

Cadeby Parish Council Annual General Meeting 4th May 2012

Present: Denis Winterbottom (Chairman) Simon Freeman (Vice-Chairman)
 Councillor Jonathan Lane Councillor Ian Smith
 Claire Evans (Clerk) Councillor Morgan
 Diana Morgan Sue Glover
 Pierre Vettori Hilary and Mike Kenefeck

Apologies: Councillor Ivan Ould, Councillor Tina Chastney

Chairman's Report

The Chairman reported that although it had been a quiet year, the Parish Council had responded to many consultation documents on behalf of the parish which had kept them busy. The new 50 mph limit had been introduced on the A447.

Election of New Chairman

Denis Winterbottom was nominated as Chairman by Simon Freeman, and seconded by Jonathan Lane. Jonathan Lane was nominated by Simon Freeman as Vice-Chairman and seconded by Ian Smith.

Minutes of last meeting

Minutes from 13 January 2012 were signed off as a true and accurate record.

Declarations of Interest

None

Public participation

None

Financial Report

The following cheques were approved;	Judi King, Internal Audit	£75
	NALC/LRALC annual membership	£105.35
	PC insurance	£461.74

Clerk confirmed the Parish Council insurance policy was fixed for 3 years, this being the final year.

Addendum to the minutes: Clerk's salary cheque was not signed and will be re-presented at the next parish council meeting with PAYE corrections.

Clerk presented the auditor's report which stated accounts had been well kept with a good audit trail in place, and all points mentioned in the previous year's report had been addressed. A copy of the auditor's report had previously been sent to all councillors for review.

Agreed: Council agreed it would not take up the offer of membership to the Rural Community Council (RCC)

Approve audited accounts for 2011/12

The audited accounts for 2011/12 were received, agreed and signed off by Chairman and Clerk. A copy of the year end accounts had previously been sent to all councillors for review.

To receive and approve the Annual Return 2011/12

The annual return for 2011/12 was received, agreed and signed off by Chairman and Clerk.

Readoption of the Model Code of Conduct

Clerk explained that due to the Localism Act coming into force, advice from LRALC was for parish councils to re-adopt their Code of Conduct until the new Code of Conduct was released.

Agreed: All councillors were provided with a copy of the current Code of Conduct to re-sign and return to the Clerk for formal re-adoption at the next parish council meeting.

Planning Applications

Details of all planning applications received since the last meeting were detailed on the agenda:

12/00060/FUL	Alterations to roof (retrospective) FP McCann, Brascote Lane
12/00053/TPOCA	Removal of lime tree and works to sycamore Beech Court, Rectory Lane
12/00053/TPOCA	Beech Court, Rectory Lane
12/00009/FUL	Extensions and alterations to dwelling 23 Main St

Future of the Church Hall

Diana Morgan attended the meeting. She has been working hard heading the Cadeby Church community project. She has met with architects and other professionals to see what repairs are needed following the Quinquennial Report, and the options available to increase its use as a valuable community space. Alongside this she is looking into funding opportunities.

With regards to the Church Hall, Diana was able to confirm the sale is still in progress, but due legal complications the process had slowed while questions are answered. When the Hall was originally sold to the Church many years ago, there was a covenant which said if it should ever be put on the open market, it must be offered first to the owners of the Old Rectory (now known as The Grange.) Because planning permission has been applied for change of use from Church Hall to a domestic building, there is now an increased financial value associated with it. The DCC and Church have expressed an interest and may say they have an entitlement to the increase in value now change of use has been approved. The question still remains – what percentage of the proceeds of the sale will be available for community use?

Unauthorised Developments

Parishioner, Mrs Sue Glover attended the meeting to express her growing concerns at the developments on the FP McCann site, explaining the site can be active from 5.30am, there are many bright lights illuminating the area and there is noise pollution with a hum and vibration.

Agreed: Council to bring the last FP McCann unauthorised development to H&BBC attention (12/00060/FUL), saying there is no acceptable reason why buildings should be constructed without planning permission. Councillor Winterbottom advised all parishioners to write to H&BBC in the first instance if they come across any breach of planning regulations, and to this end, a letter would be prepared by himself and Clerk relating to change of use activity at the stables off Brascote Lane.

Community Governance Review

Clerk explained H&BBC are reviewing local governance and electoral arrangements in a document called the Community Governance Review. One area of concern is the possible change in boundary between Market Bosworth and Cadeby, namely The Park.

Agreed: A response to H&BBC is prepared.

Agreed: Clerk to email as many Cadeby residents as possible giving details of the H&BBC consultation document for comment and response

Addendum to minutes: Market Bosworth Parish Council (PC) have written to H&BBC and copied in Cadeby PC asking for the houses in The Park to become part of Market Bosworth PC. Cadeby PC to meet on 13th July to discuss and agree on appropriate response to the consultation by 20th July.

Diamond Jubilee Party

Plans for the Diamond Jubilee Party are in place. Public Liability Insurance was not deemed necessary following discussion with Ian Skinner from Highways Leicestershire County Council. Claire Evans also confirmed this had been the general guidance given to her based on the fact that Wood Lane was a quiet cul de sac, no residents had lodged any objections to the party, appropriate signage would be in place, all residents would be asked to move their cars at the start of the day, and only tables and chairs would be in the lane forming the simplest of street parties. Ian Smith confirmed he had submitted a road closure application from H&BBC. Claire Evans would discuss wet weather contingency plan with Mr and Mrs S Warner.

Bosworth Community Forum “Cash for the Community”

Agreed: No application would be made currently

Parish and Community Initiative Fund

Councillor Smith confirmed a grant application had been submitted to H&BBC to plant some bulbs on the road side verge, to tidy the woodland area by the side of the A447 where the path and old bench are situated, and to have a raised bed by the main Cadeby sign on the triangle to improve the visual amenity as you come into the village, in addition to planting bulbs on the other entrances into the village (5 in total.) The application submitted was for about £2,500. Volunteer time at an agreed hourly rate x number of volunteers would count towards the 50% contribution.

Agreed: Offer awaited from H&BBC. Parish Council to meet and agree details before signing acceptance.

Road markings outside the Church

The current “SLOW” sign has become very faded. Some discussions took place relating to the provision of a “disabled” parking space outside the Church.

Agreed: Clerk to approach Leicestershire Highways and arrange for road markings to be repainted and the situation regarding “disabled” parking space to be established and reported back.

Donation Requests

Clerk makes council aware again of the number of donation requests received and outstanding.

Agreed: To defer until each financial year end

A question was received from the floor regarding churchyard maintenance. Last financial year, a £100 donation was made towards this. Diana Morgan asked if this request should be made annually or would the donation happen automatically each year. She gave some figures to demonstrate costs involved with insuring the Church - £991 and Church Hall £443.

Frank discussions took place regarding who was seen to be responsible for churchyard maintenance, whether that be morally or by law.

Agreed: Clerk to contact LRALC to see what the Parish Council’s responsibilities are with regards to churchyard maintenance.

Councillor Smith proposed £200 donation be made to maintain the churchyard. This was seconded by Councillor Lane and Councillor Morgan. There were 2 abstentions.

Councillor Winterbottom proposed this proposal was deferred until a check is made on the Parish Council’s responsibilities. This motion was not seconded so £200 donation was passed.

Next parish council meeting 14th September 2012 unless an earlier meeting is required.