

CADEBY PARISH COUNCIL

Minutes of the Cadeby Parish Council Annual Meeting held 16th May 2024 6.30 p.m.

at the Church Hall, Cadeby.

ATTENDEES: Cllrs J Lane (Chair), W Chadwick and S Freeman.

OTHER ATTENDEES: Angela Forsyth (Clerk), Borough Cllr M Cook.

Meeting commenced at 6.30 p.m.

24/043: ELECT A CHAIRMAN: Cllr Lane was proposed and seconded, he accepted the position

20/044: ELECT A VICE CHAIRMAN: Cllr Freeman was proposed and seconded, he accepted the position.

20/045: APOLOGIES & DECLARATIONS OF INTEREST: Cllrs Smith and Winterbottom had sent apologies for personal reasons. Cllr Lane declared he was no longer a committee member of the CCDT.

24/046: SIGNING OF APRIL MINUTES: The April minutes were agreed and signed by the Chairman.

24/047: COUNTY COUNCILLOR REPORT: Previously circulated, there were no questions or comments.

Potholes & Road Defects: This month I have been working with many residents, and parish councils to report potholes and road defects across our local area. Specifically, in Stoke Golding, Nailstone, Barton in the Beans and Market Bosworth. If you come across any defects, I would encourage you to report the defect through the following link <https://www.leicestershire.gov.uk/roads-and-travel/road-maintenance/report-a-road-problem>. Once you have reported the defect you'll then be provided with a reference number which I would then encourage you to share with me so that we can jointly follow up.

Biodiversity Net Gain: Training for Town and Parish Councils The Parish and Town Council Annual Conference at County Hall on the 1st July 2024, officers will be presenting an 'Introduction to BNG'.

Bosworth Medieval Festival Bosworth Medieval Festival will be making a welcome return on Saturday 17th and Sunday 18th August this year, at the Bosworth Battlefield Heritage Centre. The event will feature battle re-enactments by The Wars of the Roses Federation – including the Battle of Bosworth as the finale on both days – living history encampments to explore, author talks, as well as entry to the award-winning exhibition and free car parking.

Nature Strategy: The deadline for people to have a say on the development of an ambitious new nature strategy has been extended to the end of May, and Organisations including landowners, farmers, parish councils, environmental and nature groups, as well as the public, are being asked to have their say to help draw up the priorities to be included in the strategy. It will identify locations to create or improve habitat and to provide the greatest benefit for nature and the wider environment.

24/048: BOROUGH COUNCILLOR REPORT: Borough Cllr Cook presented her report:

- **HBBC Local Plan:** The next Planning Policy Member Working Group meeting has now been postponed to 15th May. Officers will present the next draft (Regulation 18) version of the Local Plan. The plan is due to go to Council on 11 June 2024 to seek a resolution to undertake a 6-week period of public consultation over the summer, in line with the published Local Development Scheme. The meeting will be an opportunity hear about the preparation and content of the plan including what strategic policies are included and the strategic sites being proposed for development to meet identified local needs.
- **HGVs through Market Bosworth:** I reported to a vehicle disregarding the weight restriction travelling through Market Bosworth to the Company whose name appeared on the tanker. They quickly responded and are investigating.

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- **1st May:** I contacted Bertie Harrison Rushton about the encroaching weeds and shrubbery onto the footpath at the top of Park Street. Despite LCC issuing a notice last year nothing has been done, the footpath will be lost altogether if the landowner (Bosworth Hall Hotel) does not take responsibility.
- **Public Transport Review:** I am informed that this is “well on the way”. Cllr. Ross Hills is arranging a meeting with LCC (Cllr O’Shea) on the 15th. Unfortunately I am unable to attend, he will update me.
- **Conifers Orchard House:** Talks are on going between the proposed developers of the land, enforcement and green space team at HBBC
- **Cadeby Lodges:** Have liaised with officer regarding application to convert “café” into a permanent dwelling.
- **Golf Course Hotel:** I was disappointed to see the application APPROVED. However, pleased to note the condition regarding reinstatement and use of golf course before any use of the hotel permitted.
- **Individual Issues:** I am currently dealing with 12 personal issues across my ward.

24/049: PLANNING APPLICATIONS: There were none to be considered

24/050: CORRESPONDENCE:

- I am in correspondence with a supplier who advised they have received payment from ourselves for £180 and £50. Our bank statements show the cheques have not been cashed as yet, I’ve sent evidence of our account not paying the cheques.
- We have received a letter advising the payment to HMRC failed to be cashed as the numbers and the words didn’t match, we need to send another cheque.
- We received notification of a planning application in Carlton (24/0035/FUL) in error. I have been liaising with Planning Dept about our apparent non-responses to planning applications. The position has been rectified: I am now the registered contact and all planning applications now come through me and not Denis or Claire for authorisation.
- Communication back from ICO advising I am now the registered Data Controller and the contact point for any queries.
- Received contact from RCC who could assist us with obtaining grants for community projects. He will come to a future council meeting to present.

24/051: CLERK UPDATE:

- Grass cutting, as the season has started, LCC have done one cut already and are pushing to have the splays cut again, we aren’t in a position to start until June (if we were to make a decision at this meeting), I have advised them we won’t join this year as we will be too late - only doing 3 cuts maximum. I’ve advised said we will work through the process and decide for next season and be ready at the start of the year. Cllrs agreed.
- Audit is underway, unfortunately with our poor communication with the HSBC I am unable to balance the bank reconciliation in time for this meeting, it will be completed for the June meeting.

24/052: ASSET REGISTER: Agreed.

24/053: STANDING ORDERS: Agreed to retain.

24/054: FINANCIAL REGULATIONS: Agreed to retain the current version, and review the new NALC version for adoption later in the year.

24/055: INSURANCE PROVIDER: Clerk had previously circulated quotes, it was agreed to remain with Zurich.

24/056: FINANCE: Cheques to be issued for the following agreed payments:

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- Zurich Insurance £241.00
- Clerk expenses (February – April inclusive) £108.17
- L Burchell (bus shelter repair) £230.00

24/057: AGREE MEETING SCHEDULE 2024/25 It was agreed there would not be a meeting in August as usual. That the July meeting would be brought forward to 11th, September meeting will be on 19th.

24/058: AGENDA ITEMS FOR NEXT MEETING:

Next meeting 20th June 2024 6.30 p.m.

Meeting end 8.02 p.m.

Signed Date