

Cadeby Parish Council

cadebyparishcouncil@gmail.com

Minutes of the Parish Council Meeting held on Wednesday 7th October 2020, at 7.00pm. Venue: Zoom

PRESENT: Councillors: Jonathan Lane (JL) Chair; Ian Smith (IS); Steve Karkowski (SK); Denis Winterbottom(DW); Simon Freeman (SF); Sue Millward (SM) (Clerk/RFO); Borough Councillor M Cook(MC). County Councillor I Ould (IO)

ALSO PRESENT: P. Vettori (PV) Web Administrator; 1 member of the public

Item No.	Description	Action
	WELCOME: The Chair welcomed those present to the meeting	
0029/20	APOLOGIES: Councillor Ould will attend later	
0030/20	DECLARATIONS OF PECUNIARY INTEREST - None	
0031/20	APPROVAL OF MINUTES – The Minutes of the meeting on 9th September 2020 having been previously circulated were agreed as a true and accurate record.	
0032/20	UPDATE OF ACTIONS- Councillors were reminded to verify with PV the new Gmail addresses as agreed at 0026/20 10/9/20 meeting.	
0033/20	BOROUGH COUNCILLOR REPORT - MC advised: - that revenue losses were from Leisure Centre and the Borough was now having to dip into reserves; that Nick Rushton, Leader, will be making an application for a Unitary Council. HBBC will vote against and elections will be May2022. I Ould joined the meeting at 7.30pm COUNTY COUNCILLOR REPORT – having been circulated the report was noted.	
0034/20	COVID-19 – LCC updates continue to be circulated to Cadeby residents. The PC was advised by Dr Mike Sandys that, under the current covid rules, refreshments following a christening could not take place in either the church hall nor the church. The information was forwarded by the Clerk as required.	
0035/20	LITTER PICK – Was successfully carried out on 26 th September. Litter included a mattress & a cupboard The child prize of a David Walliams book & adults tin of biscuits were well earned. The equivalent of 25 bags of litter were collected and promptly disposed of by HBBC Clean Neighbourhood Dept. It was resolved – not to purchase litter picking equipment.	
0036/20	NOISE FROM McCANN SITE – Newbold PC advised that they do not have issues with noise from the McCann site. Osbaston PC have not replied to our enquiry. IS and SM attended a meeting with Paul Hamill (PH) Estates Manger & Will Brown (WB) Operations Manager at the McCann site on 6 October 20 Following his report of 5 October to the Parish Council, PH had been made aware of a residents email that indicated that residents could be confusing the Tarmac site & the McCann site. PH conceded that, due to the proximity of the sites, this may be an easy mistake for residents to make but he wanted to be sure that residents understood that Tarmac & McCann were 2 entirely separate companies. PH & WB explained that Mc Cann are prepared to investigate noise complaints to the best of their ability. PH & WB advised that actions to date on this issue included: <ul style="list-style-type: none">• all forklift trucks are fitted with ‘white noise’ reversing alarms• have installed 3no. noise monitors within the production buildings	

