

**Cadeby Parish Council Meeting  
Friday 10<sup>th</sup> May 2013 at 7pm**

Present: Councillor Winterbottom (Chair) Councillor Morgan  
Councillor Lane Claire Evans (Clerk)  
Members of the public: Mr and Mrs M Kenefeck

Apologies: Councillor Freeman Councillor Ivan Ould  
PC Mike Chapman Councillor Smith

**Election of Chairman**

Councillor Winterbottom was proposed by Councillor Morgan and seconded by Councillor Lane. Councillor Winterbottom was re-elected as Chairman.

Councillor Lane was proposed by Councillor Winterbottom and seconded by Councillor Morgan. Councillor Lane was re-elected as Vice-Chairman.

**Apologies**

Received from Councillor Smith, Councillor Freeman and County Councillor Ivan Could

**Declarations of Interest**

None

**To receive and approve requests for dispensations on matters in which members have a disclosable pecuniary interest**

None received

**Public participation**

Public advised PC allows participation via chair.

**Report from Chairman**

Chairman thanked the Clerk for her work during the year.

**Minutes from 15<sup>th</sup> March 2013 meeting**

Approved and signed off as a true and accurate record.

**Audited accounts for 2012/3**

The audited accounts for the financial year 2012/3 were received and formally approved. The accounts were signed off by Chairman and Clerk. Total receipts for the year were £2884.71. Total payments for the year were £3197.14. The Internal Auditor had found the accounts well kept, and with a good audit trail. All points in the previous report had been addressed.

**To receive and approve the Annual Return 2012/3**

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The annual return for 2012/3 was received, agreed and signed off by Chairman and Clerk.

## Financial Report

Business Manager Account £4650.81 less uncleared cheques  
Community Account £42.99

Cheques approved £375.00 post-dated cheque (30.6.13) Clerk's salary  
£75.00 Judi King, Internal Audit

Cheques raised since last Parish Council Meeting £107.68 LRALC membership

**NOTE:** this had incorrectly been noted on the agenda as £105.35

The Clerk asked council to approve a cheque for £18 for Church Hall hire for November 2012 and January 2013. The original signed cheque had not been mislaid.

## Planning Applications

13/00271/FUL Sutton Ridge House, Sutton Lane  
Change of use of building to residential building

A previous application for change of use to a dwelling with alterations to the building was approved by Hinckley & Bosworth Borough Council. This application sought further alterations to the stable building. This involves replacing a timber wall with glazed doors across the full width of the elevation. PC objected to the previous application for change of use, pointing out further alterations would be sought to make the building more amenable for use as a dwelling. However as planning permission now exists, the further alterations will have little significant additional impact on the countryside.

**Agreed:** No objection.

13/00263/CON/HOU The Old Rectory, Church Lane

Main areas of concerns:

The PC is concerned triple garage at the front of the house will alter the open character of the site. This effect would be compounded by the additional area of hard-standing and would be seen despite existing tree cover. The open aspect of the plot would be reduced and there would be an adverse impact on the contribution the site made to this part of the conservation area.

The previous application for a brick build building at the front of the Old Rectory was refused as being out of character. The building currently proposed is similar to the one previously proposed. A subsequent application for a similar clad building was granted. A timber clad garage building would be similar, and have less of a visual impact.

References are made to the removal of existing trees within the application are unclear. However it is unclear which trees are to be removed and why this is necessary, the impact of the loss of the trees is unclear. Parish There also appears to be confusion over which trees are the subject of a Tree Preservation Order (TPO); the PC requests clarification of which existing trees are covered by the TPO.

The application also proposes to seek to improve visibility at the existing vehicle access by undertaking works to existing trees. If trees were to be felled to improve access this would change the tree cover along Church Lane and adversely affect the appearance of this village entrance and the character of the Conservation Area.

**Agreed:** Object to the garage element of the application due to the position to the front of the plot and its substantial size, height and the use of brick & tile materials, this will reduce the open aspect of the site and adversely affect the appearance and character of the conservation area.

### **Parish Council Insurance Renewal documents**

The Parish Council Insurance is due for renewal at the end of May 2013. The clerk obtained two quotations, one from Came & Company (current insurers) and Aon (previous insurers.) Aon's annual insurance was £330.77. The clerk renegotiated a 3 year fixed cover for £364.99 with Came & Company (difference of £35 but enhanced cover.)

**Agreed:** Renew with Came & Company £364.99 fixed for 3 years.

### **Cadeby Church Supporters Group letter requesting donation for Church Roof Repairs**

Grants from English Heritage and Heritage Lottery Fund had been successfully applied for. This along with a bequest and monies from the Church Fabric Fund, leaves a shortfall of £50,000 to raise by December. Clerk confirmed Section 137 funding was £6.98 per elector.

**Agreed:** £500 donation agreed. This would leave sufficient in reserve and be within the Section 137 funding limit. Clerk to advise Rachel Parrish.

### **Parish Council Website Service**

The Parish Council had been approached by Leicestershire County Council (LCC) to ask if they still wished to use the Parish Council Website Service. Pierre Vettori (who kindly administers website) was consulted and confirmed he could see no reason why the Parish Council would stop using the service. The annual fee was £60 and had been budgeted for.

**Agreed:** To continue with the Parish Council Website Support Service

### **Any other business**

Claire Evans advised a Summer Garden Party organised by villagers in aid of the Church Roof Appeal was booked for Saturday 6<sup>th</sup> July courtesy of Jane and Louis Massarella. The Church Fete is booked for Saturday 3<sup>rd</sup> August.