

# To All Plumtree Residents

## Sign up to receive emails from your Parish Council

Your parish council is producing an email list of residents in the parish who wish to receive information concerning the council itself, as well as general items of interest from or concerning the parish.

We will use the Circulation List to keep residents up to date on matters of interest in the village and adjacent area as well as sending council meeting agendas and minutes.

To produce the List we will only collect your name, email address and telephone number. The information given to us will be held securely and we will not share with anyone else unless required to do so by law. You can update your consent at any time by emailing ([clerk@plumtree.parish.email](mailto:clerk@plumtree.parish.email)) or writing directly to the parish clerk, (Plumtree parish Council, 19 Main Street, Keyworth, Nottingham. NG12 5AA).

The Parish Council is registered with the Information Commissioner under the Data Protection Act 1998. The Parish Council will protect any personal details that you provide, and store and process your data in compliance with the Act, and the General Data Protection Regulation (GDPR).

If you have any questions at all, please do contact the clerk but in the meantime either complete the form below including your signature and return to the clerk at the address above. If you are able you can complete the form, scan it then email to the clerk giving the information, including your confirmation to the clerk of your agreement for the information to be held.

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Name: ..... Tel number .....

E-mail .....

I agree to my details as above being used on the Plumtree Parish Council email circulation list.

Signed .....

*Please return the form to Parish Council clerk Mike Elliott, 19 Main Street, Keyworth, NG12 5AA or by email at [clerk@plumtree.parish.email](mailto:clerk@plumtree.parish.email)*