

# Cadeby Parish Council

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**Draft Minutes of the Extraordinary Parish Council Meeting held on Wednesday 18th March 2020, at 7:00pm at The Old Post Office, Main Street.**

**PRESENT: Councillors:** Jonathan Lane (JL) Chair; Ian Smith (IS) ; Denis Winterbottom(DW);; Simon Freeman (SF); Sue Millward (SM) (Clerk/RFO)

<b>Item No.</b>	<b>Description</b>	
	<b>WELCOME:</b> The Chair thanked Councillors and Clerk for making themselves available for this extraordinary meeting, in order to resolve actions required in the difficult times of Covid-19	
	<b>APOLOGIES:</b> , S Karkowski, self isolating	
1284/20	<b>DECLARATIONS OF PECUNIARY INTEREST</b> - None	
1285/20	<b>PARISH COUNCIL MEETINGS</b> Following the government decision on isolation in order to contain the Coronavirus pandemic, <b>it was resolved:</b> to cancel Parish Council meeting for 26 <sup>th</sup> March 2020, and that no further PC meetings will be convened until suitably advised by LRALC/NALC	
1286/20	<b>DELEGATED OFFICER; It was resolved that:</b> In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in the Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council after the Council meeting at which this delegation was put in place	
1287/20	<b>CADEBY VOLUNTEER NETWORK:</b> Following PC bulletin to residents (see attached) a group of resident volunteers has been identified. It was agreed that a coordination team to include PC Chair; PC Clerk & Church warden, will delegate any required support to the volunteers. The village chat room idea put forward will be progressed. SM to contact Mr Evans and to pass on the PC's thank you. A further PC bulletin to update ALL of Cadeby residents will be circulated.	<b>SM</b> <b>SM</b>
1288/20	<b>PLANNING APPLICATIONS</b> – Councillor Winterbottom will continue to revue planning applications & advise accordingly by email.	<b>DW</b>
1289/20	<b>FINANCE</b> - . <b>It was resolved</b> to make payments: LRALC audit fee 2019/20; LRALC membership fee; Clerk March ¼ salary.	<b>SM</b>
	<b>Date of next meeting: TBA</b>	
	The meeting was brought to a close at 8.00pm	

Signed: Chair -

Date: