

# Cadeby Parish Council

Minutes of the Annual Parish Council Meeting held on Friday 13<sup>th</sup> May 2016, 7.00pm  
At Cadeby Church Hall

**PRESENT: Councillors:** Denis Winterbottom (Chair), Simon Freeman, Jonathan Lane, Ian Smith, Linda Mayne (Clerk).

**APOLOGIES:** Councillor Steve Morgan, Councilor Ivan Ould

**ALSO PRESENT:** Councillor Maureen Cook

	<b>ACTION</b>
<p><b>1111. DECLARATIONS OF INTEREST. None received</b></p>	
<p><b>1112. APPROVAL AND SIGNING OF MINUTES</b> The minutes for the meeting 11<sup>th</sup> March 2016 were approved and signed.</p>	
<p><b>1113. UPDATE FROM COUNTY COUNCILLOR</b> Councillor Ivan Ould's reports had been emailed regularly and had been forwarded</p>	
<p><b>1114. UPDATE FROM BOROUGH COUNCILLOR</b> <b>Councilor Cook</b> reported that the new leisure centre in Hinckley is now open, official opening 9<sup>th</sup> June 2016. She also made the comment that residents generally contact her regarding planning matters on the morning of the planning committee meetings. This is too late for her to take action. Please contact as soon as possible, preferably 3 to 4 weeks prior to the committee date, so opinions can be commented on. The Parish Councillors asked if Councillor Cook could advise them on taking action the condition of the wall in Cadeby which was in disrepair. She stated she would seek advice on the Council's behalf.</p>	
<p><b>1115. POLICE REPORT. None received</b></p>	
<p><b>1116. UPDATE OF ACTIONS SINCE THE PREVIOUS MEETING</b></p> <ul style="list-style-type: none"><li>• <b>Update on All Aspects of Progress of the Church Hall, Including Lease, Grant Applications, Business Rates and Councillor Ian Smith's Conversation with LRALC</b></li></ul> <p>The Church representative had advised that the agreement must be a lease. <b>Actions; Actions; Councillor Lane would review the draft lease and amend prior to further discussion with the PCC. Councillor Winterbottom would meet with the Church's representative to discuss the lease. The Clerk to contact LRALC for advice regarding legal advice on the lease.</b></p> <p>It was estimated that the Business Rate would be in the region of £500 per annum. Councillors felt that this could be included in next year's budget if required and paid for the first year from the Council's reserves if necessary.</p> <p>H&amp;BBC had contacted Cadeby Parish Council to inform them that they could pay the PIF Grant monies directly to the Church on completion of the works and invoices being presented. Councillor Smith stated that the contractor had contacted him to say that he could not stand his subcontractors down again and so the work must start in July. <b>Action Councillor Winterbottom would also discuss this issue with the Church representative. It was suggested that subsequent to the meeting, he would call an Extraordinary Council Meeting in June in order to move forward.</b></p>	
<p><b>1117. PLANNING APPLICATIONS</b></p> <ul style="list-style-type: none"><li>• <b>All relevant applications had been emailed.</b> Planning application 16/00368/FUL Objection to be maintained as it is not in the settlement boundary and regarding highways issues turning right on/off the A447</li></ul> <p><b>Action. The Chairman would draft a letter to the planning authority</b></p>	

# Cadeby Parish Council

## 1118. CORRESPONDENCE

- All emails had been forwarded

## 1119. FINANCE

- The Clerk presented the Financial Statement which was accepted and all cheques approved
- The Clerk presented the Internal Auditor's report along with his comments.
- The Annual Accounts were accepted and signed. The Internal Auditor, John Humphrey's , had accepted that Cadeby Parish Council had administered its Financial Affairs in accordance with Acts, Regulations and proper practices.
- Forms for the External Audit were agreed and signed by the Chairman and Clerk. The Clerk to advertise the dates when the accounts could be inspected by the public.
- The Clerk pressed the need to include the review of the Financial Regulations at the next Parish Council Meeting

**1120. To Consider Quotes for the Insurance Renewal.** 3 quotes were considered, Aon Zurich Insurance and Came and Company **Resolved : to accept the quote from Zurich Insurance for 1 year only due to the uncertainty regarding the Church Hall**

1121.

**1122. To Consider the Way Forward Regarding the New Website in the Light of Transparency Code Funding.** 3 quotes were considered, 2commune £250 per annum, to free websites with varying maintenance and backup options. Whilst 2commune offers value for money it was considered too expensive for a small community. **Resolved to ask Mrs. Lane to set up the new website in conjunction with Mr Pierre Vettori.**

The meeting closed at 9.00pm

1111. **Date of next meeting:** TO BE CONFIRMED.

Signed \_\_\_\_\_ Date \_\_\_\_\_