

# CADEBY PARISH COUNCIL

**Councillors are summoned to attend the Annual Meeting of  
Cadeby Parish Council  
to be held on Thursday 16<sup>th</sup> May 2024 at 6.30pm. Cadeby Village Hall**

Anji Forsyth  
Parish Clerk  
10/05/2024

## Agenda

This meeting will commence at the end of the Parish Meeting, and the timings are a guide only.

- 6.30 p.m. Elect a Chairman
- 6.31 p.m. Elect a Vice Chairman
- 6.32 p.m. Declarations of pecuniary interest in line with the Code of Conduct and Standing Orders
- 6.34 p.m. Public Participation time. The meeting will be suspended for members of the public to ask question or comment on agenda items. The meeting will resume at
- 6.40 p.m. Approval of minutes from April council meeting.
- 6.42 p.m. County Councillor report circulated prior to the meeting
- 6.45 p.m. Borough Councillor report circulated prior to the meeting
- 6.55 p.m. Planning applications: there are none at the time of scheduling, but there may be a late application to be considered.
- 7.00 p.m. Clerk update of actions since the previous meeting
- 7.10 p.m. Correspondence – clerk circulated report
- 7.15 p.m. Asset Register – agree or amend
- 7.20 p.m. Standing Orders – Decision to retain or amend
- 7.25 p.m. Financial Regulations – Decision to retain or amend
- 7.30 p.m. Decide insurance provider – report circulated
- 7.35 p.m. Finance: Agree bank payments to be made for the following invoiced costs:
  - Insurance provider £ to be decided in previous item
  - Clerk expenses (February – April inclusive) £108.17
  - L Burchell (bus shelter repair) £230.00
  - HMRC - Replacement cheque for April due to mis-scanning
- 7.40 p.m. Meeting Schedule - Decide
- 7.45 p.m. Agenda items for the next meeting

The Parish Council meetings are open to the public and press who are welcome to attend.  
The public may make comments or ask questions about matters relating to the agenda.