

Cadeby Parish Council Annual General Meeting 7th October 2011

Present: Denis Winterbottom (Chairman) Simon Freeman (Vice-Chairman)
Councillor Jonathan Lane Councillor Ian Smith
Claire Evans (Clerk)

Apologies: Councillor Ivan Ould, Councillor Steve Morgan

Declarations of Interest

None

Public participation

None

Minutes of last meeting

Minutes from 27th June 2011 were signed off as a true and accurate record with addition of "8.30pm, meeting reopened and closed."

Matters outstanding from previous meeting – temporary diversion of footpath from Brascote Lane to Newbold Verdon. Councillor Winterbottom said there had been no further dialogue with the Newbold Verdon action group.

Financial Report

Community account balance: £66.22

Cheques cleared since last meeting:

£375 Clerk's salary
£25 Church Hall hire
£60 Annual return fee

Cheques to be signed:

£375 Clerk's salary
£97.44 LCC street lighting
£20 Church Hall hire
£12.71 Clerk's expenses

Receipts into Community Account £10 PA system hire

Business money manager account balance: £4333.31 £403.97 set aside for future village initiatives from fundraising

Receipts into Business Money Manager Account £1416.25 precept
£0.43 gross interest

Clerk presented the auditor's report which stated accounts had been well kept and all points mentioned in the previous year's report had been addressed. The auditor had noted the £100 payment towards churchyard maintenance need not have been accounted for under Section 137 because local councils have powers to assist in churchyard maintenance.

As the council does not have any business activities, the auditor suggested the clerk cancel the parish council's VAT registration. This had previously been set up at the time of the bus shelter purchase. Councillors had been consulted and the clerk had actioned the change.

Clerk asked for approval to instruct Ladywell Services to manage the PAYE system as she had no PAYE experience and it made sense to instruct a professional. Ladywell Services are a PAYE agent for the Tax Office and Claybrook Magna PC in Leicestershire are using their services. The annual fee is £35, no formal contract is drawn up and the parish council can opt out at anytime.

Agreed: clerk to instruct Ladywell Services

Donation requests from First Responders, Crimestoppers, Lord Mayor's charity appeal and Victim Support were discussed.

Agreed: To review these again at the end of the financial year

Planning Applications

11/00739/TPOCA	Removal of fir tree, Carneddi, Wood Lane.	No objections
11/00577/FUL	Conversion and extension of store to form granny annexe and erection of detached garage – Barley Mow Cottage.	No objections
11/00578/CON	Demolition of garage – Barley Mow Cottage.	No objections

11/00769/FUL Proposed extension and alterations to garage and replacement of porch at The Old House, Wood Lane. At the chairman's discretion, this planning

application was added as it had been received after the agenda had been posted. No objections made by council or immediate neighbours – Mr and Mrs Mutlow.

Planning applications received since last parish council meeting:

11/00523/FUL erection of detached dwelling and garage and creation of vehicular access on land adjacent to church Cottage, Wood Lane. Objections sent.

In relation to the development plot, concerns were raised that the field was becoming a visual eyesore with pallets and railings being dumped. A portaloo has been in situ for sometime even though the site remains undeveloped.

Agreed: Clerk to write to the landowner making them aware of the items which have been dumped, and ask for their help in removing them. Clerk to ask if the portaloo belongs to the landowner and if it does, check timescales for keeping it on site. If development work isn't imminent, ask whether it can be removed from site.

NALC (National Association of Local Councils) legal briefings:

Councillor notification under the Data Protection Act 1998 – clerk previously circulated relevant papers and explained an annual notification fee of £35 had to be made if councillors held or processed any personal data on individuals.

Bribery Act 2010 – clerk previously circulated relevant papers for council to make themselves familiar with this act.

Model standing order number 32 change:

Agreed: to have a minimum of 3 councillors to agree to standing order changes

Draft National Planning Policy Framework

Councillor Winterbottom gave a brief resume of the policy framework (the clerk had previously sent papers around). The document is out for consultation until 17th October. The general consensus was that if there was any doubt that villages like Cadeby would not be as safe from development under the proposed planning changes, that however small our collective voice was, it was an opportunity to put our case forward in support of protecting rural communities and the green belt from inappropriate development.

Agreed: Councillor Winterbottom to draft a response for councillor's to review.

Cadeby PC website

Pierre Vettori introduced the new Cadeby PC website. He ran through the main features eg, being able to view all planning applications, linking into other key borough and council websites, viewing agendas and minutes from previous meetings. Within the website there is a separate village site to be used for non-parish council matters eg, details of social events. Pierre kindly agreed to be the website administrator.

Agreed: all councillors to email Pierre their contact details which will be downloaded onto the new website.

Future of the Church Hall

Councillor Smith responded to the sale of the Church Hall in his capacity not of councillor but of an interested party who has been in dialogue with Rev Plant.

He confirmed the PCC are currently holding discussions with an interested party. If the sale falls through, the PCC's second preferred option would be an offer from the village. The PCC would give the village 6 months to find funding.

Councillor Smith stressed that if these current discussions broke down, discussions with the PCC could and would only take place with the full backing of the village.

Councillor Smith advice was to continue to monitor the situation.