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	<p>to date</p> <ul style="list-style-type: none"> Plan to fit noise monitors to each production line enabling immediate investigation should an issue arise Have commissioned an Acoustic company to carry out a full noise monitoring assessment in accordance with British Standards. Monitors will be placed at McCanns premises and at SF's property. The assessment will begin 9th Oct for one week. <p>Having been circulated PH's email 5/10/20 to the PC, see attached, was considered. The Parish Council is grateful for McCanns willingness to consider residents concerns and for their actions to date.</p> <p>It was resolved – Parish Council to take no further action until the findings of Hoare Lee Acoustics Assessment. Their report is expected around 19th Oct 20.</p>	
0037/20	<p>WEB CONTENT ACCESSIBILITY GUIDELINES version 2.1 – A draft Accessibility Statement prepared by SM Clerk, having been circulated explained new laws, effective from 23 September 20, which requires PC websites to be available to those with disabilities. PV explained the technical aspects of the current provider Spanglefish 1.</p> <p>It was resolved - Update the website to Spanglefish 3 at a cost of £78-£103/annum as soon as available. Finalise Cadeby Accessibility Statement for website footer.</p> <p>A 'Vote of Thanks' was made to Pierre Vettori by Council for his much appreciated support on all things IT.</p>	<p>PV SM</p>
0038/20	<p>PLANNING- 19/00253/UNUSES- The Gatehouse. Current Covid rules put any action in abeyance.</p> <p>19/01236/FUL – Rectory Lane Wall. Parish Council letter 17/8 to agent re rebuild of wall, has been forwarded to client. It was resolved - to identify landowners contact details in order to write directly.</p> <p>20/00433/OUT – PC enquiry re confirmation of enforcement of vehicle access dispatched 21/9/20. MC has also written for an update. MC will push for an enforcement notice</p> <p>20/00357/OUT – Cadeby Quarry, Naneby Hall Farm. Development of commercial units(use classes B2 and/or B8) & associated infrastructure. It was resolved - to issue objection with a more detailed submission which will include contradictory findings on HBBC employment land survey.</p> <p>20/00547/HOU – Spring Cottage, Main St. Conversion of detached garage to garage/annex; build new garage. DW to review & advise IO left the meeting at 8.47pm</p>	<p>JL/IS DW DW</p>
1039/20	<p>POLICY & FINANCE – CPC Financial report, having been circulated shows funds of £6113.61 at 30/9/20. Payments agreed- £12.00, litter pick refreshment/prizes</p> <p>Virtual meetings – annual PC licence for Zoom or Time Meetings was considered. Facilities to be investigated</p> <p>A 'Vote of Thanks' to Paul Brankin was made by Council for his recent support to the PC.</p>	<p>JL</p>
	<p>Date of next meeting: Thursday 12th November 2020. 7pm</p>	
	<p>The meeting was brought to a close at 9.20pm</p>	

Signed: Chair – Jonathan Lane

Carried Date: 12 November 2020

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In the first instance, I want to assure the Parish Council and local residents that we are continuing to investigate this issue to the best of our ability. I also want to assure you that if the noise from our operations is deemed to be excessive, we will take any steps necessary to correct this.

As you know, we have commissioned Hoare Lea Acoustics to undertake a full noise monitoring assessment and review in accordance with BS 4142 and BS 8233. As part of this assessment monitors will be placed both at our premises and at a nearby residential property (Simon Freeman's house on Wood Lane). Simon has helpfully provided us with his own noise data and this has been very useful for our consultants. Our consultants have already been in contact with Simon to arrange a visit and we had intended to commence monitoring at the beginning of last week (28th September). At Simon's request, we were asked to postpone this visit and we have now arranged to set up the equipment this coming Friday instead (9th October).

I understand that Simon was away from home last week and this was part of the reason for postponing the monitoring (quite understandably he would like to be present for the setting up). I am also aware that there have been good improvements/reductions in noise over the past couple of weeks and this was another reason for holding off on the monitoring. As you can appreciate, we really want to get to the source of the problem and it would make no sense for us to monitor while no issues are present.

In terms of timescales, I understand that the monitoring period will be 1-week as this will capture all normal operations at our site. This is the standard timeframe which is used for this type of assessment but if anything unusual is observed by our consultants, this period may be extended. To allow our consultants some time to collate that data and complete their analysis, I expect that we should have a copy of the findings at some point during the week commencing the 19th October. Obviously we are happy to share this information with you as soon as it becomes available and I have already asked our consultants to prioritize this work.

Finally, I also want to make you aware that we have already installed some localised noise monitors within our production buildings. The technology used is a little beyond my expertise but the system basically provides a visual alert to our manufacturing staff to make them aware that a particular working area is operating above an acceptable noise level. I understand that 3no. monitors have been installed to date but it is our intention to fit these to each of the production lines within the factory. With these measures in place, if a specific machine develops an issue and is operating above an acceptable noise level, we can immediately shut it down and investigate. These are permanent monitors which we remain within the production area going forward.

I trust that this information is helpful but should you require anything further in advance of the meeting then please do not hesitate to get in touch. Also, please feel free to circulate my contact details to anyone who may have a specific query about the noise monitoring. I would be happy to discuss.

Best regards,

Paul Hamill MRTPI

Estates Manager