCIL HELD ON 21 NOVEMBER 2022 AT 7.00PM IN HORSLEY WI HALL

PRESENT: Cllrs M D Senior, Chairman of the Council together with Cllr C Turnbull and Mrs S Glover

- 1122.01 **APOLOGIES** Cllrs S Lynch and R D Lillie. Absent – Cllr C Roe.
- 1122.02 **DECLARATIONS OF INTERESTS, IF ANY.** Cllr M D Senior declared a personal interest in item 1122.07d and 1122.11 as his wife is the Clerk.
- 1122.03 **MINUTES OF THE MEETING HELD ON 10th OCTOBER 2022.** It was proposed by Cllr M D Senior, seconded by Cllr Mrs S Glover and AGREED that the minutes of the meeting held on **10th OCTOBER 2022** be signed as an accurate record.
- 1122.04 **ACTIONS ARISING FROM THE MEETING HELD ON 10th OCTOBER 2022**
- Village Gateway Signs. Minute 0922.10b refers. Costs will be obtained for the purchase and installation of gateway signs for the west of the village.
 - Lion and Lamb bus stop. There has been no progress on the replacement of the bus stop sign or renewing of yellow lines at the Lion and Lamb. The Parish Council will ask County Councillor Holly Waddell to pursue this on their behalf.
- 1122.05 **COUNTY COUNCILLOR REPORT.** Cllr Holly Waddell gave her verbal report on matters relating to Northumberland County Council and the local area. Northumberland County Council had appointed a Chief Executive, Dr Helen Paterson. Dr Paterson was the Director of Children’s Services at Sunderland City Council and has left her job as Chief Executive Officer of Walsall Metropolitan Borough Council to join NCC.
- 1122.06 **CORRESPONDENCE** received since the September meeting had been circulated to all councillors by email and noted.
- Community Action Northumberland – Monthly CAN eNews and notice of AGM
 - NALC – Weekly eNews
 - Northumberland County Council – Invitation to Northumberland’s collaborative climate change event.
 - Northumberland County Council – Town and Parish Council’s Conference
 - Northumberland County Council – Proposal to extend the duration of a Public Spaces Protection Order for the control of dogs
 - Northumberland County Council – Update on recycling/invitation to visit Recycling Plant at West Sleekburn
- 1122.07 **FINANCE**
- ACCOUNTS FOR PAYMENT.** It was proposed by Cllr M D Senior, seconded by Cllr Mrs S Glover and AGREED to approve the expenditure on the list circulated.
 - TO CONSIDER REQUEST FOR FUNDING TO TYNEDALE HOSPICE AT HOME.** It was AGREED to send a £75 donation.
 - TO CONSIDER DRAFT BUDGET AND AGREE PRECEPT FOR 2023-2024.** It is estimated that the expenditure for 2023-2024 will be in the region of £13,200. The current precept is £11,500 and after discussion it was AGREED to increase the precept to £12,000 for the coming financial year. The Parish Council is looking to upgrade the Vehicle Activated Signs in the village and with the level of reserves and the small increase in the precept, this will be possible.
 - TO NOTE INCREASE IN NJC PAYSCALES FROM 1ST APRIL 2022 AND BACKDATED PAY AS PER NJC CONTRACT OF EMPLOYMENT.** It was noted the NJC payscales had been increased by £1.00 per hour with effect from 1st April 2022. It was AGREED to increase the Clerk’s salary in line with the increase and pay the backdated pay in the January salary.

PAYEE	DESCRIPTION	GROSS AMOUNT	VAT	NET AMOUNT	PAYMENT METHOD
RBL Poppy Appeal	Poppy wreath	25.00		25.00	BACS
WeDo Finance Ltd (Sovereign Play)	Zip wire repairs	574.80	95.80	479.00	BACS
Mrs A Senior	Clerical Services	373.53		373.53	SO
H M Revenue and Customs	PAYE	93.40		93.40	BACS
Mrs A Senior	Play Area Inspections	75.00		75.00	BACS
Northumberland Estates	Play area rent	275.00		275.00	BACS
Adrian Jackson	Grass cutting	575.00		575.00	BACS
Great North Air Ambulance	Grant Aid	200.00		200.00	BACS

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Sport Tynedale	Grant Aid	50.00		50.00	BACS
Income					
Lloyds Bank	Interest	0.54		0.54	10.10.22
Lloyds Bank	Interest	1.36		1.36	09.11.22

1122.08 PLANNING

- a) **Planning Decisions.** Details of the planning decisions as circulated were AGREED by all Councillors and are listed below.
- b) **Planning Applications.** Details of the planning applications as circulated were AGREED by all Councillors and are listed below.

REFERENCE	ADDRESS	DESCRIPTION	DECISION
22/03272/FUL	The Hearth, Horsley	Erection of single storey building with backward sloping flat roof, in unused corner of car park at rear of Hearth Café and Arts Centre. External dimensions will be 5m x 4.4m in an area of 140m ² . Composite decking to allow easy access in and around building for people with mobility issues.	GRANTED

1122.09 VILLAGE ISSUES

- a) **Reports on Village Issues and Highway Matters.** The Parish Council asked the County Council to chase the request for the sweeper through the village due to the amount of growth and debris in the gutters.
- b) **West end slip road off A69.** It had been reported that another vehicle had overshot the T-junction at the end of the slip road and hit the shed in the adjoining field. There have now been several incidents of this happening over the last 12-18 months and some additional signage or safety measures are needed to prevent this from happening. The Parish Council will contact Northumberland County Council and ask for a site meeting to establish what can be done.
- c) **To agree terms of engagement for the appointment of a village handyman.** It was AGREED to advertise for a handyman to carry out various tasks in the village. The contract would be for 10 hours per week (to be reviewed after 6 months) at £12.50 per hour. This will be advertised on the notice boards in the village and on the website. Duties will include: litter picking, maintenance of seats, bus shelters, notice boards and play area inspections. The Clerk will prepare a job description to be agreed at the next meeting.

1122.10 REPORTS FROM REPRESENTATIVES ON COMMITTEES

- a) **Ovingham Joint Burial Committee.** The committee is carrying out a rent review of the Chapels and Lodge. A loft inspection hatch is to be installed in the Lodge to enable roof inspections to take place. The grounds maintenance contract is up for tender this coming year. It was noted that Horsley's contribution would remain at £900 for 2023-2024.
- b) **East Tynedale Parish Council's Forum.** Minutes of the last meeting had been circulated and were noted..

1122.11 TO ACCEPT RESIGNATION OF THE CLERK AND AGREE PROCESS AND TIMELINES FOR ENGAGEMENT OF A REPLACEMENT CLERK.

The clerk had tendered her resignation and is looking to terminate her employment with effect from 31st March 2023. A handover period of up to 6 weeks was agreed. The post will be advertised following the January meeting, initially only on the notice boards, website and around the local council clerks. A job specification and application form will be prepared for agreement at the January meeting.

1122.12 DATE OF THE NEXT MEETING.

The next meeting of the Parish Council will be held on Monday 16th January 2023 at 7.00pm in the Village Hall.