

CADEBY PARISH COUNCIL

Minutes of the Extraordinary Council Meeting held Friday 23rd June 2023, 6.30 p.m.
At The Church Hall, Cadeby.

PRESENT: Councillors: J Lane (Chairman), S Freeman, I Smith, D Winterbottom, Wendy Chadwick.

Other Attendees: Angela Forsyth (Clerk).

The meeting began at 6.30 p.m.

23/069: WELCOME, ACCEPTANCE OF APOLOGIES FOR ABSENCE: Borough Cllr Cook sent apologies for personal reasons.

23/070: CERTIFICATE OF EXEMPTION: It was agreed for the certificate to be signed by the Chairman. It was signed and dated for the Clerk to process.

23/071: INTERNAL AUDITOR REPORT: The Clerk advised the council of the internal audit report, the issues raised: missing minutes for the meeting held July 2023, bank statement sheet 399 had not been submitted (it had been missed during the scanning process), there was confusion as to which asset register should be referred to. The Clerk recommended the council accept the report as it is and rectify the issues for next year's audit.

23/072: ANNUAL GOVERNANCE STATEMENT: It was agreed the Chairman could sign the document and the Clerk to process.

23/073: ACCOUNTING STATEMENT: It was agreed the Chairman to sign the document and the Clerk process.

Meeting closed: 6.56 p.m.

Signed by Chairman Date